The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	**Lions Juhu Nandlal Jalan Mahila Mahavidyalaya, Vile Parle (E)**
1.2 Address Line 1	**Manglayatan, Paranjape 'B' Scheme, Road No.1, Vile Parle (E)**
Address Line 2	**Mumbai-400057**
City/Town	**Mumbai**
State	**Maharashtra**
Pin Code	**PIN- 400057**
Institution e-mail address	025ljnjcollege@gmail.com
Contact Nos.	**022-26169565**
Name of the Head of the Institution:	**Principal, Dr. Smriti Bhosle**
Tel. No. with STD Code:	**022-26169565**
Mobile:	**9819021219**
Name of the IQAC Co-ordinator:	**Ms. Shital Rawal**
Mobile:	**9819795056**
IQAC e-mail address:	025ljnjcollege@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

MHCOGN10522

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004)
This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

F.19.26/EC(SC-31)/DO/2018/C-44195

1.5 Website address:

www.ljnjcollege.in

Web-link of the AQAR: http://www.ljnjcollege.in/assets/pdf/aqar/2017-18.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	71.75	2004	5 Years
2	2nd Cycle	B	2.85	2010	5 Years
3	3rd Cycle	B+	2.53	2018	5 Years
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: 02/02/2004

1.8 AQAR for the year (for example 2010-11)   2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

Sr.No. of AQAR	Year of AQAR	Date of Submission of AQAR
i) AQAR	2009-2010	17/09/2010
ii) AQAR	2010-2011	14/11/2011
iii) AQAR	2011-2012	27/06/2014
iv) AQAR	2012-2013	01/07/2014
v) AQAR	2013-2014	30/09/2014
vi) AQAR	2014-2015	15/09/2015
vi) AQAR	2015-2016	30/09/2016
vii) AQAR	2016-2017	28/09/2017
ix) AQAR	2017-2018	28/09/2018

1.10 Institutional Status

University ☐   Central ☐   Deemed ☐   **Private** ✓

Affiliated College   Yes ✓   No ☐

Constituent College   Yes -   **No** ✓

Autonomous college of UGC   Yes -   **No** ✓

Regulatory Agency approved Institution   Yes   No   ✓

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education | - | Men | - | **Women** | ✓ |

                                 Urban | ✓ | Rural | | Tribal | |

Financial Status   Grant-in-aid | ✓ | UGC 2(f) | ✓ | UGC 12B | ✓ |

Grant-in-aid + Self Financing | ✓ | Totally Self-financing | - |

1.11 Type of Faculty/Programme

Arts | ✓ | Science | -- | Commerce | ✓ | Law | - | PEI (Phy. Edu) | - |

TEI (Edu) | - | Engineering | - | Health Science | - | Management | - |

Others   (Specify) | - |

1.12 Name of the Affiliating University *(for the Colleges)* | S.N.D.T. WOMEN'S UNIVERSITY, MUMBAI, MAHARASHTRA |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

*Our college is not under any of the Special Status mentioned below.

Autonomy by State/Central Govt. / University: N.A.

University with Potential for Excellence | **N. A.** | UGC-CPE | - |

DST Star Scheme | - | UGC-CE | - |

UGC-Special Assistance Programme | - | DST-FIST | - |

UGC-Innovative PG programmes | - | Any other *(Specify)* | - |

UGC-COP Programmes | - |

2. IQAC Composition and Activities

2.1 No. of Teachers | **07**

2.2 No. of Administrative/Technical staff | **01**

2.3 No. of students | **00**

2.4 No. of Management representatives | **01**

2.5 No. of Alumni | **01**

2. 6 No. of any other stakeholder and

   Community representatives | **01**

2.7 No. of Employers/ Industrialists | **00**

2.8 No. of other External Experts | **00**

2.9 Total No. of members | **11**

2.10 No. of IQAC meetings held   **04**

2.11 No. of meetings with various stakeholders: No: -   08

Faculty **04**   Non-Teaching Staff /Students **02** Alumni **02** Others: **.**

2.12 Has IQAC received any funding from UGC during the year?   No

   If yes, mention the amount   **-**

2.13 Seminars and Conferences (only quality related):

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Institution Level
	-	-	-	-

(ii) Themes
   (1) Professional development
   (2) Facilitating active learning

2.14 Significant Activities and contributions made by IQAC

1. IQAC took utmost care that academic calendar prepared in the beginning of the year is strictly adhered.

2. Motivated teachers for participating and presenting the papers in the national and international seminars/conferences/workshops and publishing research papers in international/national/ UGC Listed journals/ books.

3. Organized workshop on "Content Analysis and Question Bank for B.A. III" on 22nd August 2017 and inter-collegiate students' seminars at college.

4. Motivated students to take part in student seminars organized by various colleges.

5. Conducted workshop on "Office Automation and File Management" for Administrative staff on 6th February 2018.

6. Held External Academic Audit on 14th February 2018.

7. Encouraged various cells functioning in college like Career Counseling Cell, Women's cell etc. to conduct programmes throughout the year.

8. Monitored Anti-ragging committee, Internal Complaints Committee, Students' Welfare Fund.

2.15 Plan of Action by IQAC/Outcome: The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
1. To encourage faculty members to present research papers at the National and international seminars and conferences. 2. To organize National level seminars and workshops, Inter-collegiate Seminars for students.	1. Faculty members presented papers in National and International Seminars, Conferences, attended workshops and also published their papers in research journals. 2. (i) Two days Workshop on "Marathi literature after 1960" and "Question Bank and Reforms in Examinations" was organized by Marathi Dept. On 21 and 22nd August 2017. (ii) Workshop on "New Syllabus of History at Undergraduate level for B.A. Semester V and VI" by History Dept. on 28th July 2017. (iii) Organised workshop by Dept. of Sociology on 'Gender' on 5th and 6th October 2017 (iv) Sociology Dept. organized National level seminar on "Protection of Child Rights: Issues and challenges" on 14th and 15th March 2018. (v) Inter collegiate students' seminar were organized by Dept. of History, Marathi, Economics and Women's Cell.
3. To prepare for NAAC Reaccreditation – 3rd cycle.	3. College applied for NAAC Reaccreditation -3rd cycle and submitted IIQA and SSR to NAAC Office (Bangalore) as per new format on 18th January 2018.
4. To enrich the Add on Diploma courses under Career Oriented Programme to enhance employability of students.	4. Four Add-on Diploma Courses under Career Oriented Programme are continued: Banking and Insurance, Tally with Web Designing, Travel and Tourism and Spoken English and for enriching them further, subject experts are invited and specified projects are assigned to students.

