

Lion's Juhu Nandlal Jalan Mahila Mahavidyalaya

Mangalayatan, Paranjpe 'B' Scheme Road No.1, Vile Parle (E)

Mumbai-400057 Tel.02226169565

30th June, 2019

Minutes of the Internal Quality Assurance Cell Meeting

The meeting of the IQAC, was held on Saturday, 29th June, 2019 at 11.30 a.m. in the Conference Room, presided over by Principal and Chairperson Dr. Smriti Bhosle.

Following members were present at the meeting

- 1) Principal Dr. Smriti Bhosle (Chairperson)
- 2) Dr. Bharati Tendulkar
- 3) Dr. Kalpana Deokar
- 4) Dr. Sunita Kulkarni
- 5) Dr. Ramila Gaikwad
- 6) Mr. K.S. Gaikwad (Coordinator)
- 7) Mr. Ravindra Muntode
- 8) Ms. Shital Rawal

Agenda item 1. To read the minutes of the last meeting.

With the permission of the Principal Madam, Co-Ordinator, K.S. Gaikwad read out the minutes of the last meeting held on 17th April, 2019 and same were approved unanimously.

Agenda item 2. To review the progress of the AQAR for year 2018-19

Principal Madam guided all the members about the activities of the IQAC and how to fill the AQAR. It was resolved to collect the information about various activities during the year 2018-19 and the work was distributed among the members of the IQAC and same was to be submitted to the coordinator by 12th July, 2019.

Agenda item 3. To discuss the New AQAR format.

In view of New AQAR format, it was resolved that our college has recently undergone Re-accreditation as per the new guidelines, it is not that much difficult to prepare an AQAR online on the NAAC Portal. Accordingly, it was resolved to submit it by 31st July, 2019.

Agenda item 4. To account for the co-curricular activities and their reports if any in the month of June, 2019.

Coordinator, K.S. Gaikwad informed the members present that the activities of the various committees must be submitted to him at the end of the month with every detail such as name of the activity, guest, list of the participants with their attendance, photographs, videos, reports etc.

Agenda item 6. Any other matter with permission of the chair.

Dr. Smriti Bhosle, finalized the Academic Calendar which was already discussed in the last meeting at the end of the second term 2018-19.

Sd/- K.S. Gaikwad

Sd/-Dr. Smriti Bhosle

IQAC Co-ordinator

Principal

Lion's Juhu Nandlal Jalan Mahila Mahavidyalaya

Mangalayatan, Paranjpe 'B' Scheme Road No.1, Vile Parle (E)

Mumbai-400057 Tel.02226169565

9th July, 2019

Minutes of the Internal Quality Assurance Cell Meeting

The meeting of the IQAC, was held on Monday, 8th July, 2019 at 11.00 a.m. in the Conference Room, presided over by Principal and Chairperson Dr. Smriti Bhosle.

Following members were present at the meeting

- 1) Principal Dr. Smriti Bhosle (Chairperson)
- 2) Dr. Bharati Tendulkar
- 3) Dr. Kalpana Deokar
- 4) Dr. Sunita Kulkarni
- 5) Dr. Ramila Gaikwad
- 6) Mr. K.S. Gaikwad (Coordinator)
- 7) Mr. Ravindra Muntode
- 8) Ms. Shital Rawal

Agenda item 1. To read the minutes of the last meeting.

With the permission of the Principal Madam, Co-ordinator, K.S. Gaikwad read out the minutes of the last meeting held on 29th June, 2019 and same were approved unanimously.

Agenda item 2. To finalize Academic Calender, 2019-20.

The items of events to be scheduled in the Academic Year 2019-20 were discussed thoroughly and the Academic Calender was finalized to be uploaded on the college website.

Agenda item 3. To review the progress of criteria of AQAR 2018-19 online as per new guidelines before the stipulated time.

It was discussed that the AQAR has to be submitted online on the NAAC Portal only. So, it was decided to follow the guidelines as per the IIQA. It was also resolved to submit it before the time line prescribed for our college i.e. 18th November, 2019. Principal Madam took the review of the preparation of the same.

Agenda item 4. To organize Orientation for Arts and Commerce students, Leadership Training Camp, Yuva Mahotsav etc in July and August 2019.

The Head of the departments and the teachers of concern portfolios were to be informed to organize the Career Orientation lectures for Arts and Commerce students, encourage our students for the Leadership Training and participate the Yuva Mahotsav in the months of July and August 2019.

Agenda item 5. Any other matter with permission of the chair.

