



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		VILE PARLE MAHILA SANGH'S LIONS JUHU NANDLAL JALAN MAHILA MAHAVIDYALAYA
Name of the head of the Institution		SMRITI ASHOK BHOSLE
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		022-26169565
Mobile no.		9833661695
Registered Email		0251jnjcollege@gmail.com
Alternate Email		smritibhosle@gmail.com
Address		'Mangalayatan', Paranjape Scheme 'B', Road No. 1, Vile Parle (East), Mumbai- 400057
City/Town		Mumbai
State/UT		Maharashtra

Pincode	400057																														
2. Institutional Status																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Women																														
Location	Urban																														
Financial Status	state																														
Name of the IQAC co-ordinator/Director	Smt. Shital Rawal																														
Phone no/Alternate Phone no.	02226169565																														
Mobile no.	9819795056																														
Registered Email	0251jnjcollege@gmail.com																														
Alternate Email	smritibhosle@gmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	http://www.ljnjcollege.in/assets/pdf/aqar/2017-18.pdf																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.ljnjcollege.in/assets/pdf/aqar/a/academic-calender-2018-19.pdf																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>71.75</td> <td>2004</td> <td>08-Jan-2004</td> <td>07-Jan-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.85</td> <td>2010</td> <td>28-Mar-2010</td> <td>27-Mar-2015</td> </tr> <tr> <td>3</td> <td>B+</td> <td>2.53</td> <td>2018</td> <td>16-Aug-2018</td> <td>15-Aug-2023</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	71.75	2004	08-Jan-2004	07-Jan-2009	2	B	2.85	2010	28-Mar-2010	27-Mar-2015	3	B+	2.53	2018	16-Aug-2018	15-Aug-2023
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2	B	2.85	2010	28-Mar-2010	27-Mar-2015																										
3	B+	2.53	2018	16-Aug-2018	15-Aug-2023																										
6. Date of Establishment of IQAC	02-Feb-2004																														
7. Internal Quality Assurance System																															

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Value Education	18-Aug-2018 15	57
Talent Hunt competitions	17-Jul-2018 4	57
Cyber security workshop	09-Feb-2019 1	52
Mental Health Fair	07-Sep-2018 1	101
Internal Academic Audit	20-Feb-2019 1	14
Publication of Research Journal	25-Jan-2019 365	18
Review of internal evaluation process	30-Nov-2018 1	14
feedback related to the curriculum	18-Jul-2018 2	210
Teachers evaluation feedback	20-Oct-2018 2	404
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities

No

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

o College appeared for 3rd cycle of NAAC accreditation. NAAC Peer team visited college on 7th and 8th August 2018. College acquired 'B' Grade in the 3rd cycle. IQAC and NAAC Steering Committee looked into the procedures for the accreditation process. o IQAC encouraged departments to organize seminars and conferences. Dept. of History organized Intercollegiate students' seminar on 'Contribution of Social Reformers to the Social Awareness of Maharashtra' on 8th September 2018 and State level seminar on "Gazetteers: Utility and Significance" in collaboration with Gazetteers Dept, Government of Maharashtra, Mumbai on January 29, 2019. o IQAC took care that students should be motivated to take up a bright career. In line with this Career Counseling and placement cell organized many activities by inviting the institutions like Fly High Aviation, ICICI Skill Academy, seminar on "Government and Private Scholarships" under an CSR initiative by Vodafone, Seminar by Pune Institute of Business Management (PIBM), Lecture on "Financial Literacy" by ICICI Disha Trust. o IQAC has submitted required reports to AISHE, DHEMIS and NIRF. o IQAC Women's cell organized Cyber Security workshop on 9th February 2019 and guidance lectures by experts on various topics.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To enhance environmentfriendly campus.	NSS Unit of our college takes utmost care of cleanliness in the campus. Strategy for using less paper is also followed by all departments. Swacchata Abhiyan is also implemented successfully
To organize inter-collegiate students' seminars and other co-curricular activities	Dept. of History organized Inter-collegiate students' seminar on 'Contribution of Social Reformers to the Social Awareness of Maharashtra' on 8th September 2018 and State level seminar on "Gazetteers: Utility and Significance" in collaboration with Gazetteers Dept, Government of Maharashtra, Mumbai on 29th January 2019.
To conduct activities like field visits, guest lectures and workshops.	Following activities were conducted :- Study Visits : History Dept. 1)Mandapeshwar Caves and Borivali Hero Stone 2) Prince of Wales Museum 3) Kala Ghoda Festival 4) Samyukta Maharashtra Andolan Museum Sociology Dept. 1)Stree Mukti Sanghatana 2)Akshara institute 3) Sneh institute Guest lectures and workshops: • Lecture on 'Contribution of women in Marathi Film Industry' on

19/01/2019 • Computer Guidance lecture on "Accounting Tally 9.0" on 27th and 28th February 2019 • Women's cell organized 'Cyber Security workshop' on 09/02/ 2019

To arrange more programmes for career counseling and placements.

Career Counseling and Placement cell organized: • Orientation and exhibition on 'Career in Aviation' • Workshop by ICICI Skill Academy • Workshop by 'Skill India', Govt. of India initiative.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee (CDC)	23-Aug-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

22-Dec-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

An MIS gathers data from multiple online systems, analyzes the information, and reports data to aid in management decisionmaking. MIS is also the study of how such systems work. Our college maintains Management Information System for following parameters: 1. Student Admission and support: Admissions are done through online process. Student enrolment data is maintained. 2. Examinations: All internal and external evaluation and respective results are maintained. 3. Finance and account: All the aspects of budgets, internal resources generated through fees are maintained. Ledgers and accounts are maintained with upto date records. Accounts are audited regularly. When there are additional

expenses over and above the budget proposals special sanction is to be taken from the Governing Body. The Governing Body looks after the internal audit. Audit is presented to the certified Chartered Account. External Financial Audit is conducted every year in the month of May and the audited Balancesheet is received in the month of September. The external audit for college is done by Ketkar and company.