*** Attached the Academic Calendar of the year as Annexure I***

2.16 Whether the AQAR was placed in statutory body: **Yes**

| **Management** | √ | Syndicate | - | Any other body | |

Provide the details of the action taken

The AQAR has been placed before the statutory body College Development Committee (CDC) and approved.

Criterion –I
Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented Programmes
Ph.D.	-	-	-	-
PG	01	-	01	-
UG	02	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	04
Total	03	-	02	04
Inter-disciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : **Elective Option**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**03**
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders* Alumni [✓] Parents [-] Employers [-] Students [✓]
   (On all aspects)

   Mode of feedback   :   Online [ ]   Manual [✓]   Co-operating schools (for PEI) [-]

Please provide an analysis of the feedback in the Annexure (Pl. refer to attached Annexure II)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> SNDT Women's University revises the syllabus as per UGC Norms.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NO

Criterion – II
Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	06	02	01	01

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	02	-	-	-	-	-	-	-	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

1) Guest Faculty: Nil   2) Visiting Faculty: 17   3) Temporary Faculty: 06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	05	05
Presented papers	06	11	01
Resource Persons	01	02	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Innovative processes adopted by the institution in Teaching and Learning are–

- Participative, Problem Solving, Experiential and co-operative learning.
- Slow learners are identified and given special attention by teachers.
- Assigning projects to the students.
- Group discussion on current issues & on the topics covered in the syllabus.
- Seminars/presentations
- Using media (films, T.V., literature, documentaries etc.)
- Internet facility and free Wi-Fi available to students.
- Guidance lectures/workshop by experts.
- Educational tours/Industrial visits.
- Question Banks were prepared for all UG and PG Programs
- Internship at M.A. Programme
- Audio-Visual aids, PPT presentations and use of websites
- Book review

2.7 Total No. of actual teaching days
during this academic year

| 180 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

SNDT Women's University has put into practice Bar Coding, Re-Valuation, Photocopy for external exams.

Besides that the Institution initiated Class Tests, Surprise Tests, Continuous Internal Evaluation, Home Assignments, Projects & Field work reports, Open Book Examination, Off line Multiple Choice Question

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Studies	Dean of Faculty	Participation in Curriculum Development workshop
06	02	07

2.10 Average percentage of attendance of students

| 88% |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division						
		Distinction %	I %	II %	III %	Pass %	Reserved %	Failed %
B.A.	71	-	14.08	11.26	53.52	78.87	-	21.13
B.COM.	80	-	13.75	30.00	17.05	61.25	-	38.75
M.A. (Marathi)	09	-	44.44	33.33	-	77.77	-	-
M.A. (Sociology)	04	-	-	50.00	-	50.00	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:
1. IQAC monitors whether the teaching-learning process is carried out as per the teaching plan.
2. Regular Feedback by students and teachers is collected, analyzed and necessary measures are taken.
3. Analyzes examination results and takes measures for improvement in the same.
4. Regular meetings with the Principal and Faculty members.
5. Periodical Internal and External Academic Audit.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD Programmes	-
Orientation Programmes	-
Faculty Exchange Programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others(Short term course)	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees		Number of Vacant Positions		Number of permanent positions filled during the Year		Number of positions filled temporarily	
	Class III	Class IV	Class III	Class IV	Class III	Class IV	Class III	Class IV
Administrative Staff	04	05	01	02	-	-	03	04
Technical Staff	-	-	-	-	-	-	-	-

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> The IQAC encourages quality research among teachers and students by:
>
> 1) Organising conferences, seminars and workshops.
> 2) Publication of research papers and articles in the institutional research journal "In Search of Knowledge" ISSN 2278-1234.
> 3) Arranging inter-library loan of reference books.
> 4) Inter-collegiate students' seminar
> 5) Providing Online library services such as N-List.
> 6) Availability of research grant for teachers from self-financed courses in order to encourage them to undertake research.

3.2   Details regarding major projects

	Completed	On-going	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	On-going	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	01	08	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	01	-	-

3.5 Details on Impact factor of publications: 11

Range | 2.07 | Average | - | h-index | - | Nos. in SCOPUS | - |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. | - | Chapters in Edited Books | 02 |

ii) Without ISBN No. | - |

3.8 No. of University Departments receiving funds from: **N.A.**

UGC-SAP | - | CAS | - | DST-FIST | - |

DPE | - | DBT Scheme/funds | - |

3.9 For colleges: N.A.   Autonomy | - | CPE | - | DBT Star Scheme | - |

INSPIRE | - | CE | - | Any Other (specify) | - |

3.10 Revenue generated through consultancy | - |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02	04	-	-
Sponsoring Agency	-	Self-financed	Self-financed	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons: 02

3.13 No. of collaborations: International | - | National | - | Any other | 23 |

3.14 No. of linkages created during this year: | 08 |

3.15 Total budget for research for current year in lakhs:

From funding agency | - | From Management of University/College | - |

Total | - |

3.16 No. of patents received this year: **Nil**

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards / recognitions received by faculty and research fellows of the institute in the year: **01**

Total	International	National	State	University	District	College
01	-	01	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Faculty | 02 |

Students | 03 students completed |

| 01 on-going |

3.19 No. of Ph.D. awarded by faculty from the Institution   ---

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): **Nil**

JRF | -- | SRF | -- | Project Fellows | -- | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | 200 | State level | - |

National level | - | International level | - |

3.22 No. of students participated in NCC events: **Nil**

University level | - | State level | - |

National level | - | International level | - |

3.23 No. of Awards won in NSS: University level | - | State level | - |

National level | - | International level | - |

3.24 No. of Awards won in NCC: **N.A.**

University level | - | State level | - |

National level | - | International level | - |

3.25 No. of Extension activities organized

University forum | 01 | College forum | 31 |

NCC | - | NSS | - | Any other | - |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

