VILE PARLE MAHILA SANGH'S

L. J. N. J. MAHILA MAHAVIDYALAYA

VILE PARLE (EAST) MUMBAI- 400057.

AFFILIATED TO

S.N.D.T. WOMEN'S UNIVERSITY, MUMBAI

ANNUAL QUALITY ASSURANCE REPORT

2014 – 2015

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE - 560 010

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **L .J.N.J. MahilaMahavidyalaya, Vile Parle (E)**

1.2 Address Line 1

> **Manglayatan, Paranjpe'B' Scheme, Road No.1, Vile Parle (E)**

Address Line 2

> **Mumbai-400057**

City/Town

> **Mumbai**

State

> **Maharashtra**

Pin Code

> **PIN- 400057**

Institution e-mail address

> ljnj_college@yahoo.co.in

Contact Nos.

> **022-26169565**

Name of the Head of the Institution:

> **Principal, Dr. SmritiBhosle**

Tel. No. with STD Code:

> **022-26169565**

Mobile:

> **9819021219**

Name of the IQAC Co-ordinator:

> **K.S.Gaikwad**

Mobile:

> **9820426345**

IQAC e-mail address:

> **ljnj_college@yahoo.co.in**

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

> N.A.

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/52/RAR/O6 dated 28/03/2010

1.5 Website address:

www.ljnjcollege.in

Web-link of the AQAR:

-

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**B**	**71.75**	**2004**	**5 years**
2	2nd Cycle	**B**	**2.85**	**2010-2011**	**5Years**
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC:

02/02/2004

1.8 AQAR for the year *(for example 2010-11)*

2014-2015

1.9 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

Sr.No. of AQAR	Year of AQAR	Date of Submission of AQAR
i) AQAR	**2009-2010**	**17/09/2010**
ii) AQAR	**2010-2011**	**14/11/2011**
iii) AQAR	**2011-2012**	**27/06/2014**
iv) AQAR	**2012-2013**	**01/07/2014**
v) AQAR	**2013-2014**	**30/09/2014**

1.10 Institutional Status

University   State C ⬚ llDeemed ⬚   ⬚   ✓

Affiliated College   Yes No ✓   ⬚

Constituent College   Yes   [-]   [✓]

Autonomous college of UGC   Yes   [-]   [✓]

Regulatory Agency approved Institution   Yes [✓] No [   ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [   ]   Men [   ]   [✓]

              Urban [   ]   Rural [✓]   Tribal [   ]   [   ]

Financial Status   Grant-in-aid [✓]   UGC 2(f) [✓] GC 12B [✓]

       Grant-in-aid + Self Financing [   ]   Totally Self-financing [   ]

1.11 Type of Faculty/Programme

Arts [✓] ence   C -- erce   L [✓]   PE [-] Edu)   [-]

    TEI (Edu) [   ] ngineering Hea [   ] cience   [   ] Management [   ]

    Others   (Specify)   [.   HOME SCIENCE, B.C.A.]

1.12 Name of the Affiliating University *(for the Colleges)*   [S.N.D.T. WOMEN'S UNIVERSITY, MUMBAI, MAHARASHTRA]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

*Our college is not under any of the Special Status mentioned below.

Autonomy by State/Central Govt. / University:

[N.A.]

University with Potential for Excellence	**N.A.**	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (*Specify*)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

00

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2. 6 No. of any other stakeholder and

community representatives

01

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

00

2.9 Total No. of members

10

2.10 No. of IQAC meetings held   **04**

2.11 No. of meetings with various stakeholders:No.

04

08

02

Non-Teaching Staff /Students   **02**   Alumni   Others

2.12 Has IQAC received any funding from UGC during the year?   No

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related):

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

TotalNos.	International	National	State	Institution Level
-	-	-	-	**02**

(ii) Themes

(1) Professional development
(2) Facilitating active learning

2.14 Significant Activities and contributions made by IQAC

1. Helping the staff and various college committees to work smoothly.

2 Gives valuable suggestions for maintaining the quality of education.

3. Looks after curricular and co-curricular activities including evaluation process.

4. Encourages the research work culture in college.

5. Ensure quality in day to day administration.

6. IQAC recommends students-centric teaching and learning process.

7. Documentation of college activities.

8. Preparation and submission of AQAR.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
1. To conduct the meetings of the IQAC.	1. Conducted four meetings of IQAC in a year.

