

VILE PARLE MAHILA SANGH'S

L. J. N. J. MAHILA MAHAVIDYALAYA

VILE PARLE (EAST) MUMBAI- 400057.

AFFILIATED TO

S.N.D.T. WOMEN'S UNIVERSITY, MUMBAI

ANNUAL QUALITY ASSURANCE REPORT

2015 – 2016

SUBMITTED TO

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE - 560 010**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

**L .J.N.J. Mahila Mahavidyalaya,
Vile Parle (E)**

1.2 Address Line 1

**Manglayatan, Paranjpe ‘B’
Scheme, Road No.1, Vile Parle (E)**

Address Line 2

Mumbai-400057

City/Town

Mumbai

State

Maharashtra

Pin Code

PIN- 400057

Institution e-mail address

ljjn_college@yahoo.co.in

Contact Nos.

022-26169565

Name of the Head of the Institution:

Principal, Dr. Smriti Bhosle

Tel. No. with STD Code:

022-26169565

Mobile:

9819021219

Name of the IQAC Co-ordinator:

K. S. Gaikwad

Mobile:

9820426345

IQAC e-mail address:

ljjn_college@yahoo.co.in

1.3 NAAC Track ID(For ex. MHC0GN 18879)

N.A.

1.4 NAAC Executive Committee No. & Date:

EC/52/RAR/O6 dated 28/03/2010

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.ljnncollege.in

Web-link of the AQAR:

-

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71.75	2004	5 years
2	2 nd Cycle	B	2.85	2010-2011	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

02/02/2004

1.8 AQAR for the year (for example 2010-11)

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

Sr.No. of AQAR	Year of AQAR	Date of Submission of AQAR
i) AQAR	2009-2010	17/09/2010
ii) AQAR	2010-2011	14/11/2011
iii) AQAR	2011-2012	27/06/2014
iv) AQAR	2012-2013	01/07/2014
v) AQAR	2013-2014	30/09/2014
vi) AQAR	2014-2015	15/09/2015
vi) AQAR	2015-2016	30/09/2016

1.10 Institutional Status

University Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes - No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing -

1.11 Type of Faculty/Programme

Arts Science -- Commerce Law - PEI (Phy. Edu) -

TEI (Edu) Engineering Health Science Management

Others (Specify) HOME SCIENCE, B.C.A.

1.12 Name of the Affiliating University (for the Colleges) S.N.D.T. WOMEN'S UNIVERSITY,
MUMBAI, MAHARASHTRA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

***Our college is not under any of the Special Status mentioned below.**

Autonomy by State/Central Govt. / University:

N.A.

University with Potential for Excellence	N.A.	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="00"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="10"/>

2.10 No. of IQAC meetings held **04**

2.11 No. of meetings with various stakeholders: No:- 08

Faculty Non-Teaching Staff /Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related):

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Institution Level
	<input type="text" value="-"/>	<input type="text" value="-"/>	<input type="text" value="-"/>	<input type="text" value="-"/>

(ii) Themes

- (1) Professional development
- (2) Facilitating active learning

2.14 Significant Activities and contributions made by IQAC

<ol style="list-style-type: none">1. Motivating all staff members to work along the guidelines for work as Committee has allotted to them.2. Encouraging the teaching staff to allow students to participate in co-curricular activities as well.3. Encouraging teachers to present research papers at the National and State level seminars and conferences.4. Whole heartedly encouraging the students to take part in cultural activities like folk dance and appointing a special coach for them.5. Emphasizing that all the activities conducted by all concerned college level committees should be recorded so as to be useful for future reference.6. Supporting the all for organizing Seminar and Conference in the College.7. Preparing and submitting the AQAR in time in details of final exam results.
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2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<ol style="list-style-type: none">1. To conduct meetings of the IQAC.2. To enrich library and information system with Competitive exams like UPSC/MPSC/ Banking etc.3. To motivate teachers to present research papers at the National and State level.4. To encourage the students in their overall development.5. To support students in preparing and presenting research papers.	<ol style="list-style-type: none">1. Conducted four meetings of IQAC in a year.2. Purchased new books, journals, reference books for students who wish to study further for these exams. A special lecture for preparation for Competitive exams arranged for students.3. Faculty members presented papers in Seminars, Conferences, attended workshops and also published their papers in research journals and books. Our college has organised two National seminars.4. Our students participated in a dance competition and one of their folk dances received a Prize of Rs. 25000/- at state level.5. The students of History, Sociology and Marathi departments presented papers in seminars and conferences at college and university level. Also field visits and industrial visits, exhibitions and various competitions were arranged to provide a platform for their talent.

