



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		VILE PARLE MAHILA SANGH'S LIONS JUHU NANDLAL JALAN MAHILA MAHAVIDYALAYA
Name of the head of the Institution		Dr. H.N.Lokhande
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02226169565
Mobile no.		9137543121
Registered Email		0251jnjcollege@gmail.com
Alternate Email		ksgaikwd2006@gmail.com
Address		Manglayatan, Paranjape 'B' Scheme, Road No.1, Vile Parle East
City/Town		Mumbai
State/UT		Maharashtra
Pincode		400057

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Krishna Gaikwad			
Phone no/Alternate Phone no.		02226169565			
Mobile no.		9820426345			
Registered Email		ksgaikwd2006@gmail.com			
Alternate Email		ksgaikwd2006@yahoo.co.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.ljncollege.in/assets/pdf/aqar/2018-19-full.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.ljncollege.in/assets/pdf/aqar/2019-20/a/academic-calender.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	71.75	2004	08-Jan-2004	07-Jan-2011
2	B	2.85	2010	28-Mar-2010	27-Mar-2015
3	B+	2.53	2018	16-Aug-2018	15-Aug-2023
6. Date of Establishment of IQAC			02-Feb-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
A Seminar & Presentations on Career opportunities in Airline and Aviation Industry	21-Jan-2020 01	126
A Guidance lecture on Financial Literacy to Arts & Commerce Studnets	09-Jan-2020 02	128
Admission for Short Term Courses at ICICI Academy for Skills	24-Jan-2020 01	19
A guest lecture on Personality development and Communication Skills	23-Aug-2019 01	68
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

@IQAC encouraged the Arts and Commerce sections to organize Orientation on Career opportunities. @The Department of History organized the Students Seminars, Workshop and Guest lectures. @The students were encouraged to participate three days Leadership Training Camp at Panvel, a city 50Kms. at distant. @The Max Life

Insurance Co. organized a Career opportunities workshop with the help of our ALUMNI Ms. Poonam Katkar for two days to the students nearby their homes under the title "Workplace Near My Homeplace".

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
4. The Conduct of Examinations	The examinations of Second Term of the academic year were conducted smoothly as per the University guidelines due to COVID-19 Pandemic on Online Mode.
3. To establish collaborations	i) The Department of History in collaboration with 'Jana Seva Samiti' organized guest lectures and Photo Exhibition of Raigadh Fort on 31st August, 2019 ii) The Department of History in collaboration with 'Hinduja Foundation' & 'Indian Numismatic, Historical and Cultural Research Foundation (INHCRF)', Nashik organized a Workshop on "Know Your Coins-Know Your History" on 25th January, 2020
2. Submission of AQAR 2018-19	The first time Online Portal for AQAR submission was introduced by NAAC and the AQAR was submitted within stipulated time.
1. Prepare Academic Calendar	The Calendar wise activities were fulfilled quite scheduled just a little flexibility was taken

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee/Education Committee	15-Jun-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission	31-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Our college maintains Management Information System for following parameters:</p> <ol style="list-style-type: none"> 1. Student Admission and support: Admissions are done through online process. Student enrolment data is maintained. 2. Teaching: Due to COVID19 Pandemic and subsequent Lock Down, the colleges were closed physically and still did. The teachers teaching the students on the Online Meeting Platforms like Google Meet/MS Teams/ ZOOM etc. 3. Examinations: All internal and external evaluation and respective results are maintained and now they are also maintained Online with the help of university. 4. Finance and Account: All the aspects of budgets, internal resources generated through fees are maintained. Ledgers and accounts are maintained with upto date records. Accounts are audited regularly. When there are additional expenses over and above the budget proposals special sanction is to be taken from the Governing Body. The Governing Body looks after the internal audit. Audit is presented to the certified Chartered Account. External Financial Audit is conducted every year in the month of May and the audited Balancesheet is received in the month of September. The external audit for college is done by Ketkar and company. 5. Administration and Resource mobilization: The major source of funds is fees collected. For both the faculties and nongranted the college follows the prescribed fee structure given by SNDT Women's University. The scholarships are provided to students by state government. Sponsorships are received for some of the activities in the colleges such as seminars, workshops, NSS Camp etc. All these resources are utilized optimally by the college. 6. Service Rules: The institution strictly follows the service rules according to the UGC, University and Govt. norms. Service records are maintained regarding the teaching and nonteaching faculty, the

benefits of PF, Casual Leaves, Earned Leaves, Medical Leaves and Maternity leaves etc. The purpose of an MIS is improved decisionmaking, by providing upto date, accurate data which helps for effective implementation of our institution. 7. Library: Library is fully automated with Slim 21 Library software. The maintenance of the software is done through AMC with Algorhythms Consultants PVT.LTD. with regular up gradation in the version of the software. The purpose of an MIS is improved decisionmaking, by providing upto date, accurate data on a variety of aspects which helps in effective functioning of our institute. Besides, our college regularly submits the required reports to Directorate of Higher Education, Maharashtra State (DHE) - MIS. It helps us to keep our institute records updated and analyze it for further policy making.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

L.J.N.J. Mahila Mahavidyalaya is affiliated to S.N.D.T. Women's University, Mumbai. Therefore, the college has to follow the curriculum that is designed by the Board of Studies and approved by the Academic Council of the University.