Sr. No.	PROGRAMME	PERIOD	COLLABORATING AGENCY	PLACE
1.	Swaccha Bharat Abhiyan Activities (Cleaning, Elocution, Slogan Writing, Essay writing, lectures, poster painting, rally, film screening and street plays)	16th -30th June And 01st to 15th August 2017	BMC and State Govt.	Campus and Adopted Area, Bamanwada
2.	Cleanliness Drive	02nd October 2017	United Way, Dettol And Harpic	Chimbai Beach, Bandra (west)
3.	Cleanliness Drive	Special camp 19th -25th Dec. 2017	BMC and Local Govt, Bhayender	Adopted area, Sanjay Gandhi National Park and Bhayender Beach
4.	Voter Awareness and Registration Activities (Essay competition on " Sulabh Nivadanuka and Apang Matdar ani Matdan": Students won First, Second and Third prizes. Voters cards were distributed.	24th to 29th July 2017	Election Office, Mumbai District	College Campus
5.	Pulse Polio Immunisation Campaign	02July, 28th January and 11th March 2017	BMC and State Govt.	BMC Health Centres 'K' Ward
6.	Road Safety Activities Two workshops were organised in collaboration with ' United Way' Competitions and Street Play	8th to 10th August 2017 And 31st January 2018	United Way	Rizvi College
7.	Mission Sahasi This programme was carried out for SNDT Affiliated colleges. Three volunteers participated in the self defence programme	28th Feb. and 1st March 2018 6th March 2018	A.B.V.P. and S.N.D.T. Women's University	Bandra-Kurla Campus
8.	Twelve volunteers participated in 'International Day of Drug Abuse & Illicit Trafficking'	28th June 2017	Salaam Bombay	Ravindra Natya Mandir, Prabhadevi
9.	'Vanmohtasav' was celebrated	1st July 2017	BMC and State Govt.	College campus
10.	Lecture on 'Vaganism'	10th July 2017	NGO, Animal Acitivists	Arranged by Mr. Arvind Kannan and Mr. Dhruv (Animal Acitivists)

Criterion – IV
Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.248acres (3071.24sq.m. of built up area)	-	Management	2.248acres
Class rooms	19	-	-	19
Laboratories	01	-	-	01
Seminar Halls	01	-	-	01
No. of important equipment purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Library is fully automated with "SLIM-21" software.

INFLIBNET N-List Programme is subscribed.

Library provides Online Public Access Catalogue (OPAC) through which users can access from any of the computers connected in the LAN to know available resources and the status of the book.

Entire collection of books in library is Bar Coded.

Online Admission process for UG to PG.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	-
Text Books	18698	-	05	750/-	18703	-
Reference Books	28950	-	116	74916/-	29066	-
e-Books	23	-	-	-	23	-
Journals	56	-	56	73982/-	56	-
e-Journals	-	-	02	9560/-	02	-
Digital Database	-	-	-	-	-	-
CD & Video	490	-	-	-	490	-
Others (specify)	N-list Subscription	5750/-	N-List	5900/-	-	-

4.4 Technology up-gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	53	40	10Mbps	-	-	07	04 laptops	02
Added	02	-	-	-	-	-	-	-
Total	55	40	10Mbps	-	-	07	04 laptops	02

*Internet facility is available with all the computers.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
   Up gradation (Networking, e-Governance etc.)

➢ Well equipped Computer Lab with Internet facility.

➢ Wi- Fi connectivity to Lap-tops.

➢ Antivirus software in all desktop computers and laptops.

➢ Computer and internet access to teachers for teaching and research.

➢ Internet access to P.G. students for preparing assignments.

➢ Students are trained in upgraded application software and tools.

4.6 Amount spent on maintenance in lakhs: (Rs.)

i) ICT   52,310/-

ii) Campus Infrastructure and facilities   70,008/-

iii) Equipment   54,000/-

iv) Others   16,005/-

Total: 1, 92,323/-

Criterion – V
Student Support and Progression

5.1   Contribution of IQAC in enhancing awareness about student support services.

IQAC enhances awareness about student support services in the following ways:

➤   Display on the notice board, announcement in the classrooms and the College prospectus give information about students support services.
➤ College website provides details of student support services.
➤ Orientation about student support services at the beginning of the academic year.
➤ Book exhibition by library for informing all about addition of new books, journals and periodicals in the library.
➤ Regular meetings with Class Representatives and healthy interaction between teachers and students.
➤ Reports from Grievance Redressal Cell are collected and sent to the Principal to address the issues in order to improve the working of student support services.
➤ Book Bank facility is provided for students.

5.2   Efforts made by the institution for tracking the progression

➤ Track of student progression to Higher education is kept.
➤ Continuous internal evaluation for further improvement in results.
➤ Regular monitoring and observation of students' performance in academic and co-curricular activities by faculty members.
➤ The teacher-student mentoring system ensures progression of students.
➤ Alumni Association meetings help to know record of ex-students and their progression.
➤ Periodic interaction with students and parents is done through Parent-Teacher Association.
➤ Functional Career Counseling and Placement cell.

5.3   a)   Total Number of students (year 2017-18)

UG	PG	Ph.D.	Others
477	25	-	-

b)   No. of students outside the state:- | - |

c)   No. of international students:- | - |

Men

No.	%
-	-

Women

No.	%
502	100%

Last year (2016-17)

General	SC	ST/NT	OBC/SBC	VJ DT (A)	Physically Challenged	Total
362	114	23	139	-	-	638

This year (2017-18)

General	SC	ST/NT	OBC/SBC	VJ DT (A)	Physically Challenged	Total
299	65	13	125	-	-	502

Demand ratio: 1:1   Drop out % - 29.73%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ➢ Career Counseling Cell organizes seminars for competitive examinations preparations.
- ➢ Orientation is given to the students about various career options .
- ➢ Teachers do mentoring and guide students about available books and approach to UPSC, MPSC and other competitive exams.
- ➢ Library has good collection of books, periodicals, and other required materials for preparation of competitive examinations.
- ➢ Computers with internet facility are provided to students .