2. To enrich library and information system.	2. Purchased new books, journals, reference books and equipment.
3. To motivate teachers for updating their knowledge.	3. Faculty members presented papers in Seminars, Conferences, attended workshops and also published their papers in research journals and books.Our college organised two National seminars.
4. To encourage the students for their overall development.	4. Our students participated and received awards and recognition in cultural activities,NSS, sports and other extension activities.
	5. We encouraged students to present papers in seminars and conferences at several levels.
	6. Also field visits and industrial visits, exhibitions and various competitions were arranged to provide a platform for their talent.

* Attached the Academic Calendar of the year as Annexure I

2.16 Whether the AQAR was placed in statutory body:**Yes**

Management | ✓ | Any other | - | | - |

Provide the details of the action taken

The report has been approved by the statutory body.

AQAR was discussed in IQAC meeting with all the staff members. Strategies to improve quality indicators of the institution were discussed.

Criterion –I
Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01	-	01	-
UG	05	-	04	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	06	-	05	-
Inter-disciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	Nil
Annual	01

1.3 Feedback from stakeholders* Alumni [ ]   Parents [✓] Students [ ]   [✓]
   (On all aspects)

   Mode of feedback   :   Online [ ]   Manual [✓] o-operating schools (for PEI)   [ ]

*Please provide an analysis of the feedback in the Annexure (Pl. refer to attached Annexure II)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The University revises the syllabi both in practical and theory every 3 to 4 years as per the recommendation of Board of Studies in various subjects. The same syllabus is followed by all the affiliated colleges.
>
> Salient aspect: inclusion of Internship and Dissertation in PG syllabus. Credit based syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	06	02	01	01

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	02	-	-	-	-	-	-	-	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

1) Guest Faculty: Nil   2) Visiting Faculty: 17   3) Temporary Faculty: 28

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	07	12	01
Resource Persons	02	02	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT in teaching and learning process.
- Use of other teaching methods; viz. - Co-operative teaching method, use of Audio-Visual aids,
- Dramatization, group discussions & Role Play.
- *Research paper presentations and Seminars by students.
- Assigning projects to the students to motivate them for research.
- Internship and Dissertation component is adopted in Post Graduate programmes.
- Field trips and Industrial tours.

2.7 Total No. of actual teaching days
during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the rules and regulations of SNDT Women's University, Mumbai, initiated Bar Coding, Revaluation and photocopy of Answer-sheet.
Besides that, Surprise Tests, Projects, paper presentations, Class Tests were taken.

2.9 No. of faculty members involved in curriculumRestructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Studies	Dean of Faculty	Participation in Curriculum Development workshop
01	01	Nil