Our institution has a well-planned and an effective implementation of the curriculum. The following are the various means used for the same: i) Preparation of teaching plans- All the faculty members prepare and submit their teaching plans for the academic year as per the agreed date given in the academic calendar. It is a detailed apportionment of the syllabus to be taught during the academic year. The role of the teacher is to help students develop an engaged relationship with the content of the syllabus. Thus, the teaching plan helps in the execution of the curriculum. ii) Timetable setting- A planned timetable which efficiently deploys lectures for theory, practical and tutorials is also one of the important means of effective implementation of the curriculum. iii) Meeting with faculty members- The Principal of the college conducts meeting at the start of the academic year with the teachers to develop strategies for effective implementation of the curriculum. iv) College website- It is a powerful tool showcasing the programmes offered by the institution and the curriculum. It is the most important digital tool which the college has to reach all the prospective students. It is user friendly and students can easily access the curriculum on the college website. v) College Prospectus- It is another way of curriculum delivery to students which provides information about the institution, the courses offered and the curriculum for those courses to make them familiar with the curriculum at the entry point. vi) Teaching-learning Process- At the start of the teaching-learning process, all the teachers give the syllabus of their respective subjects to the students. They also discuss about the objectives of the course, teaching methods and

evaluation methods with the students. vii) Evaluation of academic performance of students- Continuous evaluation of student's academic performance also helps to understand the effective execution of the curriculum. This can be done by conducting class tests, seminars, examinations or taking their viva/ presentations. Meetings of the departments and parent-teacher meetings are other forms where the progress of the delivery of curriculum is monitored and necessary suggestions are initiated. viii) College Library- Our college library also plays an important role in planned and effective execution of the curriculum. It maintains the files of the syllabus for teachers and students to refer. Similarly, it keeps on updating the files of the syllabi of all the courses offered by the college. It provides the required text-books, reference books, magazines, subject journals and internet facility to the teachers and the students. It is a support system for curriculum delivery. ix) Feedback about curriculum- Feedback about the curriculum is taken from teachers. The survey is conducted by distributing feedback forms Online due to COVID-19 restrictions and analysis is done to find out their opinions about the curriculum. The suggestions given by the

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback is an essential element of the teaching-learning process. The college collects the feedback on the curriculum from various stakeholders such as the students and teachers. Before taking the feedback, it is ensured that the stakeholders have prior knowledge of the curriculum. The survey is conducted by distributing the feedback form to all the stakeholders. Thus, their opinion about curriculum and the suggestions given by them are analyzed. L.J.N.J College is affiliated to S.N.D.T. Women's University. Therefore, the college has to follow the curriculum that is designed by the Board of Studies and approved by the Academic Council of the University. Some of the teachers in our college are members of the University's Board of Studies. The suggestions given by the stakeholders about the curriculum are conveyed to the members of the respective Board of Studies. Some suggestions given by the stakeholders are implemented at college level. For example the suggestion given by one of the stakeholders to start a diploma or certificate course was considered after taking the due approval from the management. The college has already started such add-on courses under the title "Career Oriented Programmes" (COP). This programme offers courses in Banking Insurance, Tally with Web Designing and Spoken English. It will provide the students to have knowledge about the above fields.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Financial Accounting & Auditing, Computer Applications	120	79	79
BA	History, Marathi, Sociology & Economics	120	48	48

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2019	357	Nil	14	Nil	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	14	4	4	Nil	7
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teachers have always been mentors and guides for their students along with providing academic tuition to them. Teaching-mentoring in recent times has expanded to other aspects of guidance and counselling that facilitate the holistic development of student mentees. As times change and specific skillsets are required from students in order to acquire competencies necessary for the ever-evolving job market a technological grounding that will help them find gainful employment, a firm grounding in moral values that enables them to face challenges successfully and become good citizens. Teaching-mentoring needs to include all aspects of education such as curricular, co-curricular, value-based and technological that engender global competencies, team spirit and leadership qualities leading to academic and professional success. We at our institution, believe in imparting value-based, goal-oriented education for our students and to achieve this, we have evolved a mentoring system that is robust and multi-dimensional, one that begins before the student is admitted to the college and continues up to their further education or career goals.