No. of student beneficiaries: - | 384 |

5.5   No. of students qualified in these examinations :-

NET | - | SLET | - | GA | - | CAT | - |

IAS/IPS | - | State   PSC | - | UPSC | - |

Others | - |

5.6   Details of students counseling and career guidance:-

Following programmes were conducted for Career Counselling and Guidance-

1. Orientation by Fly High Aviation Academy for all degree students on 7th July 2017. Experts Ms. Catherine Joseph, Mr. Sachin Joseph and team guided students. Students were informed about Aviation courses, training and placements at all the four branches of Fly High Aviation Academy in Andheri, Powai and Belapur.

2. Expert lecture on 'Career in Police Service' by Shri. Pravin Sawant of Shaurya Academy on 08th and 11th July 2017.

3. Information and guidance provided to students about training programme of ICICI. Consequently four students of B.Com faculty joined and successfully completed the training course of three months in 'Marketing and Auditing' from ICICI Skill Academy in April 2017.

4. Seminar on 'Career Opportunities in L.I.C.' by Ms. Neha Shirgaonkar and her team on 10th October 2017.

5. Workshop by ICICI Skill Academy about three months course for placement on 23rd December 2017.Expert- Ms. Monica Acharya (Head, Training ICICI Skill Academy)

6. Lecture by Mr. Kishor Parmar on 'NIIT and Career ' on 22nd January 2018.

7. Lecture by CA Mr. Hemraj Joshi on 'Capital Market' on 23rd January 2018.

8. Seminar on 'Government and Private Scholarships', under an initiative titled "Learning with Vodafone by Vodafone " on 14th, 15th and 17th February 2018.

9. Guest lecture on 'Accounting Package Tally 9.0' on 26th March 2018.

10. Guest lecture on 'Job opportunities and New Trends in History' by Dr. Abhidha Dhumatkar on 10th January 2018.

Number of students benefited:-   396

5.7   Details of Campus Placement

		On Campus	Off Campus
Number of organizations visited	Number of Students participated	Number of Students Placed	Number of students placed
04	360	26	-

✓ Twenty three students got placement through linkage with ICICI Skill Academy.

✓ Three students completed training at Shaurya Police Academy and are selected in Maharashtra Police Service.

5.8 Details of Gender Sensitization Programmes

Following activities were conducted under NSS unit of college for Gender Sensitisation:

1. A lecture in collaboration with INSTATS Pharmaceutical on 'Awareness of PCOD' by Dr. Shreedevi Tanksale on 23rd September 2017.
2. Three days workshop on 'selection of Life Partner, Pre and Post Marital Counselling, Domestic Violence, Domestic Violence Acts' by Stree Mukti Sanghtana on 27th, 28th and 29th September 2017.
3. Volunteers visited to Stree Mukti Sanghatana at Elphinston Road (Mahalaxmi). Lecture was arranged on 'Mental Health' by Dr. Sohani on account of "World Health Day" on 10th October 2017.
4. Lecture on 'Women's health and Hygiene' by Dr. Falguni Gaitonde from YWCA on 23rd December 2017
5. Two days Workshop on 'Gender based Violence' on 24th and 25th December 2017
6. Skit on 'Beti Bachao Beti Padhao' at adopted area Bamanwada on 23rd December 2017.
7. Installed Sanitary Napkin Vending Machine on 8th March 2018 in collaboration with Rotary Club.
   Besides following programmes were organized:
1. Workshop by Dept. of Sociology on 'Gender' on 5th and 6th October 2017
2. Inter-collegiate state level students' seminar on 'Contribution of women in Educational,Social and Literature field during 19th and 20th century in Maharashtra' organized by Women's cell on 10th February 2018.
3. Foundation course organized an interactive session 'Voices, Expressions and Experiences' by Ms. Medhavini Namjoshi, Director VACHA Trust on 15th February 2018.
4. Sociology Dept. presented their views on 'International Women's Day' on 8th March 2018.

5.9   Student Activities

5.9.1   No. of Students participated in sports, games and other events.

No. of students participated in sports.

1)   State / university level

| 26 |

2)   National level

| - |

3)   International level

No. of students participated in cultural events.

| -- |

1)   State / university level

| 55 |

2)   National level

| - |

3)   International level

| - |

5.9.2   No. of medals / awards won by students in sports, games and other events.

Sports:-

1)   State / university level | - |

2)   National level | - |

3)   International level | - |

Other Events (cultural) : 01

5.10   Scholarships and financial support

Financial supports from	Number of students	Amount
Financial Support from government	18 students have applied for scholarship.	-
Financial support from other sources (Students Staff Welfare Fund)	01	5000/-
Number of students who received International / National recognitions	_	_

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 17 |

Various activities were conducted under NSS unit of college.

1. NSS unit conducted 'Swachh Bharat Mission' from 16th June to 30th June 2017. Various programmes were arranged. Elocution competition, slogan writing, Essay competition were arranged. Lectures on Need of Swachhta Abhiyan by Dr. H. N. Lokhande, Dr. Vandana Samant were arranged. Classrooms cleanliness and campus cleanliness were done by NSS volunteers. Report of Swachh Bharat Mission was submitted to SNDT Women's University.
2. 12 volunteers were participated in 'International Day of Drug Abuse & Illicit Trafficking' on 28th June at Ravindra Natya Mandir, Prabhadevi, Mumbai organized by Salaam Mumbai.
3. 20 volunteers attended 'Pulse Polio' training and participated in 'Pulse Polio Campaign. 25 volunteers are participated in this campaign on 2nd July 2017.
4. On 1st July 'Vanmahotasav' was celebrated. Volunteers are taking care of plants and maintain planted area. Some new plants were planted. Principal Dr. Smriti Bhosle, Vice –Principal Dr. Bharati Tendulkar, Dr. Kalpana Deokar (NSS P. O.), Dr. H. N. Lokhande (NSS P. O.), Dr. Vandana Samant (Advisory Committee Member), office staff were participated in this mahotsav. Report of 'Vanmahotsav' was submitted to Govt. of Maharashtra and SNDT Women's University.

5. Voter's Registration Campaign was conducted in the college, from 24th July to 29th July. Mr. Bharat Waghela (Election officer) filled up forms who are not yet register as voter. Students, staff and local people registered their name.