** Attached the Academic Calendar of the year as Annexure I*

2.16 Whether the AQAR was placed in statutory body: **Yes**

Management Syndicate Any other body

Provide the details of the action taken

The report has been approved by the statutory body.

The AQAR was discussed in IQAC meeting with all staff members. It was also decided that in the Academic year 2016-17 the NAAC must be conducted and accordingly all the teachers must contribute to and devote themselves to achieving the best grade possible for the college.

Criterion –1

Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented Programmes
Ph.D.	-	-	-	-
PG	01	-	01	-
UG	04	-	03	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	05	-	04	-
Inter-disciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	Nil
Annual	01

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure (Pl. refer to attached Annexure II)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The University revises the syllabi both in practical and theory every 3 to 4 years as per the recommendation of Board of Studies in various subjects. The same syllabus is followed by all the affiliated colleges

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	06	02	01	01

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	02	-	-	-	-	-	-	-	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

1) Guest Faculty: Nil 2) Visiting Faculty: 17 3) Temporary Faculty: 16

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	03	11	01
Resource Persons	01	02	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Student-centric teaching and learning process.
- Interactive teaching methods; viz. - Co-operative teaching method, use of Audio-Visual aids,
- Motivation for research paper presentations in Seminars by students.
- Assigning projects to the students so as to involve them in extra-curricular activities.
- E-learning lessons are prepared for the students.
- Post Graduate programmes are sent to other institutes for Internships.
- Field trips to historical places and Industrial tours.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the rules and regulations of SNDT Women's University, Mumbai, initiated Bar Coding, Revaluation and photocopy of Answer-sheet.
Besides that Surprise Tests, Projects, Paper Presentation, Open Book Tests, Offline Multiple Choice questions were taken.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Studies	Dean of Faculty	Participation in Curriculum Development workshop
-	-	02

2.10 Average percentage of attendance of students

82%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division					Pass %	Reserved %	Failed %
		Distinction %	I %	II %	III %	Pass %			
B.A.	58	-	10.34	58.62	06.89	77.58	01.72	20.68	
B.COM.	97	-	12.37	40.20	17.52	70.10	-	29.89	
B.C.A.	18	-	33.33	33.33	05.55	72.22	-	27.77	
B.SC. (Home Sci.)	19	05.02	36.84	05.02	-	47.36	-	52.63	
M.A. (History)	10	-	50	40	-	90.00	-	10	
M.A. (Marathi)	03		100	-	-	100	-	-	
M.A. (Sociology)	08	-	50	25	-	100	12.5	12.5	
M.A. (Psycho)	23	-	04	10	02	69.56	04.34	26.08	

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC is instrumental in encouraging teachers to engage in research activities.

- To facilitate research, the college has established a Research Committee.
- Research Committee has its own Research Journal titled ‘In Search of Knowledge’ (ISSN 2278-1234) which provides a forum for publication.
- College organises conferences and seminars.
- Guidance provided to students and teachers upon how to write research papers and research proposals.

3.2 Details regarding major projects

	Completed	On-going	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	On-going	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	0	-
Non-Peer Review Journals	-	02	-
e-Journals	0	-	-
Conference proceedings	0	03	-

3.5 Details on Impact factor of publications: 01

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-			
Interdisciplinary Projects	-			
Industry sponsored	-			
Projects sponsored by the University/ College	-			
Students research projects <i>(other than compulsory by the University)</i>	-			
Any other(Specify)	-			
Total	-			

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: **N.A.**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges: N.A. Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02	-	-	-
Sponsoring Agency	-	1.UGC Sponsored 2.Self-financed in-collaboration with Marathi Samajshastra Parishad	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons: 02

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year:

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year: Nil

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards / recognitions received by faculty and research fellows of the institute in the year: **03**

(One award for the Paper of K.S.Gaikwad and P.G.Recognition to Sharmila Gupte and S.P.Kulkarni)