4. Administration and Resource mobilization: The major source of funds is fees collected. For both the faculties and nongranted the college follows the prescribed fee structure given by SNDT Women's University. The scholarships are provided to students by state government. Sponsorships are received for some of the activities in the colleges such as seminars, workshops, NSS Camp etc. All these resources are utilized optimally by the college.

5. Service Rules: The institution strictly follows the service rules according to the UGC, University and Govt. norms. Service records are maintained regarding the teaching and nonteaching faculty, the benefits of PF, Casual Leaves, Earned Leaves, Medical Leaves and Maternity leaves etc. The purpose of an MIS is improved decisionmaking, by providing upto date, accurate data which helps for effective implementation of our institution.

6. Library: Library is fully automated with Slim 21 Library software. The maintenance of the software is done through AMC with Algorhythms Consultants PVT.LTD. with regular upgradation in the version of the software. The purpose of an MIS is improved decisionmaking, by providing upto date, accurate data on a variety of aspects which helps in effective functioning of our institute. Besides our college regularly submits the required reports to Directorate of Higher Education, Maharashtra State (DHE) - MIS. It helps us to keep our institute records updated and analyse it for further policy making.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

L. J. N. J. Mahila Mahavidyalaya is affiliated to S. N. D. T. Women' University, Mumbai. The institute has developed a structured and effective implementation of the curriculum through the various means. ? At the beginning of the year, our college prepares the academic calendar and accordingly all the teachers prepare their teaching plans which help in the execution of curriculum. ? The Principal of the college conducts meetings with the faculty members to develop strategies for effective implementation of the curriculum. After discussion the strategies are finalised that would support its effectivedelivery. ? When the students of first year come to the college to make an enquiry regarding courses offered by the institute, they are provided thecollege prospectus in which the information about the curriculum is given. ? Before the teaching-learning procedure gets started, all the teachers give students, the syllabus of their respective subjects. Teachers discuss the objectives of the courses offered, teaching methods and evaluation methods with the students. ? Students can have access any time to the files of the syllabus that are maintained by Heads of the departments. ? The college library has a big part in planned and effective execution of the curriculum. By providing the required text-books, reference books, magazines, subject journals and internet facility to the teachers and students, the library supportstrouble-free implementation of the curriculum. Our college library keeps on updating the files of all the syllabi of all courses/programmes offered by the college. Students can access this information easily. ? College website is the mirror to the functioning of the particular institute. Our college website is regularly updated with the information concerning offered courses and the curriculum of those courses. Our students can easily get access to the curriculum on college website too. Information about the courses and programmes offered by the university and their curriculum is also available on the S. N. D. T. Women's University website. ? A tactfullyplannedTime-table is one of the most important means of effectiveimplementation of the curriculum. With the help of time-table, the teachers can pre-plan the successful execution of teaching-learning processes. ? Continuous evaluation of students' academic and all over performance is also pertaining to the effective execution of the curriculum. So, conducting Unit tests, Semester Examinations and organising co-curricular and extra-curricular activities has its own importance. ? Besides, the feedback about the curriculum is received from students, parents and alumni. ? The faculty of our college has consistently and actively participated in the planning and restructuring of the curriculum of a number of subjects. The college faculty regularly keeps them update about the changes taken place in the syllabus and its delivery. ? In nutshell, planned and effective execution of curriculum is reflected in an effective teaching-learning processes and the continuous assessment throughout the year.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Marathi, History, Sociology	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Sociology	6
MA	Marathi	2
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback related to the curriculum is achieved from the stakeholders of the college i.e. students, teachers, alumni members and parents. Before taking feedback, it is ensured that all the stakeholders have prior knowledge of the curriculum. Also, they are given sufficient time to think about the curriculum. While preparing the feedback form, the questions like, 'do you find the existing curriculum adequate', 'if this curriculum is not adequate, which changes you think should be made', 'whether the curriculum should be designed on the basis of the importance given to skills or job oriented knowledge or overall personality development of the students, 'whether the supplementary course should be offered by the institute', 'what do you gain after studying the curriculum' are considered. The survey is conducted by distributing the feedback form among the stakeholders. The forms that are thoroughly filled up by the stakeholders are collected and analysed. In this way, the stakeholders opinion about the curriculum and the changes needed to be incorporated in the curriculum becomes apparent. L. J. N. J. Mahila Mahavidyalaya is not an</p>

autonomous institute but it is affiliated to S.N.D.T. Women's University. Therefore, the college has to follow the curriculum that is designed by the Board of Studies and approved by the Academic Council of the University. Some of the teachers in our college are members of the University Board of Studies e.g. Board of Studies in Sociology, Marathi and English. Principal Dr. Smriti Bhosle is the Dean of the Faculty of Humanities. She is also the Chairperson of the Board of Studies in Sociology. Thus, the suggestions that are given by the stakeholders about the curriculum are conveyed to the members of respective Board of Studies and are carried out. Principal Dr. Smriti Bhosle and Dr. Bharati Tendulkar are also the members of Boards of Studies of some autonomous colleges. Some suggestions that are given by the stakeholders can be solved at the college level. e.g. if there is a suggestion to start a diploma or certificate course, this is discussed by the management Members, Principal and IQAC Members. The final decision is made collectively by these members. The college has already started such Addon courses under the title "Career Oriented Programmes". This programme offers courses in Banking and Insurance, Tally with Web Designing, Travel and Tourism and Spoken English that serve the students' need to be professionally efficient. Besides, through the activities of Career Counselling Cell, NSS Unit, Students' Council, and also through the workshops, field visits, internships, seminars, guest lectures, departmental/cocurricular activities, efforts are made for the overall development of the institute.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Marathi, History, Economics, Sociology.	132	60	60
BCom	Financial Accounting & Auditing, Computer Application	132	124	124
MA	Marathi, Socioogy, History	60	10	10