1. Academic Mentoring:- This includes counselling students and their parents about the process of admission, choosing the major subject and later assisting the students to achieve their best academically. Strong and weak learners are identified by the teachers and mentored accordingly.
2. Mentoring for Co-curricular Activities:- Students are encouraged to participate in college and university level activities such as sports, cultural events, community outreach programmes which provide a platform for their talents, expression and creativity.
3. Mentoring for Placement and Career Guidance:- Students need certain skillsets in order to successfully enter the job market and the institution offers a Career Oriented Programme that offers courses such as English Speaking, Tally with Web Designing and Banking and Insurance to achieve this. We have an active Career Guidance and Counselling Cell that has enrolled students on the Government Shreyas Portal and organizes orientation lectures for students by experts in different fields.
4. Value Education and Environmental Awareness:- Moral values and awareness of environmental issues such as limiting the use of plastic, saving water, saving electricity is important and such activities are undertaken at our institution.
5. Peer Mentoring:- This is fruitful in case of academically weak students. The students of varying academic abilities are grouped together for projects and presentations in such a way that both benefit from the collaboration.
6. Personal Counselling and mentoring:- Students often have problems of a personal nature and as our institution is a small one, teachers often guide students in personal matters whenever necessary as well as providing financial assistance in some cases.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
357	14	1 : 26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	12	2	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	01	II/1	30/04/2020	23/11/2020
BA	01	IV/2	30/04/2020	23/11/2020
BA	01	VI/3	26/10/2020	23/11/2020
BCom	02	II/1	30/04/2020	20/11/2020
BCom	02	IV/2	30/04/2020	20/11/2020
BCom	02	VI/3	26/10/2020	20/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As our institution is affiliated to S.N.D.T. Women's University, Mumbai, it follows the guidelines for CIE laid down by the University in general and the specific Board of Studies in particular. For most of our Undergraduate Courses, Continuous Internal Assessment consists of 25 marks and may comprise of various testing techniques such as individual and group projects and presentations, oral and written tests, quizzes, surveys as well as book and film reviews. Written tests, book reviews and power point presentations ensure students understanding of the topic, tests their linguistic ability, summarizing and presentation skills. Presentations encourage students to shed their stage fear and inhibitions and inculcate confidence in them. Group projects and presentations bring out the team spirit and identify leadership qualities in students. They also ensure that weak and strong learners work together, the weak or slow being nurtured and mentored their peers. Students' linguistic skills are also tested by the language teachers via grammar, spelling, dictation, reading tests and assignments. For book and film reviews as well as reviews of advertisements, teachers encourage students to select the item they would like to review, thus inculcating critical perspectives and appreciation as well as underlining the influence of literature and media in society in contemporary times. The CIE, thus, provides teachers and students a flexibility to test several other skillsets that a purely written test may not be able to. Valuable teacher and peer feedback also ensures sufficient time for correction and improvement. CIE, in short, enables teachers to employ a multidimensional approach to testing that ensures maximum comprehension, global understanding and experiential learning.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As our institution is affiliated to the S.N.D.T. Women's University, Mumbai, it follows the guidelines laid down by the University in terms of dates for beginning and end of semesters, Diwali, Christmas and Summer breaks as well as conduct of CIE and semester-end examinations. As assessment is divided into a 25-75 pattern for the Undergraduate Courses, with 25marks for CIE and 75 marks for semester-end written examination, all subject departments follow the specific guidelines provided by their Boards of Studies pertaining to paper-setting, question paper patterns and evaluation for the CIE. The CIE consists variously of projects, presentations, reviews, tests and quizzes as deemed pertinent by the Boards of Studies. This year it was not possible to adhere strictly to the conduct of examinations as per the academic calendar due to the unexpected Covid 19 pandemic and lockdown as the University postponed all the examinations. The semester II and IV Regular examinations were cancelled while the Semester VI examinations were conducted in October 2020, alongwith ATKT Examinations. Keeping in mind the possibility of subsequent examinations, the teachers had continued with online and tests for revision and review. Also, before the actual examinations, the Examination Department and non-teaching staff together completed all examination related online procedures such as filling forms, organising mock tests and conducting Orientation workshops about online examinations, working diligently towards the functioning of examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ljnjcollege.in/assets/pdf/cos/ba.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BA	History, Marathi, Sociology and Economics	46	42	91.30
02	BCom	Financial Accounting & Auditing; Computer Application	57	57	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.ljnjcollege.in/assets/pdf/aqar/2019-20/b/results-details-sss.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
History	2
Marathi	1
Sociology	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	4	Nil	1
Presented papers	7	9	Nil	Nil
Resource persons	Nil	1	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Van Mahotsav-Tree Plantation	Municipal Corporation of Greater Mumbai	2	40
Baseline community Survey	Anubhuti (NGO)	1	42
Road Safety Workshop	United Way	1	31
Hiroshima Peace March	Sarvoday Mandal, Mumbai	1	27
Swachhta Abhiyan Cleanliness Drive	Municipal Corporation of Greater Mumbai	2	58
Tree Walk and Visit to Butterfly Garden	Vasundhara Green Club	2	118
The Constitution Day Rally	Bamanwada-Community	2	125
Women Empowerment Rally	Bamanwada-Community	2	96

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Municipal Corporation of Greater Mumbai	Cleanliness Drive	2	45
Swachh Bharat	United Way	Swachhta Hi Seva- Mahim Beach Clean-up Drive	1	35
Swachh Bharat	United Way	On occasion of Gandhi Jayanti- Bandra Beach Cleanliness Drive	1	17
Swachh Bharat	Municipal Corporation of Greater Mumbai	Cleanliness Drive Bamanwada	2	98
Recycle Plastic	BISLERI Products Ltd	Campaign on "Bottles for Change: Everything you need to know about Recycling Plastics"	2	74
Gender Issues	FPAI-Family Planning Association of India	Lecture on: Gender based Violence	2	109
Gender Issues	NGO-Stree Mukti Sanghatana	Lecture on "Domestic Violence Act"	2	103
Gender Issues	NGO-YWCA	Lecture on "Gender Based Violence" by Adv. Aileen	2	94
Gender Issues	NGO-Anubhuti	Mental Health Fair	2	101
Gender Issues	NGO-CMCA	Workshop on 'Social	2	57

Scientific
Temper'

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Professional Boby	Seminar- Job Oriented Introduction	Fly High A cademy/Conta ct No. 9967582828	21/01/2020	21/01/2020	126
Employment Guidance	short-term courses in ICICI Academy for skills	ICICI Acad emy/Contact details -9833835686	22/07/2019	06/03/2020	74
Financial Literacy	Guidance Lecture	ICICI Foun dation-Disha Trust/Contac t details -9322243180	09/01/2020	10/01/2020	128
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SLIM-21	Fully	3.6.0	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18788	1437236	155	17785	18943	1455021
Reference Books	29120	3870100	42	8495	29162	3878595
e-Books	23	13120	Nill	Nill	23	13120
Journals	56	78446	Nill	Nill	56	78446
e-Journals	27	23910	Nill	Nill	27	23910
CD & Video	490	119136	Nill	Nill	490	119136
Library Automation	1	190000	Nill	Nill	1	190000
Weeding (hard & soft)	5183	697287	Nill	Nill	5183	697287
Others(s pecify)	1	5900	Nill	Nill	1	5900
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	55	1	53	1	0	0	4	25	2
Added	0	0	0	0	0	0	0	125	0
Total	55	1	53	1	0	0	4	150	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
300000	243409	400000	390494

