

# **Lion's Juhu Nandlal Jalan Mahila Mahavidyalaya**

Mangalayatan, Paranjpe 'B' Scheme Road No.1, Vile Parle (E)  
Mumbai-400057 Tel.02226169565

12<sup>th</sup> August, 2021

## **Minutes of the Internal Quality Assurance Cell Meeting**

The meeting of the IQAC, was held on Thursday, 12<sup>th</sup> August, 2021 at 11.30 a.m. in the office of Principal and Chairperson Dr. H. N. Lokhande.

Following members were present at the meeting

- 1) Dr. H. N. Lokhande, Chairperson & IC Principal
- 2) Ms. Sharmila Gupte, Member
- 4) Dr. Sunita Kulkarni, Member
- 5) Dr. Ramila Gaikwad, Member
- 6) Ms. Shital Rawal, Member
- 7) Dr. Neeta Kamble, Librarian
- 8) Ms. Medha Soman, Member
- 9) Mr. Ravindra Muntode, Member, Administrative Staff
- 10) Mr. K.S. Gaikwad, Coordinator

### **Agenda item 1. To read the minutes of the last meeting.**

With the permission of the Principal Madam, Co-ordinator, K.S.Gaikwad read out the minutes of the last meeting held on 22<sup>nd</sup> April 2021 and same were approved unanimously.

### **Agenda item 2. To finalize Academic Calendar, 2021-22.**

The items of events to be scheduled in the Academic Year 2021-22 were discussed thoroughly and the Academic Calendar was finalized to be followed in an academic year.

### **Agenda item 3. To review the portfolios assigned to the teachers**

The portfolios were assigned to the teachers and the principal took review of the work done by the incharges of the same right from the beginning of the academic year 2021-22. He also asked the teacher incharges to organize the various programmes during this academic year regularly.

**Agenda item 4. Any other matter with permission of the chair.**

Nil

Sd/-K.S.Gaikwad

Sd/-Dr. H.N.Lokhande

IQAC Co-ordinator

Principal

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18<sup>th</sup> November, 2021

## **Minutes of the Internal Quality Assurance Cell Meeting**

The meeting of the IQAC, was held on Thursday, 18<sup>th</sup> November 2021 at 11.00 a.m. in the Principal's Camber, presided over by IC Principal and Chairperson Dr. H. N. Lokhande.

### **Agenda item 1. To read the minutes of the last meeting.**

With the permission of the IC Principal, Co-Ordinator, K.S. Gaikwad read out the minutes of the last meeting held on 12<sup>th</sup> August, 2021 and same were approved unanimously.

### **Agenda item 2. To reformulate the IQAC as per the guidelines.**

Coordinator, Mr. Gaikwad suggested that the members of teaching staff are reduced to some extent and hence now whatever the teachers available on full time mode should be included in the IQAC. It was approved unanimously.

1. Dr. H. N. Lokhande, Chairperson & IC Principal
2. Ms. Sharmila Gupte, Member, Teacher
3. Dr. Sunita Kulkarni, Member, Teacher
4. Dr. Ramila Gaikwad, Member, Teacher
5. Ms. Shital Rawal, Member, Teacher
6. Ms. Medha Soman, Member, Teacher
7. Dr. Neeta Kamble, Librarian
8. Mrs. U.U. Bhosle, Member Administrative Staff
9. Ms. Gayatri Bapat, Member, Management
10. Ms. Shraddha Rambade, Member, Alumni
11. Mr. K. S. Gaikwad, Coordinator

### **Agenda item 3. To prepare for the submission AQAR 20219-20 online as per new guidelines before the stipulated time.**

It was discussed that the AQAR has to be submitted online on the NAAC Portal only. The members also discussed that as no colleges are open in a physical mode, how can we get the student-teacher activities. The Coordinator Mr. Gaikwad expressed hope that the deadline of

the AQAR may be extended by the NAAC and it may consider the information even though not much submitted to due to the Lock Down.

**Agenda item 4. Any other matter with permission of the chair.**

Nil

Sd/-K.S.Gaikwad  
IQAC Co-ordinator

Sd/-Dr. H.N.Lokhande  
IC Principal

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19<sup>th</sup> January, 2022

## **Minutes of the Internal Quality Assurance Cell Meeting**

The meeting of the IQAC, was held on Wednesday, 19<sup>th</sup> January, 2022 at 11.30 a.m. Online on Google Meet.