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	357	Nill	14	Nill	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	8	5	8	Nil	5
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Traditionally teachers have always been considered as guides, counselors and guardians to their students though in recent times, the duties of teachermentors have evolved to include other aspects too. Though mentoring largely involves academic and personal advice and support, now it also incorporates imparting global competencies enabling students to progress to higher education and meaningful employment, by fostering specific skills and abilities of the students and grooming them accordingly. Thus, mentoring incorporates and includes all aspects of education such as academic, cocurricular, personal counseling as well as inculcating values, leadership qualities and teamspirit and guidance for placement and professional development. In their role as mentors, teachers are expected to share their knowledge, experiences, skills and competencies with the students. As imparting education involves the holistic development and maturation of the students, we at our college have evolved a mentoring system that incorporates a multidimensional approach. The mentoring begins at the time the student is admitted to the college and goes up to their career choices or progression to higher education.

1 Academic mentoring: involves not only knowledge transfer but a SWOC analysis of the students by the subject teachers. Strong and weak learners are identified and provided additional support accordingly. Similarly, in case of special learners, extra care is taken for their understanding.

2 Mentoring for cocurricular activities: Students are encouraged to take part in activities such as sports, cultural programmes, community outreach activities and intercollege competitions.

3 Mentoring for placement and career: To develop skills and competencies necessary for the everevolving job market, the college offers a Career Oriented Programme comprising of courses such as Tally with Web Designing, Spoken English, Banking and Insurance and Travel and Tourism. We have an active Career Counseling Cell. We have also registered on the Shreyas Portal of Government of India. Subject teachers counsel students about career opportunities in their respective fields.

4 Value Education and Environmental awareness: To inculcate the right values suitable for good citizenship, we conduct activities under value education. We also undertake awareness about plastic use, saving water and saving electricity.

5 Peer mentoring for academically weak students: During group projects and activities, teachers attempt to group weak learners with strong so that all benefit from the collaboration.

6 Personal mentoring: Ours being a small college, teachers assist students with personal issues whenever required. Often, financial assistance on a personal level is provided as well.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
405	14	1:29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	12	2	Nil	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	01	II	30/04/2019	12/06/2019
BA	01	IV	03/04/2019	20/05/2019
BA	01	VI	04/04/2019	20/05/2019
BCom	02	II	29/04/2019	12/06/2019
BCom	02	IV	03/04/2019	20/05/2019
BCom	02	VI	04/04/2019	20/05/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college is affiliated to the S.N.D.T. Womens University, Mumbai and follows its guidelines for CIE. Written tests, group and individual projects, as well as presentations ensure comprehension, writing practice and internalizing presentation skills. It also assists in precision in writing, global understanding and confidencebuilding. Group activities ensure inculcating teamspirit, sharing of resources and responsibilities and leadership qualities. Surveys and internships are an important part of the CIE and ensure experiential learning and handson acquisition of skills as also do Field Visits and Industrial Visits. Language teachers conduct spelling and grammar tests, dictation and reading tests in order to test reading, writing and listening skills. Some other assessment methods are: Film screenings Book reviews Paper presentations. CIE allows the teachers and students the flexibility and multidimensional approach that purely written tests do not. Teachers are able to assess students throughout the semester, at convenient intervals and test them in various ways. It also enables students to display various skills and abilities apart from pure writing and rote memorization. Teachers are able to correct students mistakes and provide constructive feedback immediately after the specific task, offering students ample time and opportunity to revise and correct their mistakes before the semesterend written exam. In short, CIE enables teachers to ensure the students comprehension, retention, global understanding, problemsolving mechanisms and experiential learning and present the students an opportunity to excel in learning skills.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendars are useful for the smooth functioning of all daytoday activities in any institution. It involves the planning and execution of all curricular and cocurricular programmes where coordination between departments becomes important. The academic calendar is based on dates of beginning and ending of each semester and semesterend examinations conducted by the University. Our college is affiliated to the S.N.D.T.Women’s University, Mumbai and abides by the norms and regulations laid down regarding semesterend examinations as well as the CIE. All boards of Study issue clearcut guidelines regarding the marking schemes and patterns which are followed meticulously by college. The CIE comprising of 25 marks for UG and 50 marks for PG is divided into written tests, projects, presentations, field visits, film or book reviews, dissertation surveys or internships as per the subject guidelines.

While planning cocurricular activities, strict cognizance is taken of the fact that teaching days are not lost and the course is completed in the stipulated time leaving a sufficient margin for revision. As part of the academic calendar, in order to complete the syllabus in time and attain the course objectives, all teachers prepare teaching plans chalking out the details of topics, months, teaching and evaluation methods. Internal academic audit is conducted at the end of every academic year to take stock of whether the academic calendar has been adhered to in an advantageous manner. The IQAC monitors and guides this process in our institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ljncollege.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BA	Marathi, History, Economics, Sociology	47	36	76.59
02	BCom	Financial Accounting & Auditing, Computer Application	52	23	44.23
Nill	MA	Marathi, Sociology, History	6	6	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ljncollege.in/assets/pdf/agar/b/results-details-sss.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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No Data Entered/Not Applicable !!!