6. Form 1st August to 15th August 2017 'Swachh Hi Seva' campaign conducted under cleanliness drive. Poster Painting competition, Slogan writing competition, Rally, Cleanness in adopted area, street play, College and Campus cleanness, Film screening were the activities conducted. Lecture on "Swachhata Abhiyan: An Analysis' was delievered by Ms. Shital Rawal. She mentioned causes and basis of the campaign and also explained the details of expenditure by government on this scheme/yojana.

7. 20 volunteers were participated in 'Hiroshima Peace March' organized by Sarvodya Mandal on 5th August 2017.

8. Three days workshop was arranged on 'Road Safety for Two Wheelers' by United Way on 8th, 9th, & 10th August 2017. 25 volunteers participated. After completion of this workshop cum training, volunteers received certificate

9. Celebrated 'Sadbhavana Divas'. Volunteers expressed their views.

10. Arranged Training Programme on 'Hepatitis B' by Ms. Janet from Pahel on 18th September 2017.

11. NSS Day celebrated on 24th September 2017. Volunteers spoke on 'Gram Swachhata –Sant Gadagebaba'.

12. NSS volunteers participated in Cleanness Drive on Chimbai Beach-Bandra (West), Mumbai on account of Gandhi Jayanti in collaboration with United Way, NDTV, Dettol and Harpic.

13. Volunteers visited to Stree Mukti Sanghatana at Elphinston Road (Mahalaxmi). Lecture was arranged on 'Mental Health' by Dr. Sohani on account of "World Health Day" on 10th October 2017.

14. Observed 'World AIDS Day' on 1st December 2017.

15. 111 volunteers participated in Mission Sahasi- Self Defense Training Programme organized by SNDT University on 28th February 2018 & 1st March 2018 at SVT ground Juhu, Santacruz (W), Mumbai.

16. Fifty two NSS volunteers participated in Mission Sahasi on 6th March 2018 at B.K.C., Bandra (E), Mumbai.

17. 12 volunteers attended 'Pulse Polio' training and participated in 'Pulse Polio Campaign. 02 volunteers were participated in this campaign on 11th March 2018.

5.13   Major grievances of students (If any) redressed:-

     College has taken care to solve students' grievances from
     time to time and there were no major grievances.

Criterion – VI

Governance, Leadership and Management

6.1   State the Vision and Mission of the institution

Vision – ' Agrataha Pathi Sadaiva Gamyatam' (Sanskrit) which translates as ' Always Moving Forward on the Path of Progress'

Mission – Achieving excellence through rigorous academic commitment and discipline.

6.2.   Does the Institution have a Management Information System?

Yes

6.3.   Quality improvement strategies adopted by the institution for each of the following:

6.3.1.   Curriculum development –

The college is affiliated to S.N.D.T Women's University and therefore follows the curriculum prescribed for all UG and PG programmes by the University. However six of our faculty members are involved in curriculum development as members of the Board of Studies. Principal Dr Smriti Bhosle is actively involved in curriculum designing in her capacity as Dean, Faculty of Humanities, and as member of various Committees at University level including Academic Council, Board of Studies, Sociology.

The college conducts courses under its Career Oriented Programme for undergraduate students. Presently the COP has four courses – a) Banking and Insurance b) Tally and Web Designing c) Travel and Tourism. d) Spoken English

6.3.2   Teaching and Learning

The teaching faculty makes use of a blended learning approach to deliver the syllabus and enhance the teaching learning experience. Traditional teaching techniques and materials like blackboard, question and answer method are effectively combined with modern and creative methods like field visits, film screenings, role-play, skits, student seminars, surveys, group study & individual assignments /projects, internet study sessions etc.

Testing is also made more interesting and effective via class tests and quiz competitions, debates, group discussions based on the syllabus. Guest lectures by experts and workshops arranged on a regular basis add to the knowledge of the students.

Attention is given to weak learners and to students whose performance is seen to be affected by factors like deficient home environment, financial or emotional problems. Mentoring is provided in such cases by the faculty on an informal basis, often yielding good results since faculty members make efforts to develop a rapport with students.

Feedback mechanism for teachers is in place and along with review of results provides the faculty with valuable inputs to improve and enhance the teaching learning process.

6.3.3 Examination and Evaluation

The college is affiliated to S.N.D.T Women's University and follows all norms prescribed by it while conducting the examinations. There is an Unfair Means Committee to prevent and monitor any malpractices during the examinations.

Internal evaluation and a final exam is conducted every semester, and results are declared within the stipulated time.

6.3.4. Research and Development

➢ The research activities of the college in the form of research articles and papers written by the faculty are published at regular intervals through the Research Cell of the college the Research Journal ' In Search of Knowledge' (ISSN:2278-1234) We have recently published the volume of the journal with a theme of 'Human Rights'.

➢ Faculty members as well as students participated and presented research papers in seminars and conferences at the University, State, National and International level throughout the academic year. A number of these papers were published in conference proceedings or research journals .Some faculty members were invited to act as resource persons or chairpersons at seminars / workshops.

6.3.5 Library, ICT and Physical Infrastructure / Instrumentation

➢ There are 19 classrooms, 1 Computer Laboratory, and one Conference hall. There are LCD projectors in almost all classrooms.

➢ The Library is fully automated with SLIM 21 Library management system.

➢ Our institution is a member of –N-LIST {National Library and Information Services Infrastructure of scholarly content} which is working under INFLIBNET {Information and Library Network Centre} that provides access to Electronic Journals and Electronic books.

➢ The annual Membership fee of Rs 5900/- is being subscribed to by the institution. The library provides OPAC {Online Public Access Catalogue} through which users can access books from any of the computers connected in the LAN.

- We provide Computer training to students of B.A &B.Com.-I/II/III in which internet access is provided. Access to the internet via Wi-fi is also available to students in the library .Open access to reference books is available to PG students.
- Library orientation is given to all students at the beginning of the term to ensure maximum and effective utilization of resources.
- Book displays and exhibitions are organized by the library every year to create awareness among students about new arrivals and reference books. Paper clippings about educational or topics of general knowledge are maintained in the library.
- E-Governance training to Staff is provided for filling online form.
- Annual Maintenance Contract {AMC} for the repairs and maintenance of Computers, Software programmes, , Air conditioners and other equipment is in place.