The following were present at the Meeting.

1. Dr. H. N. Lokhande, Chairperson & IC Principal
2. Ms. Sharmila Gupte, Member, Teacher
3. Dr. Sunita Kulkarni, Member, Teacher
4. Dr. Ramila Gaikwad, Member, Teacher
5. Ms. Shital Rawal, Member, Teacher
6. Ms. Medha Soman, Member, Teacher
7. Dr. Neeta Kamble, Librarian
8. Mrs. U.U. Bhosle, Member Administrative Staff
9. Ms. Gayatri Bapat, Member, Management
10. Ms. Shraddha Rambade, Member, Alumni
11. Mr. K. S. Gaikwad, Coordinator

### **Agenda item 1. To confirm the minutes of the meeting held on 18<sup>th</sup> November, 2021.**

Co-Ordinator, K.S. Gaikwad read out the minutes of the last meeting held on 18<sup>th</sup> November, 2021 and same were approved unanimously.

### **Agenda item 2. To review the criterion information for the AQAR 2020-21.**

The coordinator informed the members that the deadline for the AQAR 2019-20 has been extended up to 31<sup>st</sup> May 2021 and we should prepare for the same.

### **Agenda item 3. To conduct the Online teaching for the Academic year 2021-22.**

It was discussed that due to the Lock Down and No College is open, all the teachers should engage in the Online teaching mode on Google Meet. All the teachers agreed for the same as they are now quite familiarized with the teaching Online. They also shared how they are sharing You Tube videos, Facebook lives, other videos to the students so as to make the

learning experience as live as possible. They also shared how they are preparing the Google form containing the specimen question papers as a Mock to their students.

**Agenda item 4. To advise the teachers to participate the Webinars**

The coordinator asked all the teachers to participate the Webinars on various issues and obtain certificate of the same. They were also told to organize the programmes on behalf of our college and keep the records of the same such as Screen Shots etc.

**Agenda Item 5. Any other matter with permission of the chair.**

Nil

Sd/-K.S.Gaikwad  
IQAC Co-ordinator

Sd/-Dr. H.N.Lokhande  
IC Principal

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8<sup>th</sup> April 2022

## **Minutes of the Internal Quality Assurance Cell Meeting**

The meeting of the IQAC, was held on Wednesday 8<sup>th</sup> April 2022 at 11.00 a.m. in the Online Mode on Google Meet, presided over by IC Principal.

Following members were present at the meeting

1. Dr. H. N. Lokhande, Chairperson & IC Principal
2. Ms. Sharmila Gupte, Member, Teacher
3. Dr. Sunita Kulkarni, Member, Teacher
4. Dr. Ramila Gaikwad, Member, Teacher
5. Ms. Shital Rawal, Member, Teacher
6. Ms. Medha Soman, Member, Teacher
7. Dr. Neeta Kamble, Librarian
8. Mrs. U.U.Bhosle, Member Administrative Staff
9. Ms. Gayatri Bapat, Member, Management
10. Ms. Shraddha Rambade, Member, Alumni

Mr. K. S. Gaikwad, Coordinator **Agenda item 1. To read the minutes of the last meeting.**

The Co-Ordinator, K.S.Gaikwad read out the minutes of the last meeting held on 19<sup>th</sup> January 2022 and same were approved unanimously.

### **Agenda item 2. To review the progress of the AQAR for year 2020-21**

The review of the information on the Criterion was taken and the concern teachers in charge of them reported what data they have collected so far and what data is pending to be collected about various activities during the year 2020-21.

### **Agenda item 3. To discuss on the Second half Examinations.**

It was reported by the Exam in charge of B.A. and B.Com. about the updates received from the University Exam Section from time to time. It was reported that the examinations will be conducted Online Mode only and the procedure will be more facilitated taking into

consideration the last Online Exam and the difficulties faced by the students, teachers and the Exam Section Staff.

**Agenda item 4. To orient the students about the Online Examinations**

Coordinator, K.S. Gaikwad informed the members present that the students are to be given online orientation for the rules and pattern of the examination. It was suggested that the subject teachers should prepare the Google Forms and set ample question papers for their respective students so that they will have more practice and become used to the mode of Examination.

**Agenda item 5. Any other matter with permission of the chair.**

Nil.

Sd/-K.S.Gaikwad  
IQAC Co-ordinator

Sd/-Dr. H.N.Lokhande  
IC Principal