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Sociology	1	5.2
International	History	3	6.0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	3
Marathi	3
History	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2018	0	0	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	2	2	Nill
Presented papers	6	5	Nill	Nill
Resource persons	Nill	3	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Van Mahotsav Tree Plantation	BMC	2	40
Baseline community Survey	Anubhuti (NGO)	1	42
Road Safety Workshop	United Way	1	31
Hiroshima Peace March	Sarvody Mandal , Mumbai	1	30
Swachhta Abhiyan Cleanliness Drive	BMC	2	25
Tree Walk and Visit to Butterfly Garden	Vasundhara Green Club	2	50
Hepatitis 'B' Training	Pahel	1	57
Street Play (Gender Issues, Women empowerment, Environment Awareness)	Bamanwada Community	2	42
Awareness Rally	Bamanwada Community	2	90
Special Voter Camp	Election Office -Vile Parle (E), Mumbai	1	10
National Voters Day	Election Office -Vile Parle (E), Mumbai	2	25

Warli Painting Workshop	Ms. Dhanashree More, Digital Artist	1	6
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	BMC	Cleanliness Drive	2	36
Swachh Bharat	United Way	Swachhta Hi Seva Mahim Beach Cleanup Drive	1	28
Swachh Bharat	United Way	On occasion of Gandhi Jayanti Bandra Beach Cleanliness Drive	1	25
Swachh Bharat	BMC	Cleanliness Drive Bamanwada	2	82
Aids Awareness	KEM Hospital and Gharkul (NGO)	Aids and Cancer detection Camp	1	9
Gender Issues	Family Planning Association of India	Lecture on: 1) Gender based Violence, 2) Interpersonal Relations, 3) Communicating and Decision Making Skills	2	109
Gender Issues	Stree Mukti Sanghatana	Marathi Play "Mulagi Zahi Ho"	2	103
Gender Issues	YWCA	Lecture on "Gender Based Violence" by Adv. Aileen	2	94
Gender Issues	Anubhuti	Mental Health Fair	2	101
Gender Issues	CMCA	Workshop on	2	57

		'Social Scientific Temper'		
Gender Issues	CMCA	Workshop on 'Equality and Diversity'.	2	63
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Inernship	'Vacha' an NGO	Stree Mukti Sanghatana, Vakola, Santacruz, (East), Mumbai.	01/12/2018	15/02/2019	6
Internship	Secondary school	Vidyamandir, Sahara, Andheri (East), Mumbai	08/12/2018	28/02/2019	2
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SLIM21	Fully	3.5.0	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18703	1425291	85	11945	18788	1437236
Reference Books	29066	3865387	54	4713	29120	3870100
e-Books	23	13120	Nill	Nill	23	13120
Journals	56	78446	Nill	Nill	56	78446
e-Journals	25	73074	2	9560	27	82634
CD & Video	490	119136	Nill	Nill	490	119136
Library Automation	1	190000	Nill	Nill	1	190000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt	Others
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								h (MBPS/ GBPS)	
Existing	53	1	53	1	0	1	4	25	2
Added	2	0	0	0	0	0	0	0	0
Total	55	1	53	1	0	1	4	25	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
250000	259111	200000	264802

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For Maintenance of Infrastructure a full time contractor is appointed to look after the maintenance of all buildings in the campus by managing committee., also the sports complex is maintained by the managing committee. Funds for maintenance are allocated and maintenance works are executed through AMC(Annual Maintenance Contract) for laboratory and library equipments and CCTV. The support staff looks after the cleanliness of the college campus. Adequate infrastructure has been provided for student to take part in extracurricular activities. The institution has facilities for indoor and outdoor games. Also the space is available for the indoor games. The college has made provision for a gymnasium to encourage physical fitness. Gymnasium Instruments are available for exercise and warm up for sports students. Regular maintenance of the Gymnasium Instrument are done. Library is fully automated with Slim 21 Library software. The maintenance of the software is done through AMC with Algorithms Consultants PVT.LTD. With regular upgradation in the version of the software.

The maintenance of Library Learning resources is done through regular fumigation work. Regular binding and lamination of rare books are done. The maintenance of racks and cupboards are done in regular intervals. The maintenance of reprographic machine is done through AMC contract to Accutech Info System Pvt. Ltd. The maintenance of computers is by annual contract. The contractor visits the college regularly for maintaining the computers, Printers and LCD. The maintenance of carpenter work and electrical work is done by the contractor appointed by the managing committee. The maintenance of water supply i.e. cleaning tank, repairing work of water coolers and Aqua guards is done frequently. The supervisor and support staff look after the maintenance of water supply, electricity, and related work and also for cleanliness of the college building.

<http://www.ljncollege.in/others/facilities>

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skill development	22/10/2018	273	ICICI Skill Academy
Office Administration and Placement	10/12/2018	35	Technoserve Institute
Career in Business Management	12/12/2018	42	Pune Institute of Business Management
Career in Beauty and Spa	14/12/2018	39	ZANYA Beauty Academy
Financial Literacy	12/02/2019	114	Disha Trust
Orientation on Skill Oriented Courses	14/02/2019	220	Skill India by Govt. of India
Career in Aviation	22/02/2019	130	Fly High Aviation Academy
Seminar on Training, Internship And Recruitments In Bank.	07/03/2019	47	Suryodaya Bank, Mumbai
Apprenticeship Skills (SHREYAS) , Govt. of India	19/03/2019	50	Govt. of India Initiative
Workshop on "Apprenticeship in Logistics Sector	05/04/2019	9	SHREYAS, Govt. of India
International Yoga day	21/06/2018	76	Marm Health Centre
Yoga Demonstration	25/06/2018	48	Sports dept. of S.N.D.T. University., Mumbai

Mental Health Fair	07/09/2018	101	Anubhuti NGO
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counseling	Nil	226	Nil	3
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	30