Total	International	National	State	University	District	College
03	-	-	01	02	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Faculty

Students

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): Nil

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events: Nil

University level State level

National level International level

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.248acres (3071.24sq.m. of built up area)	-	Management	2.248acres
Class rooms	25	-	-	25
Laboratories	08	-	-	08
Seminar Halls	02	-	-	02
No. of important equipment purchased (\geq 1-0 lakh) during the current year.	04	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 1,43,300/-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

@ Library is automated with “SLIM-21” Software.
@ Computerized documentation of fees paid by students (by office).
@ Admission Process is Online from UG to PG.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18171	-	342	75153/-	18513	-
Reference Books	28146	-	277	62761/-	28423	-
e-Books	15	-	08	3846/-	23	-
Journals	79	-	03	-	82	81658/-
e-Journals	02	-	-	-	02	-
Digital Database	-	-	-	-	-	-
CD & Video	490	-	35	6300	525	-
Others (specify)	N-list Subscription	5000/-	-	-	-	5000/-

4.4 Technology up-gradation (overall)

	Total Computers			Computer Labs		I n t e r n e t	Browsing Centres	Computer Centres	Office	Departments computers	Others	
	Comp uters	Lapto ps	Total	computers	Labs							
												Existing
Added	02	00	02		-	*	-	-	-	-	-	-
Total	116	07	123	83	02	*	-	02	10	13	08	

*Internet facility is available with all the computers.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> • Computer Lab with Internet facility. • Computer and internet access to teachers for teaching and research. • Internet access to students for preparing assignments.

4.6 Amount spent on maintenance in lakhs:

i) ICT	-
ii) Campus Infrastructure and facilities	-
iii) Equipment	-
iv) Others	1, 90,590
Total:	1, 90,590

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. The College prospectus is well-designed and checked by the IQAC. All the details of Student Support services are printed in the Prospectus.
2. At the time of admission to B.A., B.Com, B.C.A. and B.Sc. (Home Science), admission committee members give information about students support services to students and their parents.
3. The college website and regular notices provide information about the same.
4. Orientation programme has been arranged for the first year students of all faculties.
5. Information is given regularly to students through Student's Council-class representatives (CR).

5.2 Efforts made by the institution for tracking the progression

To keep track on progression, the institution made efforts as follows:

1. Regular class tests and projects are given to students by all departments.
2. Analysis of term ending results for each faculty and staff meetings with the Principal for discussing strategies for further improvement.
3. Book bank facility is given to students and they are encouraged to refer to maximum number of books for projects.
4. Feedback from stakeholders.
5. Conducting Staff meetings, monitoring and observation regularly.
6. Keeping track of student's attendance.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
634	67	-	-

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%
	-	-

Women	No	%
	06	100

Last Year(2014-15)						This Year(2015-16)					
General	SC	ST/ NT	OBC /SBC	Physically Challenged	Total	General	SC	ST/ NT/ VJ NT	OBC /SB C	Physically Challenged	Total
630	84	22	122	-	858	331	110	23	170	-	634

Demand ratio –Data not available Dropout %: 28.2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. The College had organized Orientation Programme on ‘Preparing for MPSC and UPSC Exam.’ For all degree college students on 27th July, 2015. Shri. Santosh Rokde (Asst.Commissioner, Mantralaya) guided the students and subsequent coaching was conducted by other subject experts.
No. of students beneficiaries : 200
2. Guidance lecture on ‘Syllabus of History in MPSC and UPSC Exams by Ms. Shilpa Pradhan Pawar on 29th July, 2015.
No. of students beneficiaries : 50
3. A Certificate Course of 6 months (October, 2015 to March, 2016) in collaboration with VACHA, a NGO and ‘Indian Council of Basic Education’ titled ‘Preparing skills for Entry into Government and Private Services’.
Total 30 students from our college and 6 students from VACHA have completed this course.
Total No. of students beneficiaries: 36
4. The college runs ‘Career Oriented Programme in ‘Banking and Insurance’. It helps students to prepare themselves for recruitment in Banking and Insurance sector.
Total No. of students beneficiaries: 200
5. Conducted Computer Marathi Typing Course under the Remedial Coaching in September,2015
6. Running Spoken English course for Non-English and weaker students.
7. A special lecture by Dr. Smita Avchar under Equal Opportunity Cell.