of students

85%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division					Reserved %	Failed %
		Distinction %	I %	II %	III %	Pass %		
B.A.	63	-	9.52	37.25	17.64	74.05	5.88	19.60
B.A. with B.Ed.	53	-	22.64	42.42	21.21	75.75	-	24.24
B.COM.	106	-	14.15	45.45	20.20	76.76	7.07	16.16
B.C.A.	24	-	33.33	5.88	-	17.64	2.94	79.41
B.SC. (Home Sci.)	20	-	10.00	16.66	08.33	54.16	-	45.83
M.A. (History)	Results Not Declared							
M.A. (Marathi)	Results Not Declared							
M.A. (Sociology)	08	-	25	75	-	100	-	-
M.A. (Psycho)	10	-	40	20	-	60	40	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC takes efforts to ensure an environment of excellence in all aspects of teaching and learning and also focuses to improve the quality of education and evaluation.Modern teaching methods practiced and use of ICT in teaching and learning is adopted.
- IQAC arranges workshop for teachingto orient them about the use of ICT in teaching-learning.
- IQAC consistently motivates teachers to take up research.
- Teaching Plans are prepared by teachersand care is taken to implement accordingly.
- IQAC motivates teachers to organise film shows and documentaries.
- Students are also encouraged to collect news clippings and participate in Internship programme.
- Teacher's evaluation is done by students through Feedback Forms.The data is analysed and the
- outcomeis communicated to the concerned teachers.
- Thetesting and evaluation of students helps to differentiate between weak and bright studentsin order to provide special attention.
- Making Project and Field experiences as compulsory part of courses.
- Sharing experiences of experts in the form of guest lectures and practical demonstrations.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD Programmes	-
Orientation Programmes	-
Faculty Exchange Programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others(Short term course)	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees		Number of Vacant Positions		Number of permanent positions filled during the Year		Number of positions filled temporarily	
	Class III	Class IV	Class III	Class IV	Class III	Class IV	Class III	Class IV
Administrative Staff	04	05	01	02	-	-	06	05
Technical Staff	-	-	-	-	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> IQAC is instrumental in encouraging teachers to engage in research activities.
> - To facilitate research, the college has established a Research Committee.
> - Research Committee has started a Research Journal titled 'In Search of Knowledge' (ISSN 2278-1234) which provides a forum for publication.
> - Free internet facility is provided to all teachers and research scholars.
> - Inter-library loan arrangements are in place.
> - Lectures on research methodology are organised by the college for U.G and P.G. students.
> - Encouraged students to take part in inter-collegiate research paper presentations.
> - There is a monetary provision of a research grant for faculty from self-financed courses.

3.2   Details regarding major projects

	Completed	On-going	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	On-going	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	02	06	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	01	01	-

3.5 Details on Impact factor of publications: NIL

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-			
Interdisciplinary Projects	-			
Industry sponsored	-			
Projects sponsored by the University/ College	-			
Students research projects *(other than compulsory by the University)*	-			
Any other(Specify)	-			
Total	-			

3.7 No. of books published   i) With ISBN No. | - | Chapters in Edited Books | 04 |

ii) Without ISBN No. | - |

3.8 No. of University Departments receiving funds from: **N.A.**

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges: N.A.   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy   [-]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02	-	-	-
Sponsoring Agency	-	1.Self-financed 2.In-collaboration	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons: 02

3.13 No. of collaborations: International [-]   National [02]   other [02]

3.14 No. of linkages created during this year:

14

3.15 Total budget for research for current year in lakhs:

From funding agency | - | From Management of University/College | -

Total | -

3.16 No. of patents received this year: **Nil**

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards / recognitions received by faculty and research fellows of the institute in the year: **01**

Total	International	National	State	University	District	College
01	-	-	-	01	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Faculty | 01

Students | 04

3.19 No. of Ph.D. awarded by faculty from the Institution | -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): **Nil**

JRF [ ] SRF [ ] Project Fellows [ ] Any other [ ]

3.21 No. of students Participated in NSS events:

University level | 300 | State level | -

National level | International level | - | -

3.22 No. of students participated in NCC events: **Nil**

University level [ ] State level [ ]

National level | International level [ ] [ ]

3.23 No. of Awards won in NSS: University level | 01 | State level | -

National level International level | - | -

3.24 No. of Awards won in NCC: **N.A.**

[ ] [ ]

	University level	State level

National level International level

3.25 No. of Extension activities organized

University forum	College forum	-	-

| | NCC | - | Any othe | 18 | - |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

i) Rubella Vaccination Orientation lecture and Vaccine administration were conducted via 'Inner Wheel Club' on 5th September and 18th September, 2014 respectively.