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For Maintenance of Infrastructure a full-time contractor is appointed to look after the maintenance of all buildings in the campus by managing committee., also the sports complex is maintained by the managing committee Funds for maintenance are allocated and maintenance works are executed through AMC (Annual Maintenance Contract) for laboratory and library equipment and CCTV. The support staff look after the cleanliness of the college campus. Adequate infrastructure has been provided for student to take part in extracurricular activities. The institution has facilities for indoor and outdoor games. Also, the space is available for the indoor games. The college has made provision for a gymnasium to encourage physical fitness. Gymnasium Instruments are available for exercise and warm up for sports students. Regular maintenance of the Gymnasium Instrument are done. Library is fully automated with Slim 21 Library software. The maintenance of the software is done through AMC with Algorhythms Consultants PVT.LTD. with regular upgradation in the version of the software. The maintenance of Library Learning resources is done through regular fumigation work. Regular binding and lamination of rare books are done. The maintenance of racks and cupboards are done in regular intervals. The maintenance of reprographic machine is done through AMC contract to Accutech Info System Pvt. Ltd. The maintenance of computers is done by annual contract. The contractor visits the college regularly for maintaining the computers, Printers and LCD. The maintenance of carpenter work and electrical work is done by the contractor appointed by the managing committee. The maintenance of fire extinguisher and refilling is done by time to time from M/s Shri Om Fire Services. The maintenance of water supply i.e., cleaning tank, repairing work of water coolers and Aqua guards is done frequently. The supervisor and support staff look after the maintenance of water supply, electricity, and related work

and also for cleanliness of the college building.

<https://www.ljncollege.in/others/facilities>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Seminar and presentations on 'Career Opportunities in Airlines and Aviation Industry Sector'	21/01/2020	126	Fly High Aviation Academy
A Guidance lecture and Aptitude Test	16/01/2020	38	NIIT
A Guidance lecture on 'Financial Literacy'	10/01/2020	68	ICICI Foundation -Disha Trust
A Guidance lecture on 'Financial Literacy'	09/01/2020	60	ICICI Foundation -Disha Trust
Briefing about admission for short-term courses in ICICI Academy for skills	24/01/2020	19	ICICI Academy
A lecture on 'Pastry Arts'	02/08/2019	64	Pastry Arts Academy
Seminar on 'Career Options Arts Faculty	26/07/2019	20	Time Academy
Seminar on 'Career Options' Commerce Faculty	25/07/2019	53	Time Academy

Seminar on 'Skill Oriented Courses'	22/07/2019	74	ICICI Academy
Orientation lecture and exhibition on 'Career in Aviation'	12/07/2019	61	Fly High Aviation Academy

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	1) Short term course Digital Selling for Skills at ICICI Academy for Skills	Nil	7	Nil	7
2020	2) Completed course at Fly High Aviation Academy	Nil	2	Nil	2

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
---------------------------	--------------------------------	---

No Data Entered/Not Applicable !!!

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

No Data Entered/Not Applicable !!!

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2019	2	B. Com.	Commerce	SNDT Womens University, Mumbai	M.Com.
2019	2	B.A.	Sociology	University of Mumbai	MSW
2019	1	B.A.	Economics	SNDT Womens University, Mumbai	M.A.
2019	4	B.A.	Marathi	SNDT Womens University, Mumbai	M.A.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
International Yoga Day	Institute Level	77
Fit India Movement	Institute Level	58
Mahawalkathon Rally 2019	Institute Level	71
The Annual Sports Day	Institute Level	52
Talent Hunt Competitions	Institute Level	83
Retro Day	Institute Level	59
Intercollegiate Fest	Institute Level	75
Literary Event (Vachan Prerna Din)	Institute Level	40
Constitutional Day	Institute Level	52
Marathi Bhasha Gaurav Din	Institute Level	53

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students' Council is a platform for the students, where they can prove themselves and develop not only as a student but a responsible citizen of society. Being a woman and affiliated to college of the S.N.D.T women's University the Students Council of L.J.N.J., Mahila Mahavidyalya organizes various co-curricular and extra-curricular activities every year. In 2019-20 dept. organized various programme for student's development. Ms. Neeta Malap (B.A.II Economics) received the Bhaubeej Fund Scholarship Rs. 15.000/- on the occasion of S.N.D.T. Women's University foundation day on 5th July 2019. Ms. Jyoti Zagde (B.A. II) and Ms. Shweta Kuware (B.A.II) participated in Leadership Training Camp at Shantivan, Panvel from 1st to 3rd August 2019. Ms. Aarti Lendve (B.A.III), Ms. Vidya Bhalerao (B.A. II), Ms. Komal Mulik (B.A. II), Ms. Saloni Dhuri (B.A.II) and Ms. Ramkali Chaurasiya participated in S.N.D.T. Women's University, Yuva Mahotsav Orientation cum workshop on August 2019. A guest lecture was organized by Ms. Bella Barve on "Personality Development and Communication Skills on 23rd August 2019. She focused on various topics for personality development, such as Body Language, Dressing Sense, Mirror Image. Ms. Aarti Lendve (B.A.III), Ms. Komal (B.A. II), Ms. Shalini Talware (B. Com III) Ms. Shradha Bhmabid (B.A.I) participated in Youth festival, Grand Finale on 26 and 27th September 2019. To develop reading habits dept organized 'Vachan Prerna Din' on 16th October 2019. Dr. Bharti Tendulkar (Vice-Principal), addressed the students. Students presented poems, articles as well as expressed opinion about their favorite book. Ms. Neeta Kamble (Librarian) delivered a lecture on ' Job opportunities through reading' Ms. Komal Mulik, Ms. Prachee Kadam, Ms. Harshada Jadhav, Ms. Iynoor Pathan, Ms. Ritika Megde, Ms. Shweta Sawant participated in Nirjhar 2019-20 Inter-collegiate fest organized by B.M. Ruia College on 13,14th December 2019. Department organized Mono Acting, Elocution, Salad Decoration, Best out of waste, storytelling, Solo Dance, Ludo as a part of "Talent Hunt competition" at college level on 18th and 19th December 2019. Traditional Day, Western Day, Retro day also organized at college. On 21st Dec 2019 department organized an Intercollegiate Fest competition, namely Salad Decoration, Paper Bag Making, Elocution and Solo Dance competitions. The event started with a welcome address and well wishes to all the participants from our Principal Dr. Smriti Bhosle. Students from M. D. Shah College, Malad, B.M. Ruia Girls College, Gamdevi, M.M.P Shah college, Matunga participated the events. Ms. Akshara Naik (Actress) was invited as a special Judge for the competitions as well as Ms. Kalpana Dhanawade, Ms. Humera Saiyd, Mr. Kailas Chavan also invited as a judge for the competitions. Students enthusiastically participated and enjoyed the event. Ms. Pooja Sharma, Ms. Sandhya Dubey received prizes in Solo Dance and Elocution Competition. Ms. Sonal Dangle and Ms. Tejal Kumbhar participated in 'Charkha' competition organised by M.D. Shah college, Malad on 19th December 2019. Ms. Harshada Jadhav, Ms. Iynoor Pathan, Ms. Ritika Megde, Ms. Pooja Mugurdekar, Ms. Shweta Sawant participated in Leadership camp at Bedgaon-Palghar between 15 to 18 January 2020 conducted by Gandhi Sarvodya Madal, Mumbai.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

