

4.4.2. Procedures and policies for maintaining and utilizing physical, academic and support facilities, - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) information to be available in institutional Website. Provide link)

Ans.

For Maintenance of Infrastructure a full time contractor is appointed to look after the maintenance of all buildings in the campus by managing committee., also the sports complex is maintained by the managing committee

Funds for maintenance are allocated and maintenance works are executed through AMC (Annual Maintenance Contract) for laboratory and library equipments and CCTV. The support staff look after the cleanliness of the college campus. Adequate infrastructure has been provided for student to take part in extracurricular activities. The institution has facilities for indoor and outdoor games. Also, the space is available for the indoor games. The college has made provision for a gymnasium to encourage physical fitness. Gymnasium Instruments are available for exercise and warm up for sports students. Regular maintenance of the Gymnasium Instrument are done.

Library is fully automated with Slim 21 Library software. The maintenance of the software is done through AMC with Algorithms Consultants PVT.LTD. with regular upgradation in the version of the software. The maintenance of Library Learning resources is done through regular fumigation work. Regular binding and lamination of rare books are done. The maintenance of racks and cupboards are done in regular intervals. The maintenance of reprographic machine is done through AMC contract to Accutech Info System Pvt. Ltd.

The maintenance of computers is done by annual contract. The contractor visits the college regularly for maintaining the computers, Printers and LCD. The maintenance of carpenter work and electrical work is done by the contractor appointed by the managing committee.

The maintenance of fire extinguisher and refilling is done by time to time from M/s Shri Om Fire Services.

The maintenance of water supply i.e. cleaning tank, repairing work of water coolers and Aqua guards is done frequently.

The supervisor and support staff look after the maintenance of water supply, electricity, and related work and also for cleanliness of the college building.