ii) A presentation on "Healthy Diet, Hygiene and Menstruation" was arranged on 20th September, 2014 in collaboration with Mankind Pharma.

iii) Students of Clinical Psychology performed a 'Street Play' depicting Adult and Child mental disorders as part of the "Mental Health Week" between 3rd October to 10th October, 2014.

iv) An interactive Session with Dr.RavindraKolhe and Dr.SmitaKolhe who work for the tribal welfare in the remote region of Gadchiroli,was organised for the benefit of the students on 29th November, 2014.

v) A presentation on "Personality development through value education" was organised in collaboration with Chinmaya Mission and conducted by Ms. Sandhya Rajesh and Ms. GeethaRaghavan on 4th December, 2014.

vi) Teachers of our college actively participated in "AVHAN" a State level Disaster Preparedness Programme under the Chancellor's Brigade hosted by SNDT Women's University, Mumbai between 25th May and 3rd June, 2015.

vii) An interactive session on "Healthy Communication between Parents, Students and Teachers" conducted by Ms. Manasi Joshi was organised by the Parents Teachers Association (PTA) 20th March, 2015.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.248acres (3071.24sq.m. of built up area)	-	Management	2.248acres
Class rooms	25	-	-	25
Laboratories	08	-	-	08
Seminar Halls	02	-	-	02
No. of important equipment purchased (≥ 1-0 lakh) during the current year.	04			
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 1,43,300/-			
Others				

4.2 Computerization of administration and library

Library is automated with "SLIM-21" Software.

Software also has been purchased for office administration.

Computerized documentation of fees paid by students (by office).

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17801	-	370	67689/-	18171	-
Reference Books	27323	-	823	12963.70	28146	-
e-Books	15	-	-	-	15	-
Journals	79	-	03	2270/-	82	81658/-
e-Journals	04	-	-	-	04	-
Digital Database	-	-	-	-	-	-
CD & Video	486	-	04	-	490	-
Others (specify)	N-list Subscription	5000/-	-	-	-	5000/-

4.4 Technology up-gradation (overall)

	Total Computers			Computer Labs		Internet	Browsing Centres	Computer Centres	Office	Departments computers	Others
	Computers	Laptops	Total	computers	Labs						
Existing	114	07	121	83	02	*	-	02	10 in Office	13	08 computers in Library
Added	02	00	02		-	*	-	-	-	-	-
Total	116	07	123	83	02	*	-	02	10	13	08

*Internet facility is available with all the computers.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer Lab with Internet facility.
- Computer and internet access to teachers for teaching and research.
- Internet access to students for preparing assignments.

4.6 Amount spent on maintenance in lakhs:

i) ICT   28,000/-

ii) Campus Infrastructure and facilities   -

iii) Equipment   -

iv) Others   3, 91,272/-

Total: 4, 19,272/-

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. College prospectus is well-designed and all the details of Student Support services are reflected in the Prospectus.
2. The college website and regular notices provide information about the same.
3. Conducting Orientation programme on student support services for the first year students of all faculties.
4. Display of all the support services through Notice boards.

5.2 Efforts made by the institution for tracking the progression

To keep track on progression, the institution made efforts as follows:

- Feedback from stakeholders.
- Self-Assessment Reports and API from faculty.
- Term ending Reports including curricular and co-curricular activities are submitted by the staff.
- Observing the number of students using the library.
- Efficiently completing the backlog.
- Conducting Staff meetings regularly.
- Parent –Teachers Association is active.
- Suggestions are invited and complaints are addressed through the Grievance Redressal Cell.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
737	121	-	-

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

	No	%			No	%
Men	-	-	Women		858	100

Last Year(2013-14)						This Year(2014-15)					
General	SC	ST/ NT	OBC /SBC	Physically Challenged	Total	General	SC	ST/ NT	OBC /SB C	Physically Challenged	Total
601	127	50	177	-	955	630	84	22	122	-	858

Demand ratio –Data not available   Dropout %:25.43%

5.4 Details of student support mechanism for coaching forcompetitive examinations (If any)

Conducts Career Oriented Programme such as:Banking and Insurance which enables students for competitive examinations. Also arranged 'Basic computer course with touch typing- English and Unicode' as well as the course on 'Communication skills in English'.