6.3.6 Human Resource Management

- The procedures of Self-appraisal and API format help in the assessment of the faculty.
- Encouragement is given to all staff members to update knowledge and undergo training.
- The IQAC creates awareness about maintaining quality in teaching and learning
- Staff attendance is monitored on daily basis via biometric machine as well as by maintaining of a muster.
- Service books, employee records, incoming and outgoing correspondence is maintained.
- Grievance Redressal Cell is in place to address any issues presented by students or staff.
- Compensatory off is provided to Class IV employees in case of overtime done.

6.3.7 Faculty and staff recruitment

Regular Faculty recruitment is done according to UGC norms and Govt. of Maharashtra Rules and Regulations.

Visiting faculty is appointed considering the academic qualifications, teaching abilities and also on the basis of professional experience.

6.3.8   Industry interaction/Collaboration

- An industrial visit was arranged for Commerce students to the cosmetic factory at Silvasa on 17th and 18th February 2018.
- The Career Counseling Cell conducted the following programmes for the students –
- Orientation by Fly High Aviation Academy for all degree students on 7th July 2017. Experts Ms. Catherine Joseph, Mr. Sachin Joseph and team guided students. Students were informed about Aviation courses, training and placements at all the four branches of Fly High Aviation Academy in Andheri, Powai and Belapur.
- Expert lecture on "Career in Police Service" by Shri. Pravin Sawant of Shaurya Academy on 08th and 11th July 2017.
- Information and guidance provided to students about training programme of ICICI. Consequently four students of B.Com faculty joined and successfully completed the training course in Marketing and Auditing of three months from ICICI Skill Academy in April 2017.
- Seminar on "Career Opportunities in L.I.C." by Ms. Neha Shirgaonkar and her team on 10th October 2017.
- Workshop by ICICI Skill Academy about three months course for placement on 23rd December 2017.Expert- Ms. Monica Acharya (Head, Training ICICI Skill Academy)
- Seminar on "Government and Private Scholarships", under an initiative titled "Learning with Vodafone by Vodafone " on 14th, 15th and 17th February 2018.

6.3.9 Admission of students

- Admissions are given as per the eligibility criteria and the intake capacity for various programmes as prescribed by the SNDT Women's University.
- Online admission procedure is followed.
- The Admission Committee supervises the process.
- Admission is streamlined in a single venue facilitating and making the process smooth.
- Counselling offered by teachers to students in admission is a useful feature of the process.

6.4 Welfare schemes –

For students –

The 'Students' Staff Welfare Fund' is contributed to every year by the teaching faculty. Students in financial need can apply and receive financial help. These funds are used to aid eligible students in their education related financial needs.

For teachers –

Reimbursement of registration fees for seminars / conferences and workshops serves as encouragement to update knowledge and training of faculty.

For Non-teaching staff –

Financial support is provided to non-teaching staff through the 'Students-Staff Welfare Fund' contributed to by the teaching faculty.

Provision of laundry allowance and uniforms to Class IV employees.

6.5 Total corpus fund granted: -   Rs.2,60,00000/-

6.6   Annual financial audit done: - | Yes |

6.7 Whether Academic and administrative Audit have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	Principal and Management
Administrative	Yes	-	Yes	Ketkar & Company Govt. of Maharashtra- Viz. A.G.Office)

6.8 Does the University/ Autonomous College declare results within 30 days?   YES

For UG Programmes | Yes | | - |

For PG Programmes | Yes | | - |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

  ➢ Uploading Exam Time table and notices on university portal.
  ➢ Strictly regulated conveyance of the question papers 30 to 40 minutes before the exam by the Computer Science & I.T dept of the SNDTWU.
  ➢ Bar-coding is used on answer-sheets to ensure prevention of malpractices.

- Rechecking and Re-evaluation facility as well as photocopy of answer-sheet provided to the student.
- ATKT examinations held for all semesters twice a year in March/April and October/November.
- Additional exams for students participating in State and National level Sports and Cultural activities.
- CGPA System for awarding of degree.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University arranges meetings for the principals of affiliated colleges to create awareness about the facilities and advantages of autonomy. The University also works in collaboration with Govt bodies like RUSA {Rashtriya Uchha Shiksha Abhiyaan } to arrange workshops to disseminate information about the funds and facilities available in autonomy and the information necessary for getting prepared for autonomy.

Some of the affiliated colleges of SNDTWU are already in the process of preparing for applying for autonomy.

6.11 Activities and support from the Alumni Association

- Our alumni, Ms Ragini Chauhan, as part of her voluntary initiative of sponsoring prizes for meritiorious students since 2002, this year too donated cash prizes to students who secured first position in FYBA, SYBA and TYBA examinations and for the student securing highest marks in History in Arts faculty.
  Our alumni from Commerce faculty Ms Tini Singh an employee of C G marketing (authorised dealer of Proctor and Gamble) conducted a 'Grooming session on ' How to be job ready' for our students on 23rd December 2017.
- We are in regular touch with many of our alumni and a couple of informal meetings took place as well as one official meeting was arranged during the current academic year.
- Tentative programmes by alumni have been scheduled for our students which will be organized June 2018 onwards. The programmes may be in the form of lectures, demonstrations conducted by our alumni who are working in varied fields like – travel and tourism, real estate, teaching, counseling, yoga ,NGOs,etc.

6.12 Activities and support from the PTA :

Two meetings (one in each term, were conducted by the Parents Teachers Association. In the meeting held on 16 September 2017, the following issues were discussed –

a. Attendance of students

b. 2016-17 University results

c. Information about co-curricular activities

d. Adverse effect of mobiles on students and the necessity of a nutritious diet

e. Information about Book Bank Scheme etc from Librarian

f. Information about NSS programmes

Following matters were discussed in meeting dated 9 December 2017:

a. 75% attendance being mandatory

b. Information and responses to parent's suggestions eg: like guidance for competitive exams – book available in the library on UPSC, MPSC, SET exams

c. Information to parents about study tours arranged by subject departments

d. Suggestions and guidance by teachers eg: Students should attend classes regularly, do reference work in library, bring nutritious tiffin, take part in co-curricular activities

e. Individual guidance by teachers to parents as per subject.