Nil

Sd/-K.S.Gaikwad

IQAC Co-ordinator

Sd/-Dr. Smriti Bhosle

Principal

Lion's Juhu Nandlal Jalan Mahila Mahavidyalaya

Mangalayatan, Paranjpe 'B' Scheme Road No.1, Vile Parle (E)

Mumbai-400057 Tel.02226169565

24th September, 2019

Minutes of the Internal Quality Assurance Cell Meeting

The meeting of the IQAC, was held on Tuesday, 24th September, 2019 at 11.00 a.m. in the Conference Room, presided over by Principal and Chairperson Dr. Smriti Bhosle.

Agenda item 1. To read the minutes of the last meeting.

With the permission of the Principal Madam, Co-ordinator, K.S. Gaikwad read out the minutes of the last meeting held on 30th June, 2019 and same were approved unanimously.

Agenda item 2. To reformulate the IQAC as per the guidelines.

Coordinator, Mr. Gaikwad suggested that the members of teaching staff are more than prescribed by the new guidelines of IQAC by NAAC. Principal Madam approved of the same and a new student member was also nominated by her. Accordingly, the IQAC was reformulated as below.

Dr. Smriti Bhosle,	Chairperson
Mr. Ravindra Muntode,	Member, Administrative Staff
Dr. Bharati Tendulkar,	Member, Teacher
Ms. Shital Rawal,	Member, Teacher
Ms. Neeta Kadam,	Member, Teacher
Ms. Gayatri Bapat	Member, Management
Ms. Shraddha Rambade,	Member, Alumni
Ms. Kirti Palsamkar	Member, Student
Mr. K.S. Gaikwad,	Coordinator

Agenda item 3. To finalize the submission AQAR 2018-19 online as per new guidelines before the stipulated time.

It was discussed that the AQAR has to be submitted online on the NAAC Portal only. So, it was decided to follow the guidelines as per the IIQA. It was also resolved to submit it before the time line prescribed for our college i.e. 18th November, 2019. Principal Madam took the review of the preparation of the same.

Agenda item 4. Any other matter with permission of the chair. Nil

Sd/-K.S.Gaikwad

IQAC Co-ordinator

Sd/-Dr. Smriti Bhosle

Principal

Lion's Juhu Nandlal Jalan Mahila Mahavidyalaya

Mangalayatan, Paranjpe 'B' Scheme Road No.1, Vile Parle (E)

Mumbai-400057 Tel.02226169565

27th February, 2020

Minutes of the Internal Quality Assurance Cell Meeting

The meeting of the IQAC, was held on Friday, 27th February, 2020 at 11.00 a.m. in the Principal's Office.

The following were present at the Meeting.

Dr. Smriti Bhosle,	Chairperson
Mr. Ravindra Muntode,	Member, Administrative Staff
Dr. Bharati Tendulkar,	Member, Teacher
Ms. Shital Rawal,	Member, Teacher
Ms. Neeta Kadam,	Member, Teacher
Ms. Shraddha Rambade,	Member, Alumni
Ms. Kirti Palsamkar	Member, Student
Mr. K.S. Gaikwad,	Coordinator
Ms. Sharmila Gupte	Member, Teacher
Ms. Neeta Kamble	Member, Librarian

Agenda item 1. To confirm the minutes of the meeting held on 24th September, 2019.

Co-Ordinator, K.S. Gaikwad read out the minutes of the last meeting held on 24th September, 2019 and same were approved unanimously.

Agenda item 2. To incorporate additional members to the IQAC 2019-20.

Honourble Principal and Chairperson proposed to incorporate more representation of the teachers and a Librarian. It was approved unanimously. Accordingly, following members were incorporated in the IQAC:

Ms. Sharmila Gupte Member, Teacher

Ms. Neeta Kamble Member, Librarian

Agenda item 3. To conduct Internal Academic Audit for Academic Year 2019-20.

It was discussed that the Internal Audit as per the format must be prepared and be conducted on 14th March 2020. All the Heads of the department will have to make their departmental presentation. They should submit the hard copy of the same to Mr. Gaikwad, coordinator, IQAC.

Agenda item 4. To prepare the documentation of the co-curricular activities assigned under IQAC.

It is resolved that the teachers who have been assigned the Portfolios, must prepare the documentation of their activities in hard copy so as to facilitation for the AQAR submission.

Agenda Item 5. To maintain the database though MIS and AISHE.

Mr. K.S Gaikwad informed that our college has already submitted the MIS on Government of Maharashtra Portal and it has been maintained. He also briefed about the AISHE data successfully submitted and same has been maintained by the College.

Agenda Item 6. To conduct the orientation lecture for teaching staff regarding use of e-resources.

Principal Madam proposed that the Librarian should orient the teachers about the e-resources available through library.

Agenda Item 6. Any other matter with permission of the chair.

Nil

Sd/- K.S.Gaikwad

IQAC Co-ordinator

Sd/- Dr. Smriti Bhosle

Principal