No. of students beneficiaries   200

5.5 No. of students qualified in these examinations: NIL

NET [   ] LET   GAT [   ]   CAT [   ]   [   ]

IAS/IPS etc.State [   ]   UPSC [   ]   Others [   ]   [   ]

5.6 Details of student counselling and career guidance:

Counseling and Career Guidance programs for students were arranged as follows:

1. Orientation for degree college students from all faculties by "pehalajob.com" on 20[th]June, 2014.
2. "Career in Aviation Sector" by Fly High Aviation Academy on 8th July, 2014.
3. Orientation by AIILSG (All India Institute of Local-Self Government) about BARTI
    (Dr. Babasaheb Ambedkar Research and Training Institute) for all students on 1st August, 2014.
4. Information about placements in Textiles by Ms. MadhuraBhatkhande (HR Manager for Swaraj Fashions, Andheri)to Home Science students on 11th August, 2014
5. Programmes arranged by Commerce faculty-
    i)   Career guidance by NIIT on 5th August,2014
    ii)   Investment awareness by BSE (Bombay Stock Exchange) on 12th August and 10th September,2014.
    iii)   Career guidance by ICA (Institute of Chartered Accountants) on 20th November, 2014.
    iv)   Orientation workshop in Entrepreneurship on 10th January, 2015

No. of students benefitted: - 497

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	-	03	-

Three students were placed at Mumbai International Airport Terminal II through linkage with Fly High Aviation Academy.

5.8 Details of gender sensitization programmes

1) Workshop for all students on gender sensitisation in collaboration with VACHA Trust (NGO) on 27th November, 2014 and a Gender Fair on 28[th]November, 2014 under a Foundation Course.
2) Screening of the Hindi Film 'Mardani' about trafficking of women by the Sociology dept.
3) Workshop in collaboration NGO 'LadliBeti' organised by NSS dept. on 5th August, 2015.
4) NSS dept. organised one minute film show on women's issue by 'LadliBeti' on 16th September, 2014.
5) Women's Cell 'Tejaswini' organised following programmes: on 3rd and 4th December, 2014.
     i) Elocution Competition on 'The Place of women in Indian Society'
     ii) Exhibition of books related to women and their problems depicting social status of women.
     iii) Poster Painting competition on 'Save Girl Child'.
     iv) Slogan Writing competition on 'Girl's Education'

5.9 Student Activities

   5.9.1   No. of students participated in Sports, Games and other events

      State/ University level   36   National level   02   International level   -

      No. of students participated in cultural events

State/ University level -57   National level   International level

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level   11   National level   02   International level   -

   Cultural: State/ University level   06   National level   -   International level   -

5.10 Scholarships and Financial Support

	Number ofstudents	Amount
Financial support from institution	-	-
Financial support from government	92	(under process)
Financial support from other sources	15	18,950
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

*Home Science students organised college level exhibition "Home Science Week" onthe following -
         i) Textiles
         ii) Food and Nutrition
         iii) Accessories

5.12   No. of social initiatives undertaken by the students | 03 |

i) Various activities conducted under NSS.
ii) The Library avails Braille books for Visually Challenged students.
iii) Some of our students do social work with NGOs.

5.13Major grievances of students (if any) redressed: Nil.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission -   Empowerment of women through excellence in education.

Vision -   'AgratahaPathiSadaivaGamyatam'(Sanskrit) which translates as ' Always Moving Forward on the Path of Progress'

6.2 Does the Institution have a Management Information System

Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is planned by the S.N.D.T Women's University. The College implements it in strict accordance with the existing rules and norms.