No. of students beneficiaries

200

5.5 No. of students qualified in these examinations: NIL

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc.	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance:

Counseling and Career Guidance programs for students were arranged as follows:

1. Arranged an Orientation and exhibition by 'Fly High Aviation Academy' on Career opportunities in Airlines Sector on 21st July 2015
Speaker: Mr. Sachin Joseph and Team
2. Orientation by 'SAFAL' Institute regarding Diploma in Early Child Care Education (ECE) on 24th December, 2015 by Ms. Maurya Vaidya (Owner of Deer's Den Pre-primary school)
3. Commerce faculty arranged following programme:
 - a) Orientation lecture from TJSB Bank for B.Com. III students regarding account opening and PAN Card distribution on 9th July, 2015.
 - b) Orientation lecture by NIIT on 7th September,2015
 - c) Guidance lecture on 'Mutual Funds' on 29th September,2015
 - d) ICQ Seminar for B.Com. III students on 21st January,2016
 - e) Visit to TJSB Bank on 30th January, 2016.
 - f) Field visit to Silvassa on 2nd and 3rd February,2016

No. of students benefitted: - 5005.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	220	03	-

- 1) Orientation was given to B.A. part I students by 'SAFAL' Institute on 24th December, 2015.
- 2) Campus Placement drive was arranged for B.A. and B.Com. students by ICAI University on 10th February, 2015. Aptitude test and Personal interviews of students were taken. About 100 students attended the programme and 40 were shortlisted for further interviews.
- 3) Four students from T.Y.B.Com. were selected by ICFAI University in follow up interview round. They are offered job of 'Trainee Executives' and they will get Rs.15000/- per month.
Name of students: 1) Ms. Sushmita Rao
2) Ms. Geneive Pareira
3) Ms. Jayanthi Poojary
4) Ms. Shifa Patel Javed

5.8 Details of Gender Sensitization programmes

1. Dept. Of Sociology organised following programmes:-
 - i) Essay competition on “Women and Education” on 20th August,2015
 - ii) Film Screening based on “Single Woman, Female Foeticide, Approach of society towards these issues dated 19th August,2015
 - iii) DVD screening of a Play “ Shantata Court Chalu Ahe” (Marathi) on 19th August,2015
 - iv) Film Show “Killa” which deals with a sincere and dedicated Woman Education Officer and her struggle to adjust with rural society. Dated 22nd August,2015
 - v) Education Tour was arranged to Maharshi Karve’s Mahilashram on 3rd October,2015
2. Dept. of FC organised a workshop and a Gender Fair on Gender Sensitization in collaboration with ‘VACHA’, an NGO for the B.A. I & II students dated 26-27 August,2015
3. NSS Dept. conducted workshop on Gender Sensitization in collaboration with ‘Population First’ and also formed ‘Ladli Group’ of 25 students on 24th July,2015
4. Students participated and performed Street Play on awareness about “Breast Feeding” at L.T.College of Nursing, SNDT Women’s University on 20th August, 2015.

5.9 Student Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level -174 National level:-Nil International level: - Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	--
Financial support from government	31	90881/-
Financial support from other sources	03	9960/-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

i) Various activities conducted under NSS.

ii) Some of our students do social work with NGOs.

5.13 Major grievances of students (if any) redressed: **No major grievances.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

*Mission - Empowerment of women through excellence in education.

*Vision - ‘Agrataha Pathi Sadaiva Gamyatam’(Sanskrit) which translates as ‘ Always Moving Forward on the Path of Progress’

6.2 Does the Institution have a Management Information System

Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

*The college is affiliated to SNDT Women’s University, Mumbai and therefore follows the curriculum prescribed for all UG and PG programmes by the University. However, some of our faculty members are involved in curriculum development as members of the Board of Studies.

*The college conducts courses under its Career Oriented Programme (COP) for undergraduate students and updates the curriculum for these courses from time to time. Presently the COP has three courses- a) Banking and Insurance b) Tally and Web Designing and c) Travel and Tourism.

6.3.2 Teaching and Learning

*The teaching faculty is provided with new equipment viz. LCD, white board and markers, Computers as well as the latest books and reference material so as to facilitate and enrich the teaching learning process.