6.13. Development programmes for support staff: Nil

6.14. Initiatives taken by the institution to   make the campus eco-friendly

➢ Conducted 'Swachh Bharat Mission' from 16th June to 30th June 2017. Classroom cleaning and campus cleanliness was done by NSS volunteers.

➢ On 1st July 'Vanmohtasav' was celebrated. Volunteers are taking care of plants and maintaining the planted area.

➢ 'Swachh Hi Seva' campaign was conducted from 1st August to 15th August 2017 under cleanliness drive. Activities like Poster Painting competition, Slogan writing competition, Rally, cleanliness in adopted area, street play, college and campus cleanliness, film screening were conducted.

➢ A workshop on 'Paper Bag Making'was conducted in which NSS Volunteers made paper bags from old news paper, which were distributed among the vendors in Vile Parle (E) to save environment and avoid use of plastic bags.

➢ A workshop on 'Best out of Waste' was conducted in which volunteers made paper dolls, paper jewellery, show pieces from coconut shell, bottles and news papers.

➢ A lecture on 'Solid Waste Management' and 'Zero Waste Management'.

➢ NSS Unit of College has taken initiative of collecting E-Waste from neighbouring areas to be handed over to BMC for disposal.

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> We have continued with certain practices in the current academic year:
>
> ➢ Regular meetings of all committees and regular dissemination of information.
>
> ➢ External Academic Audit was conducted on 14th February 2018.
>
> ➢ Workshop on "Office Automation and File Management" was organized for Administrative staff on 6th February 2018.
>
> ➢ Continuous guidance and evaluation of students.
>
> ➢ Meritorious students and Achievers are felicitated.
>
> ➢ Maximum space utilization in the college premises.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
Plan Of Action and Action Taken Report on it:

1.To review the results of University examinations :

The results of university examinations were discussed and the strategy to improve them was
implemented like Expert lectures, remedial lectures, class tests, written practice and Scholar cards.

2. To organize National level seminars and workshops:

1. Seminar on 'Marathi literature after 1960' and workshop on'Question Bank and Reforms in Examinations' was organized on 21st and 22nd August 2017.
2. Workshop on 'New Syllabus of History at Undergraduate level for B.A. Sem V & VI' by History Dept. on 28th July 2017.
3. Sociology Dept. organized National level seminar on 'Protection of Child Rights: Issues and challenges' on 14th and 15th March 2018.
4. Sociology Dept. organized International Conference on 'Role of Teachers in 21st Century: Opportunities and Challenges'
5. Inter collegiate students' seminars were organized by Dept. of History, Marathi, Economics and Women's cell.

3. To prepare for NAAC Accreditation – 3 rd cycle:

College applied for NAAC Reaccreditation -3rd cycle and submitted IIQA and SSR to NAAC Office (Banglore) as per new format.

4. To decide about the programmes and activities to be conducted:

1) Workshop on "File Management and Office Automation" was conducted on 6 th February 2018.
Resource person Ms. Keya Mukherjee (Office Superintendent, Maniben Nanavati College) guided
the participants.

2) External Academic Audit for year 2017-18 was conducted on 14th February 2018. Resource person Ms. Archana Patki (Vice-Principal, MMP Shah College, Matunga) gave expert guidance to each department.

5. To plan for the activities under IQAC portfolios:

1. Career Counselling and placement cell organized many activities by inviting the institutions like Fly High Aviation, ICICI Skill Academy etc.
2. Workshop on 'File Management and Office Automation' was arranged in 6th February 2018. External Academic Audit was arranged on 14th February 2018.
3. The Research Journal "In Search of knowledge" January 2018 issue was published with a special theme on "Human Rights".
4. Regular Meetings of Alumni Association, Parents' Teachers' Association, Grievance redressal cell.
5. Teachers' Appraisal and Students' Feedback were completed and analyzed.
6. Guest lecture under Value Education.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

*Provide the details in annexure (annexure need to be numbered as I,II,III)

 Attached Annexure III -----Best Practices, 2017-18

7.4 Contribution to environmental awareness / protection

Efforts are done for environmental awareness as follows:

1. Conduct environmental awareness programmes through NSS.

2. College organised 'Van Mahotsav'/ Tree Plantation at College campus and in adopted area in collaboration with Gardening Dept. of MCGM, Andheri, Mumbai.

3. Organised lecture on "Veganism"

4. "Swachh hi seva" campaign conducted as a part of cleanliness drive. Poster painting, slogan writing competitions, Rally, street play were also organized.

5. Cleanliness drives and lecture on 'Swachhata Abhiyan' at College campus and in adopted area.

6. Sanitary Napkin Vending machine is installed with the help of Rotary club.

7. Field visit at Sanjay Gandhi National Park, Borivli, Mumbai.

8. Distribution of paper bags in adopted area.

9. Lecture on 'Zero waste Management'.

10. Lecture on 'Solid Waste Management'.

11. Sensitizing students through film screening 'Toilet: Ek Prem Katha'

7.5 Whether environmental audit was conducted?

No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTH:

1. Significant Contribution of teaching staff in curriculum designing.
2. Hard-working and committed teaching and non-teaching staff.
3. Successful execution of co-curricular and extra-curricular activities.
4. Well equipped library.

WEAKNESSES:

1. Space constraint.
2. Greater dependence on temporary and C.H.B. staff.

OPPORTUNITIES:

1. Collaboration with academic and other institutions.
2. Mobilization of funds.

THREATS/ CHALLENGES:

1. Alumni association should be strengthened.
2. Skill based courses to be introduced taking into consideration the changing demands.

Criterion – VIII

Plans of institution for next year

- To introduce skill based courses.

- To enhance environment-friendly campus.

- To organise Campus Placement Drives.