6.3.2 Teaching and Learning

- Use of ICT for classroom teaching.
- Encouraging students to evaluate subject related articles. Encouraging Seminars and Power Point Presentations by students.
- Giving individual attention during teaching –learning process.
- Use of modern teaching methods like – field visits, film screenings, role-play, group discussions, and other methods to add versatility and effectiveness in teaching.

6.3.3 Examination and Evaluation

- The college   is affiliated to S.N.D.T Women's University and strictly adheres to all norms prescribed by it while conducting the examinations.
- Periodic examinations and tests are conducted. In addition to this, students' progress is assessed through assignments, paper presentations, students' seminars and viva-voce.

6.3.4 Research and Development

- The Research Cell of the college offers the opportunity for faculty members to pursue research and contribute to the Research Journal published every year titled 'In Search of Knowledge'
- (ISSN: 2278-1234). This year's volume has been published in January 2015. The next volume is in the process of publication.
- Principal Dr.SmritiBhosle has been recognized as Ph.D. guide in 'Women's Studies' by S.N.D.T Women's University, Mumbai.
- Ms. Sunita Kulkarni, Dept. Of English, has been awarded Ph. D. Degree by Shivaji University, Kolhapur.
- Faculty members as well as students participated and presented research papers in seminars and conferences.
- Research component (Dissertation) is made mandatory and it is included in the curriculum at P.G. level.
- Paper presentation for students is made an integral part of Seminars/Conferences conducted by the college.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Our Institution is a member of N-LIST (National Library and Information Services Infrastructure of scholarly content) which is working under INFLIBNET (Information and Library Network Centre) that provides access to Electronic Journals and Electronic books to eligible colleges. The annual Membership fees of Rs.5000/- is being subscribed by the institution.
- To create awareness among the students about the latest arrivals and references. Book exhibition is held annually in the library.
- All the library books are bar coded.
- Paper clippings are maintained in the library.
- Open access to reference books is available to P.G. students.

6.3.6 Human Resource Management

- We have Local Management Committee (LMC), College level Students' Welfare Committee, Planning Board, IQAC Committee, Library Committee, Grievances Redressal Cell, Research Committee, NSS, and Advisory Committee etc. at college level.

- All the Committee meetings are held regularly. The resolutions and suggestions are communicated to all the concerned persons and action taken accordingly.

6.3.7 Faculty and Staff recruitment

- Faculty and staff recruitment is done according to norms.
- Qualifications, Eligibility criteria, Selection Committee for interview etc. as per UGC and Government norms.

6.3.8 Industry interaction /Collaboration

- Industrial visits are organized regularly.
- The Career Counselling Cell conducted Orientation and seminars for the students in collaboration with 'Pehlajob.com', 'Fly High Aviation', and 'Chanakya Institute' (recognized by Govt. of Maharashtra).
- Our students were placed at 'Butterfly Travel Agency' and 'Mumbai International Airport'.
- **Other collaborations** - An orientation programme 'Creating Leaders' was arranged in collaboration with Avanti foundation.

6.3.9 Admission of Students

- Admission of students is given considering the eligibility criteria and the intake capacity for various programs as prescribed by the S.N.D.T. Women's University, Mumbai.
- Online admission procedure is followed.
- Admission Committee supervised the admission process.

6.4 Welfare schemes for

Teaching	NIL
Non-teaching	NIL
Students	As below

Students in financial need are asked to apply to the 'Students Welfare Fund' contributed to every year by the teaching faculty. This fundis used to help the students who are eligible in their education related financial needs.

6.5 Total corpus fund generated

NIL/NA

NIL

6.6 Whether annual financial audit has been done   Yes | ✓ | | |

6.7 Whether Academic and Administrative Audit (AAA) have been done? : Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative	Yes	Joint Director's(H.E.) Office	Yes	Ketkar& Company

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes   No | ✓ | | |

                For PG Programmes   Yes | ✓ | | |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> The Board of Examinations of the S.N.D.T Women's University amends /revises the rules governing exams periodically or as and when required to improve the quality of the examination procedure. The College followed the same.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

> - Qualified Professional Alumni members share their knowledge & expertise with the present students free of cost.
> - Academic prizes are also provided by the alumni.
> - The alumni organise and participate in Cultural, Sports and NSS activities in the college.