*Modern and creative teaching methods like field visits, film screenings, role-play, skits, student seminars, group study and projects, internet study sessions are used by the teaching faculty of all departments make their teaching effective and prove interesting and inspiring for the students.

6.3.3 Examination and Evaluation

The college is affiliated to S.N.D.T Women’s University and follows all norms prescribed by it while conducting the examinations. There is an Unfair Means Committee to prevent and monitor any malpractices during the examinations.

Internal evaluation and a final exam. Is conducted every semester and results are declared within the stipulated time.

6.3.4 Research and Development

*The Research Cell of the college offers the opportunity for faculty members to pursue research and contribute to the Research Journal published every year titled 'In Search of Knowledge' (ISSN:2278-1234). The present volume is in the process of publication.

*Ms. Jyoti Gaikwad from the Economics Dept. has acquired Ph.D. degree.

*Faculty members as well as students participated and presented research papers in seminars and conferences throughout the academic year.

6.3.5 Library, ICT and physical infrastructure / instrumentation

*Our Institution is a member of N-LIST (National Library and Information Services Infrastructure of scholarly content) which is working under INFLIBNET (Information and Library Network Centre) that provides access to Electronic Journals and Electronic books to eligible colleges. The annual Membership fees of Rs.5000/- is being subscribed by the institution.

*To create awareness among the students about the latest arrivals and references. Book exhibition is held annually in the library.

*All the library books are bar coded.

*Paper clippings are maintained in the library.

*Open access to reference books is available to P.G. students.

6.3.6 Human Resource Management

*We have Local Management Committee (LMC), College level Students' Welfare Committee, Planning Board, IQAC Committee, Library Committee, Grievances Redressal Cell, Research Committee, NSS, and Advisory Committee etc. at college level.

*All the Committee meetings are held regularly. The resolutions and suggestions are communicated to all the concerned persons and action taken accordingly.

6.3.7 Faculty and Staff recruitment

*Faculty and staff recruitment is done according to norms.

*Qualifications, Eligibility criteria, Selection Committee for interview etc. as per UGC and Government norms.

6.3.8 Industry interaction /Collaboration

The Career Counseling Cell conducted the following programmes for the students –

Arts faculty -

* Orientation about career opportunities and an exhibition based on the same organized by the Fly High Aviation Academy on 21st July 2015.

*Orientation about Diploma in Early Child Care Education by ‘Safal’ on 24th December 2015

*A Campus Placement drive by ICFAI University on 10th February 2016 in which 4 students were selected as Trainee Executives.

Commerce faculty –

*Orientation lecture at Thane Janata Sahkari Bank and distribution of PAN cards to account holding students on 9th July 2015.

*Lecture on career guidance by NIIT on 7th September 2015.

* Lectures on mutual funds and insurance on 29th September and career guidance by ICA on 21st January 2016.

*Field visits to- A) A bank on 30th January 2016

B) Factory at Silvassa on 2nd and 3rd February, 2016.

6.3.9 Admission of Students

*Admission of students is given considering the eligibility criteria and the intake capacity for various programs as prescribed by the S.N.D.T. Women’s University, Mumbai.

*Online admission procedure is followed.

*Admission Committee supervised the admission process.

6.4 Welfare schemes for

Teaching	NIL
Non-teaching	NIL
Students	As Below

*The Students in financial need are asked to apply to the ‘Students Welfare Fund’ contributed every year by the teaching faculty. These funds used to help the students who are eligible in their education related financial needs.

6.5 Total corpus fund generated: NIL/NA

NIL

6.6 Whether annual financial audit has been done

Yes

No

✓

6.7 Whether Academic and Administrative Audit (AAA) have been done? : No

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	-
Administrative	Yes	-	Yes	Ketkar & Company

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

✓

No

For PG Programmes

Yes

✓

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

*The Board of Examinations of the S.N.D.T Women's University amends /revises the rules governing exams periodically or as and when required to improve the quality of the examination procedure. The College followed the same.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

*A field visit of our students was organized to the Asha Parekh Hospital and Research Centre through our alumni who works there as Medical Social Worker
* Our alumni, Ms Ragini Chauhan, sponsored prizes for students who stood first in FYBA, SYBA and TYBA examinations and for the student securing highest marks in History. Prizes were also sponsored by her for student securing first rank in Std XII Board Exam and securing highest marks in History.