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	2	B.A.	Marathi	Mumbai University	M.A.
2018	1	B.A.	Economics	S.N.D.T. University Mumbai	M.A.
2018	5	B. Com.	Commerce	S.N.D.T. University Mumbai	M.Com.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
International Yoga day	Institution Level	76
Yoga Demonstration, Orientation and training	Institution Level	48
Sports Day	Institution Level	168
Talent Hunt Competitions	Institution Level	57
Garba Dance	Institution Level	94
Literary event	Institution Level	11
Anand Mela	Institution Level	107
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council is a representative structure for students through which they can be involved in the affairs of the institute for the benefit of the institute and its students. The Students Council of L.J.N.J. Mahila Mahavidyalaya organizes various cocurricular and extracurricular activities every year. In 2018/19, the Student Council organized 'Talent Hunt competition' between 17 and 20 July 2018. Under this Talent Hunt the competitions like Cartooning, Photography, Elocution, Rangoli, Essay Writing, Light Vocal, Solo Dance, Poem Writing, Poetry Recitation, and Collage Making were organized. The Student Council also organizes guest lectures on several topics. This year the department arranged a guest lecture on 'Kaviraj Bhushan' on 27th August 2018. The resource person Ms. Aditi Kajrekar explained the literary contribution of Kaviraj Bhushan in the history of Maharashtra. The Student Council also motivates students to participate in extracurricular activities. The main purpose of the Student Council is to let them know about leadership. This year Ms. Aarti Lendve participated in Leadership training camp organised at Kusthrog Nivaran Samiti, Shantivan, Panvel between 2 to 4 August, 2018. She also received the prize for discipline. Every year the Student Council encourages the students to participate in the competitions organized by S.N.D.T. Women's University under Youth Festival. This year Students participated in Regional Youth Festival of S.N.D.T. Women's University, hosted by SVT, Juhu Campus on 6th and 7th September 2018. Students participated in the competitions like Folk Dance, Rangoli, Poetry Writing, Elocution, Essay Writing, Collage Making and Poster Painting. Ms. Bhagyshree Madbhagat received consolation prize in Rangoli Competition. She participated in Grand Finale of Youth Festival at Churchgate Campus on 29th September 2018 in Rangoli Competition. Ms. Aarti Lendve and Ms. Monika Zagde participated in Elocution Competition organised by Azad Maidan Police Station in Collaboration with S.N.D.T. Women's University, Mumbai on 'Sacrifice of Police for Society'. Along with these activities, the Student

Council also observes several days. "Vachan Prerana Din" was celebrated on 15th October, 2018. Principal Dr. Smriti Bhosle addressed the students and encouraged them to read more books. Dr.Vandana Samant delivered lecture on 'Friendship with books". She explained the importance and benefits of reading. Ms.Vidya Bhalero, Ms. Sanjivani Sarfare, Ms. Pooja Tulsankar, Ms. Kirti Mirzolkar also participated in the activity by reading selected excerpts from the books of famous authors like G.D. Madgulkar, P.L.Deshpande, V.S. Khandekar etc. the Student Council also organized a book exhibition and a visit to the college library. Students decided to celebrate 'No Gadgets Day'. Students also celebrated Navratri by participating in Indian traditional 'Garba' on 23rd October 2018. 'Constitution Day' was celebrated on 26November 2018. Prof. K.S. Gaikwad addressed the students. Anand Mela was organized by the Student Council on 24thDecember 2018. Students and local community people participated in the Programme. Students also arranged food and decorative items stalls. (Stalls exhibiting Jewellery, Handmade Purses, PaniPuri, Sharbat and Mehendi). Representation of Students on the following Academic Administrative Bodies/Committees of the Institution as follows: NSS Advisory Board Committee, Cultural committee, Internal Complaint Committee IQAC committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

153

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

We are in regular touch with many of our alumni and some informal meetings took place during the academic year. The programmes like lectures/ demonstrations / workshops conducted by our alumni who are working in varied fields like - teaching, corporate sector, tourism, real estate, counseling, yoga , NGOs, etc. Some students have also volunteered to offer sponsorship for the cocurricular activities organized for the students. Ms.Vaibhavi Mungekar and Ms.Ashwini Kajrekar organized food stall in Anand Mela on 24th December 2018.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institute has a mechanism for delegating authority and providing operational autonomy to all the staff members to work towards decentralization. Faculty members are given representation in various committees and allowed to conduct various programs. Faculty members are encouraged to develop leadership skills by being appointed as coordinators of academic, cocurricular and extracurricular activities. The institute promotes a culture of participative management by involving the staff and students in various activities. For effective implementation and improvement of the institute various committees and cells are formed in college. Practice I: Activities of Career Counselling and Placement cell Career Counselling and placement cell aims at providing guidance to students for preparation for a bright career. Every year regular seminars, workshops and guidance lectures are arranged for students. Experts

from various fields guide students. Campus placement drives are arranged. Students are given information of recruitments and students are sent for interviews. Career Counselling and Placement cell has developed prominent linkages with other Institutes and skill Academies. Around 500 students from degree college participate in the guidance programmes throughout the academic year. In academic year 201819 following programmes, eight institutes having linkage with our college visited for various programmes. The prominent among them are ICICI Skill Academy, ICICI DISHA Trust, Fly High Aviation Academy, Technoserve institute, Pune Institute of Business and Management, Skill India GOI Initiative. The functioning of career counselling and placement cell is done under decentralized way as experts from diverse fields communicate with the students and interactive sessions are arranged. Practice II: Functioning of

Library Committee The Library Committee of our college works towards modernization and improvement of library and documentation services. It also formulates policies and procedures for efficient use of Library resources. Library Committee of L. J. N. J. Mahila Mahavidyalaya holds four meetings every year. To take measures to increase the membership of the Library beyond the boundaries of the College the library committee has decided to arrange more exhibitions and seminars on increasing readership. Library manages full automation with SLIM 21 Library management system. Our institution is a member of -NLIST {National Library and Information Services Infrastructure of scholarly content} which is working under INFLIBNET {Information and Library Network Centre} that provides access to Electronic Journals and Electronic books. The annual Membership fee of Rs. 5750/ is being subscribed to by the institution. The library provides OPAC {Online Public Access Catalogue}through which users can access books from any of the computers connected in the LAN. Access to the internet via WiFi is also available to students in the library .Open access to reference books is available to PG students. Library orientation to students, Book displays and exhibitions are organized by the library every year to create awareness among students about new arrivals and reference books. Paper clippings about educational or topics of general knowledge are maintained in the library. Book bank facility is provided to students and Scholar card is issued to academically bright students. Research Committee of college publishes yearly research journal 'In Search of Knowledge' (ISSN:22781234).