6.12 Activities and support from the Parent – Teacher Association

- The College and various departments organize formal and informal Parent meet to keep them aware of their ward's progress and also to get feedback.
- Suggestions were invited from the parents for improvement in students' performance, attendance and duly noted.

6.13 Development programmes for support staff

- The staff members are encouraged to participate in seminars and workshops organized by other institutions.
- The IQAC organizes workshops for Non-teaching staff to enhance their competency.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- A Campus Cleanliness Drive was undertaken by the NSS Dept.
- NSS volunteers of the college undertake campus cleaning programme.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ⚙ Continuous evaluation of various programmes is done through regular meetings.
- ⚙ Transparency is maintained in all the programmes and mechanism.
- ⚙ Some activities are done as a part of the innovations department wise.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at thebeginning of the year

The progress was monitored through Action Taken Report from all concerned persons. This Action Taken Report was discussed in meetings and correction was done appropriately whenever it was required.

Action Taken Report

Plan of year 2013-14	Action Taken Report
1. ICT training to Teaching and Non-Teaching staff.	i) A workshop on 'Accounting Package: Tally 9.0' for the clerical staff on 18th and 19th December 2014, conducted by Shri.Shailendra K.Prabhu. ii) The IQAC arranged a one day workshop on'Use of ICT in Higher Education' for the teaching faculty, conducted by the Dept. of Educational Technology, SNDT Women's University, Juhu Campus, on 16th December 2014. iii) The college arranged a course of Remedial Coaching under UGC XII Plan on 'Marathi typing & Basic Computer Course' for SC / ST students between October to November 2014.
2. Proposals to be sent for Seminars/Conferences.	The following proposals were sent to the UGC for funding for National Level Seminar- i) Marathi Dept. on ' Marathi Natak: SwaroopaniSthityantare' ii) Sociology Dept. on ' Human Rights Issues and Social Justice in India iii) History Dept. on ' Recent Methodology of Contemporary History' iv) Library Dept. on ' Task of the Librarian to Cope with Newly Introduced Course in Library Science' v) A proposal was sent for funding of Minor Research Project –Dr H.N. Lokhande, Marathi Dept. – on 'RaigadJilhyatilAgariDhawalaraninchiVivaahPrasangachiLokgeete: SankalananiChikitsa.

3. Language Proficiency training.	The following courses were organised under UGC XII Plan under Remedial Coaching – i) Course in English Communications Skills between Oct. and November 2014. ii) Course in 'Marathi Shuddhalekhan / Upayojeet Marathi' between March to April 2015
4. Collaboration with other Institution/Industries.	i) Through NSS – Lions Club, Salam Mumbai Foundation, Population First – 'Ladli Beti', Utkarsha Mandal, Maharashtra Udyojakata Vikas Kendra , BMC Health Dept., Avanti Foundation, Think Foundation, Maharashtra Rajya Nasha Bandi Mandal, MDACS (Mumbai District Aids Control Society). ii) Through Career Counselling Cell - Butterfly Travelling Agency, Fly High Aviation Academy, Chanakya Institute. iii) Under Sociology Dept. - Mankind Pharma. iv) Under Marathi Dept. – Marathi PradhyapakParishad. v) Dept. of History has collaborated with two other colleges of Mumbai University i.e.P.L.Shroff College, Chinchani and Pendharkar College, Dombivlifor Inter-collegiate seminars/Conferences. vi) Through Students 'Council , collaboration with - a) VACHA trust b) Chinmaya Mission.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Extension Activities 2.Research Activities.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Awareness programmes are conducted regarding environmental protection.