105

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

Our college has organized informal meetings of our alumni and conducted programs for students as follows: Ms. Poonam Katkar had conducted orientation lecture on career opportunities with Max Life Insurance for B. A. and B.com students on 18th July 2019. Total 69 students attended the programme. Students also visited Andheri Branch called "Workplace Near My Homeplace" on 19th July 2019. Ms. Swara Chavan conducted orientation lecture on 'Cup cake and Chocolate making' on 17th Aug 2019. She had given many tips on cooking and how to become a business woman. Total 34 students participated in the programme.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institute decides a strategy for delegating curricular and co-curricular portfolios and providing operational autonomy to all the various functionaries to work towards decentralized governance system. Faculty members function as coordinators of various committees and cells and are given liberty to organize activities for the students and develop a good academic environment for students. Faculty members are motivated to arrange for academic, co-curricular and extra-curricular activities. Practice I: Career Counselling and Placement Cell: Every year regular seminars, workshops and guidance lectures are arranged for students. This year Online sessions were conducted after March 2020 for the students. Around 400 students from degree college benefited through the expert guidance in choosing their career. Institute has linkages with: 1) Fly High Aviation Academy, Andheri, Mumbai 2) ICICI Academy for Skills, Mumbai 3) DISHA Trust, ICICI, Mumbai. Some of guidance activities arranged for students: 1) "Career in Aviation" by Fly High Aviation Academy on 12th July 2019. 2) 'Skill Oriented Courses' offered by ICICI Academy for skills as part of CSR activity in two batches for Degree Arts and Commerce on 22nd July 2019. Briefing about admission for short-term courses in ICICI Academy for skills on 24th January 2020. 3) 'Financial Literacy' on 9th and 10th January 2020. 4) Guidance and Aptitude Test by NIIT on 15th and 16th January 2020. Details of students who completed short-term courses at ICICI Academy for Skills and successfully placed in year 2019-20: Sr.No Name Location Course Company 1. Harshada Rajput Santacruz Office Administration Capital First Private Limited 2. Divya Gawade Andheri Office Administration NAF Services Ltd. 3. Mansi Mungekar Andheri Beauty Therapist Triveni Salon 4. Siddhi Amre Andheri Beauty Therapist Triveni Salon 5. Shweta Kini Virar Beauty Therapist Triveni Salon 6. Ankita Chikane Borivali Beauty Therapist Triveni Salon 7. Neha Gavli Dahisar Office Administration Integra Unisource Pvt. Limited 8. Ms. Radhika Kunwar got placement in Air India (Cargo) and Ms. Sonali Bendre got placement in Air India ground staff. Two students have joined short term course on "Cabin crew and Airport Ground Staff" at Fly High Aviation Academy in November 2019. Institute decides a strategy for delegating curricular and co-curricular portfolios and providing operational autonomy to all the various functionaries to work towards decentralized governance system. Faculty members function as co-ordinators of various committees and cells and are given liberty to organize activities for the students and develop a good academic environment for students. Faculty members are motivated to arrange for academic, co-curricular and extra-curricular activities. Activities during lockdown period: ? Online meeting with Fly High Aviation Academy for seminars. ? Guidance to ex-students through conference call for courses by ICICI Academy for skills. ? Seven students have joined Three months. On-line course of 'Digital Selling' from 02/06/2020 to

05/09/2020 by ICICI Academy for skills. ?Set up Guidance and counselling committee -COVID 19. Dr. Smriti Bhosle, Ms. Sharmila Gupte and Ms. Shital Rawal
Practice II: Library Committee: The library is fully automated with SLIM 21 Library management system. Our institution is a member of -N-LIST {National

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	? Admissions are given as per the eligibility criteria and the intake capacity for various programmes as prescribed by the SNDT Women's University. ? The admission committee guides the students about procedures and supervises the process. ? Online admission procedure is followed. ? Counselling offered by teachers to students in admission is a useful feature of the process.
Industry Interaction / Collaboration	Institute has linkages with : 1) Fly High Aviation Academy, Andheri, Mumbai 2) ICICI Academy for Skills, Mumbai 3) DISHA Trust, ICICI, Mumbai Every year regular seminars, workshops and guidance lectures are arranged for students. This year Online sessions were conducted after March 2020 for the students. Around 400 students from degree college benefit through the expert guidance in choosing their career.
Human Resource Management	? All the portfolios of curricular and co-curricular activities are distributed among staff members at the beginning of the academic year. These portfolios are assigned on rotation basis. ? Staff Academy is in place for arranging programmes staff members. ? Self-appraisal and API by faculty has to be submitted every year. ? The IQAC creates awareness about maintaining quality in teaching and learning. ? Service books, employee records, incoming and outgoing correspondence is maintained. ? Grievance Redressal Cell is in place to address any issues presented by students or staff.
Library, ICT and Physical Infrastructure / Instrumentation	There are 10 classrooms, 1 Computer Laboratory, and one Conference Hall. There are LCD projectors in almost all classrooms. The Library is fully automated with SLIM 21 Library

management system. Our institution is a member of -N-LIST {National Library and Information Services Infrastructure of scholarly content} which is working under INFLIBNET {Information and Library Network Centre} that provides access to Electronic Journals and Electronic books. The library provides OPAC {Online Public Access Catalogue} through which users can access books from any of the computers.