6.12 Activities and support from the Parent – Teacher Association

*A parent teachers meeting was held in both terms (28th August 2015 and 5th March 2016 respectively) wherein apart from issues of required attendance, performance in tests etc. the attention of the parents was drawn towards the important issue of the dangers of the internet for youngsters today. Keeping in mind this vital issue, the PTA arranged a guidance lecture by counseling pschychologist Ms. Manasi Joshi on 5th March 2016 about the “Dangers of the internet and what strategies and precautions parents should follow in this regard”. Dr. H.N. Lokhande, head, PTA, offered career guidance advice to the students on this occasion.

6.13 Development programmes for support staff

The office staff attended workshops on administrative procedures in July and October 2015, at Maniben Nanavati College, Vile Parle (W) and P.N Doshi College, Ghatkopar College respectively.

6.14 Initiatives taken by the institution to make the campus eco-friendly

*The Campus Cleaning Drive undertaken by the NSS Dept. , begun on 29th September, 30th September and 1st October 2014 ,is being continued , with a linkage formed with the BMC.

*In addition to this, the area surrounding the college, of Hanuman Road and Tejpal Scheme Road extending up to Garware Chowk were cleaned by our NSS students

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- *Continuous evaluation of various programmes is done through regular meetings.
- *Transparency is maintained in all the programmes and mechanism.
- *Some activities are done as a part of the innovations department wise.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The progress was monitored through Action Taken Report from all concerned persons. This Action Taken Report was discussed in meetings and correction was done appropriately whenever it was required.

Action Taken Report

Plan of year 2015-16	Action Taken Report
1. The UGC Schemes for Students.	<ol style="list-style-type: none">1. The College had organized Orientation Programme on ‘Preparing for MPSC and UPSC Exam.’ For all degree college students on 27th July, 2015. Shri. Santosh Rokde (Asst. Commissioner, Mantralaya) guided the students. No. of students beneficiaries : 2002. Guidance lecture on ‘Syllabus of History in MPSC and UPSC Exams by Ms. Shilpa Pradhan Pawar on 29th July, 2015. No. of students attended : 503. Conducted a Certificate Course of 6 months (October, 2015 to March, 2016) in collaboration with VACHA, a NGO and ‘Indian Council of Basic Education’ titled ‘Preparing skills for Entry into Government and Private Services’. Total 30 students from our college and 6 students from VACHA have completed this course.4. The college runs ‘Career Oriented Programme in ‘Banking and Insurance’. It helps students to prepare themselves for recruitment in Banking and Insurance sector. Total No. of students participated: 200

<p>2. Proposals to be sent for Seminars/Conferences</p> <p>3. Collaboration with other Institution/Industries.</p>	<p>Dept.of Economics and Sociology sent a proposal for one day national level seminar on ‘Corporate Social Responsibility towards Economic Development and Sustainable future and two days to UGC and ICSSR, Mumbai region respectively.</p> <p>i) Through NSS :- Lions Club; Salam Mumbai Foundation; Population First – ‘Ladli Beti’, Utkarsha Mandal; BMC Health Dept.; Avanti Foundation; Vile Parle Rotary Club; Shishu Kalyan Kendra, Andheri; Govt.of Maharashtra; High-Tech Blood Bank, Malad; Kushinara Buddha vihar, Bamanpada, Santacruz.</p> <p>ii) Through Career Counselling Cell:- a) Fly High Aviation Academy, b) Jetking Computer Institute</p> <p>iii) Under Marathi Dept. – collaborated with M.D.Shah Mahila College, Malad and Ambikabai Jadhav Kanya Mahavidyalaya, Vajreshwari for inter collegiate Lecture and discussion of Dr. Vilas Khole’s “Maharshi Karve Yanche Charitra Va Karya”.</p> <p>iv) Dept. of History has collaborated with two other colleges of Mumbai University i.e. P.L.Shroff College, Chinchani and Pendharkar College, Dombivli for Inter-collegiate seminars/Conferences.</p> <p>v) Through Students’ Council , collaboration with - a) VACHA trust b) Chinmaya Mission.</p>
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7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- | |
|--|
| <ol style="list-style-type: none"> 1. Special coaching for SC/ST/OBC and Minority community 2. Organization of seminar/conferences for faculty and students 3. Research Activities. |
|--|