7.5 Whether environmental audit was conducted?

Yes   No | | | ✓ |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

• Dedicated teaching faculty
•Involvement of teachers and students in research activities.
• Active participation of students in Departmental Association/Club activities.
• Parents'- teachers' Association (PTA).
• Career Counselling Programme.
• Easy accessibility to Internet and library services.
• Inclusion of Internship and Dissertation at the PG level.
•Awareness programmes are conducted on Self Defence, Health issues, Gender
  Empowerment etc.
• Students participation in a state and national level sports competitions and also in
  cultural events.
• Career Oriented Programme (COP) for students.
• Well run Support services.

Weakness

• Drop-out rate of female students owing to marital reasons and economically backward family
  background.

Opportunities

• Guidance and Support for financially weak and deserving students for jobs and higher education.
• Overall welfare and personality development of the students.
• ICT training for teaching and non-teaching staff.
• Timely and efficient performance of academic and administrative tasks.

Threats/ Challenges

• Socio-Economic backwardness of students and subsequent drop-outs.
• Lack of finance to pursue higher education.
• Lack of adequate campus placement.
• Require improvement in administrative work.

Criterion – VIII

8.Plans of institution for next year

- To carry out Research activities and to organize Seminars / Conferences.
- To continue Remedial Coaching, Extension Activities and other student support services.
- ICT training to teaching and non-teaching staff.
- Collaboration with other Institution/Industries.

(KrishnaGaikwad)

Signature of the Coordinator, IQAC

(Dr.SmritiBhosle)

Signature of the Chairperson, IQAC

L.J.N.J. MahilaMahavidyalaya, Vile Parle (E), Mumbai-400057

Academic Calendar for year 2014-15

Day and Date	Events
9th June , 2014	Academic year begins
10th and 11th June, 2014	Preparation of Teaching Plans
10th July, 2014	Inviting applications to select CR & G.S.
26th July,2014	Selection of Class Representative and General secretary
30th July, 2014	Class Representatives and & General Secretary Meeting
1st week of August 2014	NSS Orientation
15th August,2014	Independence Day Celebrations
22nd August,2014	Economics seminar
9th to 13th September 2014	Various Competitions under Student's Council
14th September,2014	'Hindi Diwas' Celebration
11th to 17th October,2014	1st year Semester end Examinations
27th October to 8th November 2014	Diwali Vacation
20th November,2014	Meeting to plan Annual Gathering
18th December 2014	Sports day
24th December,2014	Annual College Gathering
25th December 2014 to 3rd January 2015	X-mas vacation
25th -31st December,2014	NSS Camp
29th to 31st December 2014	Workshop for Non-teaching staff.
12th& 13th January,2015	Inter collegiate Competition "UDAN"
3rd week of January,2015	"Marathi PradhyapakParishad"
17th January,2015	'Vardhapan Din' celebration by college management
23th - 30th March,2015	First year Semester end Examinations.
30th April,2015	Term ends.

Part B – 1.3
Feedback from Students
2014 - 2015

Sr. No.	Question	Very Good (%)	Good (%)	Satisfactory (%)	Unsatisfactory (%)
1	Knowledge base of the teacher (as perceived by you)	80.00	14.00	05.00	01.00
2	Communication Skills (in terms of articulation and comprehensibility)	55.00	42.00	02.00	01.00
3	Sincerity / Commitment of the teacher	64.00	33.00	01.00	02.00
4	Interest generated by the teacher	65.00	31.00	02.00	02.00
5	Ability to integrate course material to provide a broader perspective	67.00	26.00	05.00	02.00
6	Ability to integrate content with other courses	50.00	42.00	06.00	02.00
7	Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	58.00	30.00	10.00	02.00
8	Ability to design quizzes /Tests /assignments / examinations and projects to evaluate students understanding of the course	68.00	25.00	03.00	04.00
9	Provision of sufficient time for feedback	66.00	24.00	06.00	04.00
10	Overall rating	65.00	27.00	03.00	05.00