Research and Development

? The research activities of the college in the form of research articles and papers written by the faculty are published at regular intervals through the Research Cell of the college through the Research Journal 'In Search of Knowledge' (ISSN:2278-1234). ? Faculty members as well as students participated and presented research papers in seminars and conferences at the University, State, National and International level throughout the academic year. A number of these papers were published in conference proceedings or research journals. Some faculty members were invited to act as resource persons or chairpersons at seminars / workshops.

Examination and Evaluation

The college follows all norms prescribed by S.N.D.T Women's University while conducting the examinations. First year Semester exam is conducted by college and Second year and Third Year examination is conducted by S.N.D.T. Women's University, Mumbai. Internal assessment of 25 marks and a semester exam of 75 marks is conducted and results are declared within the stipulated time. An exam committee co-ordinate all the procedures like timetable, supervision, Centralized assessment schedule and submission of results. There is an Unfair Means Committee to prevent and monitor any malpractices during the examinations.

Teaching and Learning

Teachers apply blended teaching-learning approach for transacting the syllabus. Traditional teaching techniques of lecture method, Group discussion, question and answer method are accompanied with innovative methods like field visits, film screenings, student seminars, surveys, group study individual assignments /projects etc. Class tests, quiz competitions, debates, group discussions are arranged

	regularly. Guest lectures by experts and workshops are arranged by all departments. Teaching plan by every faculty member and academic calendar are prepared at the beginning of the academic year. Vice principal and Head of Departments take the follow-up of execution of these plans. Mentoring is provided for weak learners
Curriculum Development	The college is affiliated to S.N.D.T Women's University and follows the prescribed curriculum. Principal Dr. Smriti Bhosle is actively involved in curriculum designing as Dean, Faculty of Humanities, at University level including Academic Council, Board of Studies, Sociology. Our faculty members are involved in curriculum development as members of the Board of Studies. The college conducts Career Oriented Programme for undergraduate students, and updates the curriculum of these courses. Experts from respective areas give valuable suggestions. At present there are four courses - 1) Banking and Insurance 2) Tally and Web Designing 3) Travel and Tourism. 4) Spoken English

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	? All correspondence with the university, UGC, Dept. of Higher and technical education is done online. College information is updated regularly on NIRF, AISHE, and DHE-MIS Portal. Online NOC procedure is followed for sanctioning vacant posts.
Finance and Accounts	? SEVARTH is in place for online salary payments. Most payments are made digitally.
Student Admission and Support	Admission to all faculties is done online through S.N.D.T. Women's University Portal. Scholarships for the eligible students is applied online. All details regarding student support services are available on college website. Submission of marks is done on University portal in prescribed time.
Examination	Examination forms are filled and uploaded online on S.N.D.T. Women's University portal. Notices about examinations, timetable, submission of CIE marks is done on portal. The question papers for college level that is First Year exam are submitted on a separate email id created by college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	5	9	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Reimbursement of registration fees for seminars / conferences and workshops serves as encouragement to update knowledge and training of faculty.	Financial support is provided to non-teaching staff through the 'Students-Staff Welfare Fund' contributed to by the teaching faculty.	The 'Students' Staff Welfare Fund' is contributed to every year by the teaching faculty. Students in financial need can apply and receive financial help. These funds are used to aid eligible students in their education related financial needs.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College conducts external academic audit after every three years and external administrative audit every year. Financial audit helps the institute to look into its financial growth and stability. This includes checking accounting records, internal control policies and other financial matters. Internal financial audit is conducted by C.A. D.B. Ketkar and company. The period for conducting internal audit is usually from Month of May to August. External financial audit is conducted by government as per the requisites.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

26000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Nil	Not done due COVID-19 Pandemic
Administrative	Yes	D.B. Ketkar and company, Mumbai	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

a. Attendance of students b. University results (2018-19) c. Information about student support services Orientation was given to parents about Government Scholarship schemes for students.

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

College has completed NAAC 3rd cycle Accreditation in August 2018 and secured B Grade with CGPA 2.53. Post Accreditation activities are: 1) Participated in NIRF Rankings 2019-20 2) Principal Dr. Smriti Bhosle has been selected as NAAC Assessor by "NAAC", Bangalore, for assessment and accreditation of institutions of higher education in India. 3) A fund of Rs. 75,000/- was collected from Teaching, Non-teaching staff and students and handed over to Vile Parle Mahila Sangh to be donated for the flood victims of Kolhapur and Sangli districts in State of Maharashtra. 4) A health Check-up Camp was organised for the students and community members in collaboration with Shirodkar Hospital, B.M.C. on 25th December 2019. 5) The AQAR of year 2018-19 is successfully uploaded on the NAAC portal on 13th November 2019. 6) Contribution to a Differently abled (Deaf Blind) school by Teachers