(Ms. Shital Rawal)   *(Dr. Smriti Bhosle)*
Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

L.J.N.J. Mahila Mahavidyalaya, Vile Parle (E), Mumbai - 400057

PART A -2.15 : Academic Calendar for year 2017-18

Sr. No.	Day and Date	Events
1	12 June 2017	Academic year begins
2	15 June 2017	Submission of Teaching Plans
3	24 July 2017	Selection of CR and GS
4	24 to 29 July 2017	Distribution of ID Cards
5	5 August 2017	NSS Orientation
6	9 and 10 August 2017	Distribution of books through Book Bank
7	15 August 2017	Independence Day Celebrations
8	21 and 22 August 2017	Marathi National Level Seminar and Question Bank Workshop
9	4th week of August 2017	Submission of AQAR
10	25 to 29 September 2017	ATKT Examinations
11	2nd week of October 2017	Staff Academy Programme
12	15 October 2017	Dr. APJ Abdul Kalam 'Vachana Prerana Din' Celebrations
13	17 October 2017	Garba Celebrations
14	16 October to 5 November 2017	Diwali vacations
15	13 to 18 November 2017	B.A. / B.Com. Semester I Examination
16	25 November 2017	Celebration of 'Constitution Day'
17	2nd week of December 2017	NSS Camp
18	3rd week of December 2017	UDAAN Intercollegiate competitions
19	3rd week of December 2017	Annual College Gathering

20	December 2017	Publication of College Journal "In Search of Knowledge"
21	December 2017	Submission of SSR to NAAC
22	26 December 2017 to 5 January 2018	Christmas Vacation
23	3rd week of January 2018	'Foundation Day' celebrations by college management body
24	26 January 2018	Celebration of Republic Day
25	9 February 2018	State Level Student Seminar (Marathi)
26	10-16 February 2018	State Level Students' Seminar (Women's Cell and other Departments)
27	15 February 2018	Workshop for Foundation Course
28	2nd week of February 2018	Prize distribution and Publication of College Magazine 'Tejas'
29	2nd week of February 2018	Academic Audit
30	27 February 2018	Celebration of Marathi Bhasha Din
31	Last week of February 2018	ATKT Examinations
32	8 March 2018	Celebrations of Women's Day
33	Last week of March 2018	Staff Academy Programme
34	3rd week of March 2018	B.A / B.Com. Semester II Examinations
35	2 May 2018	Term Ends.

**Part B – 1.3
Feedback from Students
2017 - 2018**

Sr. No.	Question	Very Good (%)	Good (%)	Satisfactory (%)	Unsatisfactory (%)
1	Knowledge base of the teacher (as perceived by you)	65.00	31.00	05.00	00.00
2	Communication Skills (in terms of articulation and comprehensibility)	63.00	34.00	03.00	00.00
3	Sincerity / Commitment of the teacher	62.00	37.00	01.00	00.00
4	Interest generated by the teacher	65.00	30.00	05.00	00.00
5	Ability to integrate course material to provide a broader perspective	64.00	27.00	07.00	00.00
6	Ability to integrate content with other courses	50.00	37.00	12.00	01.00
7	Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	50.00	37.00	10.00	03.00
8	Ability to design quizzes /Tests /assignments / examinations and projects to evaluate students understanding of the course	62.00	33.00	05.00	00.00
9	Provision of sufficient time for feedback	65.00	25.00	10.00	00.00
10	Overall rating	61.00	23.00	12.00	04.00

PART B

7.3: BEST PRACTICES

- **BEST PRACTICE – 1**

TITLE:

Organisation of National level seminars for teachers and Inter-collegiate students' seminars:

GOAL:

1.To encourage faculty for paper presentations which will in turn enrich the knowledge.

2. To have discussion on selected theme among Academic Fraternity.

3.To facilitate exchange of ideas and subject related inputs.

4.To motivate students for paper presentations.

CONTEXT:

Self-financed Seminars at National and State level were organized.

EVIDENCE OF SUCCESS:

Following seminars were organized which encouraged faculty for paper presentations which in turn enriched the knowledge. Discussion on selected theme among Academic Fraternity was done focusing on various aspects.

These seminars helped the participants to have change of ideas and subject related inputs.

Students were motivated for paper presentations

Various colleges from Affiliated as well as other universities participated in these seminars creating a culture of academics and research.

1.History Dept: Workshop on "New Syllabus of History at Undergraduate level for B.A. Sem V & VI" by on 28th July 2017.

2. Marathi Dept: National level Seminar on 'Marathi literature after 1960' and workshop on "Question Bank and Reforms in Examinations" on 21st and 22nd August 2017.

3. Sociology Dept: National level seminar on "Protection of Child Rights: Issues and challenges" on 14th and 15th March 2018.

4.Inter collegiate students' seminar were organized as follows :

Sr. No.	DEPARTMENT/CELL	COLLABORATION WITH	TITLE OF THE SEMINAR	DATE
1	Marathi Dept.	Shri. M.D.Shah College, Malad and Ambikabai Jadhav College, Vajreshawar	"Granth Parikshan aani Granth Sameeksha	09/02/2018
2	Women's cell	-----	Contribution of women in Educational,Social and Literature field during 19th and 20th century in Maharashtra"	10/02/18
3	Economics	------	"Impact of Demonetisation on Indian Economy	16/02/2018
4	History Dept	K.V.Pendharkar College, Dombivli and P.L. Shroff College, Chinchani	Aspects of Local History	17/02/2018

Problems encountered and Resources Required:

- Insufficient funds for conducting seminars.
- Space constraint
- Additional seminar hall required.

- **BEST PRACTICE – No. 2**

TITLE :

Providing Career counseling and Placement Guidance.

GOAL:

1. To help students interact with companies by arranging for campus placement drives.

2. To aspire and motivate students to get a good job profile and bright career.

3. To increase students' confidence level and knowledge to acquaint themselves with best job opportunities.

CONTEXT:

The students are given an opportunity to attend seminars and training sessions organized by our placement cell, which takes care of the employability potential of our students through following:-

- Practice regular seminars every year, workshops and guidance lectures are arranged for students. Around 500 students from Degree College benefit through this guidance in choosing their career.
- Experts from various fields guide students.
- Campus placement drives are arranged.
- Students are given information of recruitments and students are sent for interviews.

EVIDENCE OF SUCCESS:

No. of Career Guidance Programs	10
No. of Students Participated	396
No. of Students Selected on Campus	26

- ✓ Twenty three students got placement through linkage with ICICI Skill Academy.
- ✓ Three students completed training at Shaurya Police Academy and are selected in Maharashtra Police Service.

Problems encountered and Resources Required:

- No separate space for the cell.
- Proper ICT enabled centre is needed.