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to S.N.D.T Women's University and follows the curriculum prescribed by the University. Principal Dr Smriti Bhosle is actively involved in curriculum designing as Dean, Faculty of Humanities, and as member of various Committees at University level including Academic Council, Chairperson, and Board of Studies in Sociology. Our faculty members are involved in curriculum development as members of the Board of Studies. Diploma courses are conducted under Career Oriented Programme. While

updating the syllabus experts from respective areas give valuable inputs. These courses are Banking and Insurance, Tally with Web Designing, Travel and Tourism and Spoken English.

Teaching and Learning

Teaching plan by faculty members and academic calendar is prepared at the beginning of the academic year. IQAC takes the followup of execution of these plans. Traditional teaching techniques are effectively combined with modern methods like Participative, Problem Solving, Experiential and cooperative learning, Group discussions seminars/presentations are some of the evaluation methods. Use of AudioVisual aids and use of websites help students in learning process. Internship is compulsory at M.A. Programme. Guest lectures by experts and workshops are arranged. Special efforts are taken for weak learners. Mentoring is provided on an informal basis. Feedback from students is in place.

Examination and Evaluation

The college follows all norms prescribed by S.N.D.T Women's University, Mumbai while conducting the examinations. Internal assessment of 25 marks and a semester exam of 75 marks is conducted and results are declared within the stipulated time. Internal assessment includes written tests, class tests, projects, presentations etc. Students who are absent for or fail in internal exam are not allowed to appear for semester exam. An exam committee is in place at college which takes care of all the procedures like Timetable and supervision. There is an Unfair Means Committee to prevent and monitor any malpractices during the examinations.

Research and Development

The research activities of the college in the form of research articles and papers written by the faculty are published regularly through the Research Committee of the college through the Research Journal 'In Search of Knowledge' (ISSN:22781234). Faculty members presented research papers in conferences at the University, State, National and International level throughout the academic year. A number of these papers were published in conference proceedings or in research journals. Principal Dr. Smriti Bhosle and a few

faculty members were invited as resource persons at seminars / conferences/workshops at National and State level seminars.

Library, ICT and Physical Infrastructure / Instrumentation

There are 10 classrooms, 1 Computer Laboratory, and one Conference hall. There are LCD projectors in almost all classrooms. The Library is fully automated with SLIM 21 Library management system. Our institution is a member of -NLIST {National Library and Information Services Infrastructure of scholarly content} which is working under INFLIBNET {Information and Library Network Centre} that provides access to Electronic Journals and Electronic books. The annual Membership fee of Rs. 5750/ is being subscribed to by the institution. The library provides OPAC which users can access books from any of the computers connected in the LAN.

Human Resource Management

All the portfolios of cocurricular and extracurricular activities are assigned to the faculty in the beginning of the academic year. Staff Academy is in place where programmes are organized for staff members. Selfappraisal and API are submitted by the faculty. Staff attendance is monitored on daily basis via biometric machine as well as by maintaining of a muster. Service books and employee records are maintained. Grievance Redressal Cell is in place.

Industry Interaction / Collaboration

Nil

Admission of Students

Admissions are given as per the eligibility criteria and the intake capacity for various programmes as prescribed by the SNDT Women's University, Mumbai. Online admission procedure is followed. The Admission Committee at college level guides the students about procedures and supervises the process. The notices are put up well in advance. Counselling offered by teachers to students in admission is a useful feature of the process. Admission committee explains the course structure, scope of the subject and career prospects to students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

Administration	All correspondence with the university, Dept. of Higher and Technical Education, Govt. of Maharashtra, UGC is conducted online. Information of the college is entered and uploaded regularly on the AISHE and DHEMIS portals. Online NOC procedure for sanctioning vacant posts.
Finance and Accounts	Most payments are made online via the NEFT/RTGS and PFMS. Online by salary procedures are in place.
Student Admission and Support	Admission to all faculties is processed online on the SNTW University Portal. Student information such as personal and academic details, choice of subject is uploaded on the portal. Scholarships and freeships for the eligible students is applied online. Scholarship amount is directly credited to the beneficiary Bank accounts. Scholarship amount is directly credited to the beneficiary Bank accounts. Registration of students on the Govt. portal "SHREYAS", in order to find placements and apprenticeships are uploaded. All details regarding the college rules and regulations, syllabus and code of conduct is available on the college Website.
Examination	Results are declared online by the SNTW University within the stipulated date/time. The question papers for college and University examinations are submitted through email. Examination forms are filled online by the students. Notices about examinations, schedules, submission of CIE marks etc are on the SNTW University portal. Students' hall tickets are generated online. Absentee Reports is generated online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Smriti Bhosle	Workshop on "Implementation of CBCS as per UGC Norms"	SNDT Women's University, Mumbai	2000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	6	9	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Reimbursement of registration fees for seminars / conferences and workshops serves as an encouragement to update knowledge and training of faculty.	Financial support is provided to nonteaching staff through the 'StudentsStaff Welfare Fund' contributed to by the teaching faculty.	Students in financial need can apply and receive financial help through the 'Students' Welfare Fund'.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>A financial audit is helps in looking into the financial net worth of any institute. This primarily involves checking accounting records, internal control policies and other major financial concerns. Conducting a regular financial audit internally is an important procedure in preparing for an upcoming external audit. Our College conducts internal financial audit every year. Internal audit is conducted by C.A. Mr. D.B. Ketkar and company. The period for conducting internal audit is usually from month of May to August. External audit is conducted by Government as per the requisites.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