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Moderation of answer sheets of first year college semester I exam	12/11/2019	18/11/2019	23/11/2019	10
2019	Online Submission of AQAR on NAAC Portal	24/09/2019	25/09/2019	13/11/2019	14
2019	Photo exhibition on 'Raigad Fort' in collaboration with Janseva Samiti	10/08/2019	31/08/2019	01/09/2019	335
2019	Intercollegiate Festival	10/11/2019	18/12/2019	21/12/2019	90
2020	Lecture on "Career Guidance"	27/02/2020	03/03/2020	03/03/2020	135
2020	Week-long programme by 'Women's Cell'	27/02/2020	09/03/2020	16/03/2020	240
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Encourage for Bhaubeej Fund of University for Rs.15000/-	05/07/2019	05/07/2019	1	Nil
Orientation lecture and exhibition on	12/07/2019	12/07/2019	61	Nil

'Career in Aviation'				
Orientation lecture on career opportunities	18/07/2019	19/07/2019	69	Nil
Seminar on 'Career Options' Commerce Faculty	25/07/2019	25/07/2019	53	Nil
Seminar on 'Career Options Arts Faculty	26/07/2019	26/07/2019	20	Nil
Leadership Training Camp	01/08/2019	03/08/2019	2	Nil
Yuva Mahotsav Orientation cum workshop	09/08/2019	09/08/2019	5	Nil
Orientation lecture on 'Cup cake and chocolate making'	17/08/2019	17/08/2019	34	Nil
Lecture on Personality Development and Communication Skills	23/08/2019	23/08/2019	68	Nil
Youth festival, Grand Finale	26/09/2019	27/09/2019	4	Nil
A Premarital Counseling Workshop	14/12/2019	16/12/2019	87	Nil
A Guidance lecture on 'Financial Literacy'	09/01/2020	10/01/2020	128	Nil
A Guidance lecture and Aptitude Test	15/01/2020	16/01/2020	103	Nil
Seminar and presentations on 'Career Opportunities in Airlines and Aviation Industry Sector'	21/01/2020	21/01/2020	126	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

We have installed LED Tube lights in the Conference Room, Passage and First floor to save energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	19/07/2019	1	"Workplace Near My Homeplace"	Career in Banking	69
2019	1	1	01/08/2019	3	Leadership Training Camp	Training imparted to students at Panvel Camp, 50 kms distant to encourage them to expose leadership qualities.	2
2020	1	1	21/01/2020	1	Seminar and presentations on 'Career Opportunities in Airlines and Aviation Industry Sector'	The student must also try for Jobs in Aviation Industry	126

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	11/07/2019	The College has uploaded the Code of Conduct for students by which the have to abide by. We display notices for the stake holders if any violations of the code of conduct is done. Accordingly, we warn them and if not, we take strict action against them. We also take a review from time to time if any new guidelines are to be incorporated and same, we update to the stake holders.
Code of Ethics	11/07/2019	The College has uploaded the Code of Conduct for ethics for teachers, governing body and administration including Principal, Officials and support staff. We display notices for the stake holders if any violations of the professional ethics and. Accordingly, we warn them and if not, we take strict action against them. We also take a review from time to time if any new guidelines are to be incorporated and same, we update to the stake holders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Leadership Training Camp	01/08/2019	03/08/2019	2
Youth festival, Grand Finale	26/09/2019	27/09/2019	4
A Guidance lecture on 'Financial Literacy'	09/01/2020	16/01/2020	221
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Waste management 2. Separate dustbins for dry and wet waste 3. Collaboration with MCGM and NGOs 4. Plantation inside campus and outside at Bamanwada area 5.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. BEST PRACTICE NO. 1 Title of the Practice: - Guiding students through Career Counselling and Placement Cell Context: Career Counselling and Placement cell was established in college in academic year 2003-04 with an objective to guide and channelize students for proper career. College aims at empowering the students for a bright career and future. Objectives: - 1. To guide students to find suitable career as per their aptitude, qualifications and skills. 2. To help students interact with companies by arranging for campus placement drives. 3. To aspire and motivate students to get a good job profile and bright career. 4. To increase students' confidence level and knowledge to acquaint themselves with best job opportunities. The Practice: - Every year regular seminars, workshops and guidance lectures are arranged for students. Around 500 students from degree college benefit through this guidance in choosing their career. Experts from various fields guide students. Interactive sessions are arranged for making students aware about current job market. We have arranged Campus placement drives frequently. Students are given information of recruitments and students are sent for interviews. Obstacles faced/Problems encountered: - Lack of space for having professional Career Counselling and placement cell is an obstacle while functioning. Evidence of Success: - Most of our students have acquired placements through various linkages. Many of our students are the first-generation graduates at their homes. They have received jobs as Ground Staff at airports, Front office and Back-office jobs at Banks and private companies. Some of our students have entered into Maharashtra Police Service. Resources Required: - Space for professional Career Counselling and Placement Cell

2. BEST PRACTICE NO. 2 Title of the Practice: - Organize Inter-collegiate Students' Seminar in Collaboration with other Colleges Context: The teachers are engaged with research practices is fine. But students are to be introduced with the research practices so that they can understand what is the research actually is. To train them, they should be encouraged to prepare and present their own research papers on a common platform in collaboration with other colleges' students. Therefore, cultivation of research culture is the need of the hour. Objectives: - 1) To introduce students with research. 2) To make them available various resources of research. 3) To encourage them to prepare and present their research papers. 4) To interact with the students of other colleges as well and exchange the ideas. 5) To intercommunicate and share the ideas, experiences and practices among themselves. The Practice: - The department of History and Marathi has been regularly organising intercollegiate Students' seminars in collaboration with the other colleges from University of Mumbai. The Department of History has collaborated with K.V.Pendharkar College, Dombivali and P.L.Shroff College, Chinchani, Dist-Palghar (Both affiliated to University of Mumbai). Thus, Students of SNDT Women's University, Mumbai and of University of Mumbai could exchange their experiences with each other at the common platform for the occasion of Seminars. This practice of the Dept of history has been continued since the academic year 2012-13 and still on. Every year one of the participant college host the seminar where students present their research papers, share their ideas and ask several questions. It enriches their knowledge and encourage them for further research. The department of Marathi has collaborated with Vajreshwari College, Dist -Palghar and they are organising the students' seminars where the Marathi dept. students present their research papers. In one year, our college students go there at Vajreshwari and another year the students of Vajreshwari College come at our college. This practice has been regularly going on even today. Obstacles faced/Problems encountered: - In the beginning the response of the students was very poor as they hesitated to prepare the research paper. They first worried