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. College conducted 'Swachhata Abhiyan' at adopted area i.e. Bamanwada under NSS Special Camp dated 15-16 December, 2015.
2. College cleanliness drive has been going on at college campus level.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Participation of teachers in seminars/conferences/workshop and research activities.
- Book Bank Scheme for students.
- Students' Mutual Aid Fund.
- Student-Teacher Welfare Fund.
- Financial Assistance to Students on personal level.
- Online admission procedure facilitated by faculty.
- Career Oriented Programme for students.
- Active participation of students in co-curricular and extra-curricular activities.
- Development of conducive atmosphere on campus.
- Well run Support services.
- Easy accessibility to Internet and library services.
- Well run Support services.

Weakness

- Drop-out rate of female students owing to marital reasons and economically backward family background.

Opportunities

- Guidance and Support for financially weak and deserving students for jobs and higher education.
- Overall welfare and personality development of the students.
- ICT training for teaching and non-teaching staff.
- Timely and efficient performance of academic and administrative tasks.

Threats/ Challenges

- Lack of finance to pursue higher education.
- Lack of adequate campus placement.
- Insufficient administrative staff.

Criterion – VIII

8. Plans of institution for next year

- To facilitate research activities and to organize Seminars / Conferences.
- To enhance student support services.
- Work towards improvement in results.
- To bring about decrease in the student dropout rate.
- Collaboration with other Institution/Industries.

(Krishna Gaikwad)
Signature of the Coordinator, IQAC

(Dr. Smriti Bhosle)
Signature of the Chairperson, IQAC

Annexure I

L.J.N.J. Mahila Mahavidyalaya, Vile Parle (E), Mumbai-400057

Academic Calendar for year 2015-16

Day and Date	Events
10 th June , 2015	Academic year begins
5 th July, 2015	Celebration of Centennial Year of SNDT Women's University, Mumbai
By 20 th July, 2015	Preparation of Teaching Plans
20 th July, 2015	Inviting applications to select C.R. & G.S.
5 th August,2015	Selection of Class Representative and General secretary
1 st week of August 2015	NSS Orientation
15 th August,2015	Independence Day Celebrations
20 th to 25 th August, 2015	Various Competitions under Student's Council
14 th September, 2015	'Hindi Diwas' Celebration
2 nd to 7 th November, 2015	Semester I Examinations.
9 th November to 28 th November 2015	Diwali Vacation
5 th November,2015	Meeting to plan Annual Gathering
8-9 th December, 2015	Annual College Gathering
11 th & 12 th December, 2015	Inter collegiate Competition "UDAN"
15-16 th December, 2015	Annual Sports
26 th December 2015 to 2 nd January, 2016	X-mas vacation
2-8 January,2016	NSS Camp
17 th January,2016	'Vardhapan Din' celebration by college management
15-16 th March, 2016	UGC sponsored National Seminar on Human Rights and Social Justice
25-16 th March,2016	National Congress of Marathi Samajshastra Parishad
30 th March- 5 th April, 2016	Semester II Examinations.
3 rd May,2016	Term ends.

Annexure-II

**Part B – 1.3
Feedback from Students**

2015 - 2016

Sr. No.	Question	Very Good (%)	Good (%)	Satisfactory (%)	Unsatisfactory (%)
1	Knowledge base of the teacher (as perceived by you)	70.00	25.00	05.00	00.00
2	Communication Skills (in terms of articulation and comprehensibility)	70.00	30.00	00.00	00.00
3	Sincerity / Commitment of the teacher	70.00	30.00	00.00	00.00
4	Interest generated by the teacher	50.00	30.00	20.00	00.00
5	Ability to integrate course material to provide a broader perspective	80.00	20.00	00.00	00.00
6	Ability to integrate content with other courses	40.00	40.00	20.00	00.00
7	Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	75.00	20.00	05.00	00.00
8	Ability to design quizzes /Tests /assignments / examinations and projects to evaluate students understanding of the course	60.00	40.00	00.00	00.00
9	Provision of sufficient time for feedback	45.00	50.00	05.00	00.00
10	Overall rating	62.00	32.00	06.00	00.00