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6.4.3 – Total corpus fund generated

26000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	Yes	D.B.Ketkar and company, Mumbai	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Regular meetings were conducted by the Parents Teachers Association. Parents were informed about attendance of students, University results (201718), Student support services. Parents enthusiastically attended these meetings. 2) Information and responses to parents' suggestions regarding attendance, results, guidance for competitive exams, books available in the library for competitive exams such as UPSC, MPSC, SET exams were discussed. 3) Feedback forms about syllabus were filled up by the parents. 4) Orientation was given to parents regarding government scholarships schemes for students.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

College has completed NAAC 3rd cycle Accreditation in August 2018 and secured B Grade. Post Accreditation Activities were : 1. Participated in NIRF Ranking 201819. 2. Principal Dr. Smriti Bhosle had been invited by various colleges as Expert for her guidance on new online process of NAAC Accreditation. She was invited in the following institutions: • Invited as a Guest Speaker on the topic: "Documentation and NAAC Peer Team Visit" at B.M. Ruia Girls College, Gamdevi, Mumbai, on February 2019. • Invited as Expert for Academic Administrative Audit of the 'Rajiv Gandhi Centre for Contemporary Studies' of University of Mumbai, on September 29, 2018. • Invited as Expert for giving orientation on 'NAAC new online procedure SSR submission' at M.M.P. Shah College Matunga, Mumbai, on September 21, 2018. • Invited as Expert for NAAC orientation at SVT College of Home Science, Santacruz (W), Juhu Campus, Mumbai, on September 11, 2018. 3. Organized Intercollegiate students' seminar on 'Contribution of Social Reformers to the Social Awareness of Maharashtra' on 8th September 2018. 4. Election Literacy campaign for students and community.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2018	Internal Academic Audit	20/02/2018	20/02/2018	21/02/2018	20
2018	Publication of Research Journal	25/01/2019	02/07/2018	20/12/2019	18
2018	Moderation of answersheets of first year college exam	20/04/2019	15/04/2019	18/04/2019	4
2018	Submission of AQAR	28/09/2018	12/06/2018	28/09/2018	11
2018	Students seminar	05/07/2018	08/09/2018	15/02/2019	65
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Gender Equity	12/07/2018	13/07/2018	111	Nil
Workshop on Gender based Violence	29/08/2018	30/08/2018	105	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>We have installed LED Tube lights in the Conference Room, Passage and First floor to save energy. We are also continuing EWaste management programme. We collect 135 kilograms of EWaste. In the month of September 2018, this Waste was handed over to Municipal Corporation of Greater Mumbai. The Municipality issued us the Green Certificate. We are proud that our college is the first one in the vicinity to conduct such practice. To save paper, questions papers are sent via email to the Exam section. Separate dustbins are maintained for dry and wet waste. Sanitary pad Vending Machine and Incinerator has been installed in Girls' washroom.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	07/09/2018	1	Mental Health Fair	Mental Health	103
2018	1	1	03/12/2018	1	Workshop	Social Scientific Temper	81
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	11/07/2018	<p>The College has uploaded the Code of Conduct for Students on the website. The college has also included it in College prospectus.</p> <p>Students are also informed about the Code of Conduct through the orientation programme arranged for the first year students in the beginning of the year.</p> <p>The college also displayed some of the rules and regulations on the notice boards. For any violation of the rule, the College takes strict action against it.</p>
Code of Ethics	11/07/2018	<p>The College has uploaded the Code of Ethics for teachers, administrators, Principal, office and support staff on the website. Everyone is well informed about the professional ethics. The institution takes a review from time to time. The new guidelines are incorporated.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Leadership	18/08/2018	01/09/2018	34