about the research paper presentation and the participants asking questions in connection with the research. Therefore, the response was very poor so far, the numbers of participants are concerned. Evidence of Success: - The students now voluntarily participate in the research paper preparation and make their presentation. They are now well familiar with the meaning of research. The senior students now encourage their juniors and after one year and even in the same year they dare to present the paper. Their stage courage has now been increased and they look into any matter of study carefully. The number of participants also has been increasing year by year. Resources Required: - Hall, Mic System, Computer with Projector, Library services, transportation and guidance. Contact Details: - Principal, LJNJ Mahila Mahavidyalaya, Vile Parle Phone No. 02226169565 Email:-025ljnjcollege@gmail.com Best Practices are uploaded on the College Website and Link of the same is provided below.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.ljnjcollege.in/assets/pdf/agar/2019-20/b/criteria-7-7-2.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctive feature of our institution is its women centeredness and the continued efforts at women Empowerment. Our institution is affiliated to SNDT Women's University, Mumbai founded in 1916 by Maharshi Dhondo Keshav Karve, a pioneer in women's education and social reform, with financial assistance from Shri. Vitthaldas Thackersey and envisioned a nation of educated, enlightened and cultured women. Our parent body, Vile Parle Mahila Sangh, established in 1952 is constituted of women, is solely managed by women members and ventured in women's' education in 1969 when they stated Lions Juhu Nandlal Jalan Mahila Mahavidyalaya solely for women. Since then, our institution has assisted thousands of girl students to attain their degrees, both graduate and post graduate, enabling them to face the job market confidently. Our add on and enrichment programmes and courses along with the certificate courses under the career-oriented programme aim at enhancing the students' competencies and facilitating their entry in to careers in the ever-evolving trends due to globalization and privatization. True to our institutional vision 'AGRATA: PATHI SADAIVA GAMYATAM' (Always Moving Forward on the Path of progress.....) and our mission "Achieving excellence through rigorous academic commitment and discipline" we have made it our priority and thrust area the 'empowerment of women through education and financial independence. The background and financial constraints often delimit our students in progressing to higher education and attaining further professional degrees as they are compelled to start earnings while they are still undergraduate students. To ease the financial burden of the students purely, voluntary practice the teaching staff of our college has initiated a purely voluntary practice 'Students mutual Aid Fund' with a Contribution of Rs 500/- per teacher of Aided Section. After scrutinizing the requirement of the needy students, some students receive same financial assistance. Along with academic activities the institution also organizes several gender sensitizations programmes in order to move our students aware of the issues of gender repression and disparity and conduct informative sessions on health awareness and women's issues. In Collaboration with various GOs and NGOs, we organize lectures and workshops on issues such as Leadership Training Camps, Career Guidance and Placements, encourage students to participate in University's Bhaubeej Scholarship, encourage them to take part in Youth Festival of the University. The College has an Anti-Ragging cell and Grievance Redressal Cell as preventive measure though we have never had any trouble on these fronts. Our entire campus is under CCTV surveillance in order

to instill a sense of safety and security among the students. The institution measures the success of its performance not only by the number of students graduated, their place in their work environment, their financial success but by their contribution to society as responsible, aware individuals and take pride in it.

Provide the weblink of the institution

<http://www.ljncollege.in/assets/pdf/aqar/b/criteria-7-7-3.pdf>

8.Future Plans of Actions for Next Academic Year

1 . To upgrade Library facilities and e-learning. Library is the backbone of any academic institution. A good collection of books is very imperative for arousing students' interest in studies. Our college library is fully automated with Slim 21 Library software. The maintenance of the software is done through AMC with Algorithms Consultants PVT.LTD. with regular upgradation in the version of the software. The maintenance of Library Learning resources is done through regular fumigation work. Now we are planning to have digital database for more effective implementation of library policies. The areas in which college wants to develop further are E-content such as: CEC (Under Graduate) SWAYAM / MOOCs /any other Government initiatives institutional (Learning Management System (LMS) etc. Library will play a major role in this context. 2. To set up Research and Study centre: The Great leaders, Thinkers and philosophers like Mahatma Gandhi, Dr. Babasaheb Ambedkar have significantly contributed to socio-economic development of our country. It is very important that our future generations should have knowledge about the great teachings of these thinkers. So college aims at setting up of Research and Study centres like centre for Gandhian Studies, Centre for Ambedkar studies etc. This Research and Study centre will prove beneficial to students and society as well for inculcating values among them and improving reading habits among people in neighbouring areas. 3. To Start Self-Financed Diploma courses. Currently our college runs B.A. and B.Com. programme. These traditional programmes must be supported by professional and skill oriented courses which will help students to avail better employment opportunities. We are planning to introduce innovative and more relevant diploma courses such as Management, Accounts and Auditing, Taxation etc. Such self financed courses will help for increasing competitiveness among students. 4. To establish collaborations with industries for more placement to students. College conducts various programmes for creating awareness about career opportunities for students. We have developed prominent linkages with aviation academy, insurance companies etc. Besides this we want to establish proper collaborations with industries which will benefit students for gaining more bright employment opportunities. More number of campus placement drives will be arranged so that maximum number of our students find a suitable career for them. Our college plans to make best possible efforts in above areas for achieving our college mission that is 'Achieving excellence through rigorous academic commitment and discipline'. 5. To organize various E-Lecture Series, Inter-collegiate students Teachers Seminars/Conferences in College.