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Waste management 2. Separate dustbins for dry and wet waste 3. Collaboration with MCGM and NGOs 4. Plantation inside campus and outside at Bamanwada, an adopted area. 5. Use of less paper.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) BEST PRACTICE NO. 1 Title of the Practice:EWaste Management Context: In today's world, environment protection has been the most important task. The signal of Global Warming has been knocking the doors of each and every country. Taking into consideration, the need of the hour, we undertook the EWaste Management programme. Objectives: 1) To prevent electronic gadgets to be thrown anywhere as a garbage. 2) To collect these waste at a centre at our college. 3) To make aware of the slum area like Bamanwada to hand over the ewaste to our student volunteers. 4) To hand over the EWaste to Municipal Corporation of Greater Mumbai. 5) To set an example among the community and the students to manage the EWaste. The Practice: Our college has collaborated with Municipal Corporation of Greater Mumbai. We prepared our 92 student volunteers to complete the task of collection of EWaste. They approached to the nearby area and collected the EWaste such as damaged mobile phones, computer monitors peripherals, and other electronic items. We collect 135 kilograms of EWaste. In the month of September 2018, this Waste was handed over to Municipal Corporation of Greater Mumbai. The Municipality issued us the Green Certificate. We are proud that our college is the first one in the vicinity to conduct such practice. This practice has been continued even today. Obstacles faced/Problems encountered: Initially the student volunteers, the citizens in the locality were not ready to hand over the EWaste. But we convinced them that the electronic items are very vulnerable and even dangerous. Therefore, one should not keep them at home and should not throw in the common garbage. Evidence of Success:We have tied up with Municipal Corporation of Greater Mumbai and they have issued us the Green Certificate. Our college is the first to receive this award in BMC 'K' Ward, Vile Parle (East), Mumbai. Students and the people in the neighbouring area are segregating the EWaste by themselves. Resources Required: Availability of the location and the Waste, Municipal Corporation of Greater Mumbai, dumping place, weighing machine, segregation. 2. BEST PRACTICE NO. 2 Title of the Practice: Guiding students through Career Counseling and Placement Cell Context: Career Counseling and Placement cell was established in college in the academic year 200304 with an aim to guide and channelize students for proper career. College aims at empowering the students for a bright career and future. Objectives: 1. To guide students to find suitable career as per their aptitude, qualifications and skills. 2. To help students interact with companies by arranging for campus placement drives. 3. To aspire and motivate students to get a good job profile and bright career. 4. To increase students' confidence level and knowledge to acquaint themselves with best job opportunities. The Practice: Every year regular orientation programmes, workshops and guidance lectures are arranged for students. Around 500 students from degree college benefit through this guidance in choosing their career. Experts from various fields guide students. Interactive sessions are arranged for making students aware about current job market. We have arranged Campus placement drives frequently. Students are given information of recruitments and students are sent for interviews. Obstacles faced/Problems encountered : Lack of space for having professional Career Counselling and placement cell is an obstacle while functioning. Evidence of Success: Most of our students have benefited by career guidance and a few were acquired

placements through various linkages. Many of our students are the first generation graduates at their homes. They have received jobs as Ground Staff at airports, Front office and Back office jobs at Banks and private companies. Some of our students have entered into Maharashtra Police Service. Resources Required: Space for professional Career Counselling and Placement Cell

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.ljncollege.in/assets/pdf/aqar/b/criteria-7-7-2.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctive feature of our institution is its women centeredness and the continued efforts at women Empowerment. Our institution is affiliated to SNDT Women's University, Mumbai founded in 1916 by Maharshi Dhondo Keshav Karve, a pioneer in women's education and social reform, with financial assistance from Shri. Vitthaldas Thackersey and envisioned a nation of educated, enlightened and cultured women. Our parent body, Vile Parle Mahila Sangh, established in 1952 is constituted of women, is solely managed by women members and ventured in women's' education in 1969 when they stated 'Lions Juhu Nandlal Jalan Mahila Mahavidyalaya' solely for women. Since then, our institution has assisted thousands of girl students to attain their degrees, both graduate and post graduate, enabling them to face the job market confidently. Our add on and enrichment programmes and courses along with the certificate courses under the career oriented programme aim at enhancing the students' competencies and facilitating their entry in to careers in the everevolving trends due to globalization and privatization. True to our institutional vision '?????: ??????????????' (Always Moving Forward on the Path of progress.....) and our mission "Achieving excellence through rigorous academic commitment and discipline" we have made it our priority and thrust area the 'empowerment of women through education and financial independence. The background and financial constraints often delimit our students in progressing to higher education and attaining further professional degrees as they are compelled to start earnings while they are still undergraduate students. To ease the financial burden of the students, the teaching staff of our college has initiated a voluntary practice 'Students Welfare Fund'. After scrutinizing the requirement of the needy students, some students receive financial assistance. Along with academic activities the institution also organizes several gender sensitization programmes in order to get them aware of the issues of gender repression disparity and conduct informative sessions on health awareness and women's issues. In Collaboration with various GOs and NGOs, We organize lectures and workshops on issues such as Breast cancer, BreastFeeding awareness, responsible sexuality, health and hygiene and arrange plays such as 'Mulgi Zali Ho' The College has an AntiRagging cell and an Internal Complaints committee as preventive measure though we have never had any trouble on these fronts. We have conducted courses in 'Basic 'Selfdefense Techniques' and our entire campus is under CCTV coverage in order to instill a sense of safety and security among the students. The institution measures the success of its performance not only by the number of students graduated, their job placement, and their financial success but by their contribution to society as responsible citizens.

Provide the weblink of the institution

<http://www.ljncollege.in/assets/pdf/aqar/b/criteria-7-7-3.pdf>

8.Future Plans of Actions for Next Academic Year

1 . To upgrade Library facilities and elearning. Library is the backbone of any academic institution. A good collection of books is very imperative for arousing students' interest in studies. Our college library is fully automated with Slim 21 Library software. The maintenance of the software is done through AMC with Algorithms Consultants PVT.LTD. with regular upgradation in the version of the software. The maintenance of Library Learning resources is done through regular fumigation work. Now we are planning to have digital database for more effective implementation of library policies. The areas in which college wants to develop further are Econtent such as: CEC (Under Graduate) SWAYAM / MOOCs /any other Government initiatives institutional (Learning Management System (LMS) etc. Library will play a major role in this context. 2. To establish collaborations with industries for more placement to students. College conducts various programmes for creating awareness about career opportunities for students. We have developed prominent linkages with aviation academy, insurance companies etc. Besides this we want to establish proper collaborations with industries which will benefit students for gaining more bright employment opportunities. More number of campus placement drives will be arranged so that maximum number of our students will find a suitable career for them. Our college plans to make best possible efforts in above areas for achieving our college mission that is 'Achieving excellence through rigorous academic commitment and discipline'. 3. To upgrade power saving. We have already started installing LED lights in our ground floor area. Now, we plan to further extend the power saving mode by installing LED lights at all the three floors and save energy. 4. To extend the use of ICT in teaching learning processes. Some of our teachers are applying the ICT in their teaching learning processes. Now, we plan to further extend to install projectors in all the classrooms and also upgrade the interactive smart Boards.